



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, November 18, 2021

11:15 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Benjamin Boykin, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Mary Beth Gose
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins asked, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Mr. Sculky said, "Yes, I have."

Mr. Jenkins said, "I understand that the Budget Director wishes to make two motions."

Mr. Soule said, "I move to add item 26, Onbase ID 88887, Resolution authorizing the County of Westchester to enter into a contract with White Plains Bus Company, Inc., d/b/a Suburban Paratransit Service, Inc., for the provision of paratransit services for a five year period, from January 1, 2022 through December 31, 2026, in an amount not to exceed \$70,155,000.00."

Mr. Boykin seconded the motion and it was unanimously approved.

Mr. Soule said, "I move to add item 27, Onbase ID 88933 Authority to solicit bids by public advertisement for temporary personnel services for the Department of Social Services, for a period of one (1) year commencing January 1, 2022, with the County having two (2) additional one (1) year options thereafter."

Mr. Boykin seconded the motion and it was unanimously approved.

Acquisition & Contract.

Minutes of the meeting 11/10/21 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [88351](#) **Finance** - Enter into an agreement with the Health Insurance Plan of Greater New York for the provision of health maintenance organization services, for eligible employees, under the Westchester County Employee Health Benefit program, for a one year term commencing 1/1/22 - 12/31/22, at a total aggregate cost not-to-exceed of \$7,000,000.

A. Berg

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [88834](#) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an amendment to an agreement with Software Guidance & Assistance, Inc.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [88835](#) **Information Technology** - Amend an agreement with Software Guidance & Assistance, Inc., pursuant to which SGA was to provide the County with temporary personnel who would work as data entry scribes at COVID-19 vaccination clinics, from 3/29/21 - 12/31/21, for a total amount not-to-exceed \$962,500, by, **1)** extending its term by one (1) year, to a new termination date of 12/31/22, and **2)** modifying its scope of work to include the provision of temporary personnel who would work as data entry supervisors at COVID-19 vaccination clinics.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [88272](#) **Planning** - Enter into an agreement with the property owner Monica Kpana and Lead Professionals, in the total amount of \$39,000, which will be provided by the New York State Affordable Housing Corporation grant program, from 12/1/21 - 11/30/22, for the removal and replacement of the roof on the property located at 48 Beachwood Avenue, Mount Vernon, NY.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [88619](#) **Planning** - Amend an agreement with the property owners Kevin Nicholson and Kadian Thompson and Linear Environmental Corp., through the Lead Safe Westchester Grant Program, for the lead abatement project at 428 Dunham Avenue in the City of Mount Vernon, in order to increase the dollar amount by \$8,755, from \$116,000 to \$124,755.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [88624](#) **Planning** - Amend an agreement with the property owner Graham Davis, and Linear Environmental Corporation through the Lead Safe Westchester Grant Program, for a lead abatement project at 21 South 15th Avenue in the City of Mount Vernon, in order to increase the dollar amount by \$5,387, from an amount of \$46,000 to \$51,387.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [88625](#) **Planning** - Amend an agreement with the property owner Kenneth Bau and Joseph Environmental, LLC through the Lead Safe Westchester Grant Program, for a lead abatement project at 155 Archer Avenue in the City of Mount Vernon, in order to increase the dollar amount by \$14,084.75, from an amount of \$47,066.25 to \$61,151.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [88626](#) **Planning / County Executive/Ctywide Admin Svc** - Enter into any and all agreements necessary to purchase two condominium units making up a portion of the approximately 0.785 +/- acres of real property located at 500 Main Street, City of New Rochelle from the current owner(s) of record, in an amount not to exceed \$5,000,000 and to convey the Property to BRP 500 Main TC Owner LLC, its successors or assigns for One (\$1.00) and to grant and/or accept any and all property rights in connection therewith for the purpose of developing one hundred nineteen (119) affordable rental units that will affirmatively further fair housing.

N. Drummond
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [88750](#) **Senior Programs and Services** - Contract No. AGE-T6863222 for Group Transportation Services for Seniors in Westchester County. Advertise for bids.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [88261](#) **College** - Amend an agreement with Strategic Cost Control, Inc., d/b/a Corporate Cost Control, for the provision of consultant services in connection with unemployment claims administration and related matters, in order to change the name of the entity to Corporate Cost Control, Inc.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [88429](#) **College** - Enter into an agreement with Thompson & Bender LLC, for the provision of full-service advertising services for Westchester Community College, from 11/1/21 - 10/31/24, at a total cost not to exceed \$200,000.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [88268](#) **District Attorney - 1)** Enter into an agreement with the New York State Office of Victim Services to **(i)** accept a grant in the amount of \$262,594 in state and federal pass through funds, and **(ii)** contribute \$89,912 in County matching funds, for the District Attorney's Office to provide various services to assist crime victims, from 10/1/21 - 9/30/22, and **2)** enter into an agreement with the Westchester Jewish Community Services, Inc., in an amount not-to-exceed \$89,094, for psychotherapy services for crime victims, for the period from 10/1/21 - 9/30/22.

M. Rocah

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [88558](#) **Public Safety -** Enter into an agreement with the State of New York, acting by and through its Division of Criminal Justice Services, to accept a grant in an amount of \$264,805 in State funds, for the Department of Public Safety to participate in the Aid To Crime Labs Program, for the period 7/1/21 - 6/30/22.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [88822](#) **Public Safety - 1)** Retroactively enter into an agreement with the City of Mount Vernon, for the purpose of leasing four (4) vehicles for use by the Mt. Vernon Police Department in its daily patrol operations, for a term of five (5) years, commencing retroactively on 4/15/21 - 4/14/26, for the sum of one (\$1.00) Dollar; and **2)** amend the agreement with Mt. Vernon, in order to increase the number of police vehicles leased by the County to Mt. Vernon from four (4) to seven (7) vehicles and correct certain clerical errors in Schedule "A" of the agreement by deleting Schedule "A" of the agreement in its entirety and replacing it with the revised listed schedule to reflect all seven (7) police vehicles leased to Mt. Vernon.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [88385](#) **Parks -** Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with DLL Finance LLC and Club Car, LLC.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [88384](#) **Parks - 1)** Terminate a lease agreement with DLL Finance LLC, for the rental of 385 new golf cars for use at various County golf course and the related golf car maintenance agreement with Club Car dated 12/1/17; and **2)** enter into a new five-year lease agreement with DLL Finance LLC, commencing upon the final delivery of all golf cars which is anticipated to be on or about 2/1/22, for the provision of 405 new golf cars, full service maintenance and warranty protection, including GPS/Bluetooth service, with the County paying \$598,645.68 for each of the five years of the lease, for which golf cars will be distributed to each County golf course, with the lease to run concurrently with the 2022 Lease Agreement.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [88130](#) **DPW/Transportation** -Contract No. 21-511 for 'F' - Unit Roof Replacement, Jail Division, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Award to the Low Bidder, Icon Contracting Group Inc., Harrison, in the amount of \$775,000. (7 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [88305](#) **DPW/Transportation - 1)** Amend Contract No. 18-216 with City Carting & Recycling LLC, to provide Countywide Solid Waste Removal Services, Westchester County, New York and extend the termination date from 1/11/22 **to** 1/11/24; and **2)** increase the amount by \$945,514.68, from an amount of \$1,418,272 **to** a new amount not to exceed \$2,363,786.68.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [88557](#) **DPW/Transportation** - Contract No. 19-502 with West-Fair Electric Contractors Inc., for New Switchgear Facility Playland Park, Rye, New York. Approval of Change Order No. 1 in the amount of \$725,448.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [88559](#) **DPW/Transportation** - Contract No. 19-505, with Mace Contracting Corporation (MBE), for Fire Suppression System Upgrades, Playland Park, Rye, New York. Approval of Change Order No. 1, in the amount of \$103,181.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [88717](#) **DPW/Transportation** - Contract No. 17-505 with Peter J. Landi Inc., for Infrastructure Improvements, V.E. Macy Park, Village of Ardsley, New York. Approval of Lobo Construction Services Inc., Speonk, NY, CSP Sports and Recreation, Westbury and A&J Cianciulli, Yonkers, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [88718](#) **DPW/Transportation** - Contract No. 20-518 with ELQ Industries, Inc., for Roadway Rehabilitation, Mamaroneck Avenue (C.R. #8, 8A, 8B, 8C & 8D), from Bryant Avenue to Mount Pleasant Avenue, a Distance of 5.09 Miles, City of White Plains, Town of Harrison and Village of Mamaroneck, New York. Approval of East Coast Industrial Services, Inc. (WBE), Pine Bush, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [88719](#) **DPW/Transportation** - Contract No. 20-531 with JR CRUZ Corp., for Site Improvements, Playland Park, Rye, New York. Approval of Rose Contracting of Westchester, Inc. (WBE), Hopewell Junction, and Wetlands Inc. (WBE), Saddle Brook, NJ, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [88737](#) **DPW/Transportation** - Contract No. 17-508 with Arben Group LLC, for Rehabilitation of Mamaroneck Avenue Bridge, Over Mamaroneck River (BIN 3347919), Town/Village of Harrison and Village of Mamaroneck, New York. Approval of Danella Construction of NY, Inc., Armonk, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [88740](#) **DPW/Transportation** - Contract No. 19-514 with Key Construction Services, LLC, for the Low Rise Building Renovations and HVAC Improvements, 110 Dr. Martin Luther King, Jr. Boulevard, White Plains, New York. Approval of the sixteen (16) listed subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [88887](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** - Enter into Contract DOTOP03-22 with White Plains Bus Company Inc. d/b/a Suburban Paratransit Service, Inc., for the provision of paratransit services with technology enhancements, from 1/1/22 - 12/31/26, in an amount not to exceed \$70,155,000, with the County having the sole option to extend the term of the agreement for one additional five (5) year period.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [88933](#) **Social Services** - Solicit bids by public advertisement for Temporary Personnel Services for the Department of Social Services, for a period of one (1) year commencing 1/1/22, with the county having two (2) additional one (1) year options.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 11/18/2021