



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, October 28, 2021

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Benjamin Boykin, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins asked, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Mr. Sculky said, "Yes, I have."

Mr. Jenkins said, "I understand that the Budget Director wishes to make two motions."

Mr. Soule said, "I move to add item 28, Onbase ID 88476, Resolution to exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xxi) thereof, the procurement of an amendment to an agreement between the County of Westchester ("County") and Community Capital New York, Inc., pursuant to which it will administer payments to local businesses and nonprofits grantees in the Business FIRST and the Launch1000 programs, in order to, among other things, extend the term of the agreement by one additional year. "

Mr. Boykin seconded the motion and it was unanimously approved.

Mr. Soule continued, "I move to add item 29, Onbase ID 88469, Authority to amend an agreement with Community Capital New York, Inc. for the administration of payments to grantees under the Business FIRST and the Launch1000 programs, in order to: i) authorize an increase in the amount to be transferred from the County to Community

Capital New York by an additional amount of \$5,025,190.00, for a total amount of \$17,223,590.00; ii) extend the term of the Agreement for one additional year, through December 31, 2022; iii) increase the fee to be paid to Community Capital New York by an amount of \$25,190.00, for a total not to exceed amount of \$273,590.00, payable at agreed upon rates; iv) revise the scope of services in order to reflect the extended term and increased amounts to be administered under the programs; and v) revise the source of funding reflected in the Agreement from CARES Act to American Rescue Plan Act funding and County tax dollars."

Mr. Boykin seconded the motion and it was unanimously approved.

Acquisition & Contract.

Minutes of the meeting 10/21/21 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [88257](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with E.C. Pro Video Systems Inc., to provide professional services to implement Webex remote meetings in the County Executive's Office, from 10/1/21 - 12/31/21, in an amount not to exceed \$6,000.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [87900](#) **Information Technology** - Amend Agreement No. IT-1581 with AT&T Corp., for cellular telephone and wireless data services, for a term commencing on 9/16/19 and continuing until the termination date of New York State Office of General Services Contract Number PS68689, for a total not to exceed contract amount of \$460,000, by increasing the amount by \$2,115,000, to a new total amount not-to-exceed \$2,575,000.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [88263](#) **County Attorney** - Enter into an agreement with the law firm of Abrams, Fensterman, Fensterman, Eisman, Formato, Ferrara, Wolf & Carone, LLP, for the provision of "of counsel" legal services to the County Attorney in connection with the portion of the County Trunk Sanitary Sewer System located on real property owned by ARCO Environmental Remediation LLC, in the Village of Hastings-on-Hudson, for a term commencing upon execution and continuing for one (1) year thereafter, unless sooner terminated as specified in the agreement, for an aggregate amount not to exceed \$75,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [88320](#) **County Attorney** - Purchase Helicopter Hull and Liability Insurance, from the National Union Fire Insurance Company through the brokerage firm of Marsh USA, Inc. of New York, NY, in an amount not to exceed \$103,860, for the Policy Period 11/4/21 - 11/4/22.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [88209](#) **Planning** - Amend an agreement with the Housing Action Council, Inc., for the provision of marketing and property management services for certain properties approved for purchase by the County, in order to change the expiration date from 12/31/20 to 12/31/22, and increase the not to exceed amount by \$506,328, to a new total amount not to exceed \$2,822,934, to be used for property management and marketing expenses as well as repairs and maintenance of certain properties. The additional funds will be disbursed with a grant in the not to exceed amount of \$206,328 from Community Development Block Grant Property Improvement Program and \$300,000 from the Community Development Block Grant Program, all in accordance with the Program's regulations.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [86920](#) **Social Services** - Amend a 6/10/21 Resolution to **(i)** enter into a grant agreement with the New York State Office of Children and Family Services to accept a grant in the amount of \$90,000 under the CAPTA/CARA Grant Program to develop, implement and maintain the “Plan of Safe Care” program, from 12/1/20 - 11/30/21; **and (ii)** enter into a sub-awardee agreement with Westchester Institute for Human Development in an amount not to exceed \$133,760, for the purpose of hiring a full time public health nurse to develop, implement and maintain said program, for the same period, in order to reduce the amount of the sub-awardee agreement by \$93,240, for a new not-to-exceed amount of \$40,520.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [87818](#) **Social Services** - Amend agreements with eight (8) licensed consultants for the performance of certain psychological and testing evaluation services, for the period 1/1/21 - 12/31/21, in an aggregate amount not to exceed \$350,000, in order to further adjust the Fee Schedule for services provided by the Consultant, Westchester Jewish Community Services, Inc., and that the Department is authorized to delete the list of rates in Schedule “B-2” of the September 9th Resolution and replace it with the new list of rates listed hereto as Schedule “B-3”.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [88135](#) **Social Services** - **1)** Enter into an agreement with the New York State Office of Children and Family Services to accept funds in the amount of \$86,916 to enhance, improve, and expand the ability of the Department’s Adult Protective Services Unit and to investigate allegations of abuse, neglect, and exploitation in the context of COVID-19, from 4/1/21 - 5/31/22; and **2)** enter into individual agreements with four (4) mental health professionals and two (2) registered nurses, each of whom, as listed, will assist APS workers in their investigations of allegations of abuse, neglect, and exploitation in the context of COVID-19, from 4/1/21 - 5/31/22, for an aggregate amount not to exceed \$41,500 of the funds.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [88366](#) **Social Services** - Amend a lease agreement with Sonesta International Hotels Corporation, pursuant to which it leased to the County guest rooms and a conference room at the hotel known as the Sonesta White Plains Downtown, which is to be used to temporarily house families displaced due to Tropical Storm Ida, by **1)** extending the term by five (5) weeks, through the next five (5) Option Terms, to a new termination date of 12/3/21 at the Hotel's check-out time of 12:00 P.M. Eastern Time, and **2)** increasing the total authorized rental costs by \$194,560, based upon the above-mentioned nightly rate for each guest room and the per-night-per-guest-room rate for parking, if parking is needed, with the understanding that the County will exercise its termination right under the agreement and terminate the agreement, effective 11/30/21 at the Hotel's check-out time of 12:00 P.M. Eastern Time.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [88371](#) **Social Services** - Amend an agreement with The Iron Tomato, LLC, pursuant to which it was to provide food services for meals for families displaced due to Tropical Storm Ida who are being temporarily housed at the hotel known as the Sonesta White Plains Downtown, by **1)** modifying its scope of work to specify additional items for the provision of meals, and modify the maximum quantity of persons to be served, from 65 to 85, **2)** by modifying its budget to account for the additional costs associated with the modified scope of work, **3)** amend the agreement by modifying the not-to-exceed amount for each of the Option Terms, from \$13,635 to \$18,970, based upon the modified budget, and **4)** exercise its first nine (9) options under the agreement and thereby amend the agreement by, **a)** extending the term thereof by nine (9) weeks, through the first nine (9) Option Terms, to a new termination date of 12/2/21, and **b)** increasing the total authorized not-to-exceed amount thereof by \$170,730, based upon the above-mentioned modified not-to-exceed amount of \$18,970 for each of the one (1) week Option Terms with the understanding that the County will exercise its termination right under the agreement and terminate the agreement, effective 11/30/21 at 12:00 P.M. Eastern Time.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [88378](#) **Social Services** - Amend an agreement with Westchester Community Opportunity Program, Inc., pursuant to which it was to provide services regarding certain logistics associated with distributing food at the hotel known as the Sonesta White Plains Downtown, to families displaced due to Tropical Storm Ida who are being temporarily housed at that hotel, by **1)** modifying its scope of work to modify the maximum quantity of persons to whom food will be distributed, with it increasing from 65 to 85, and **2)** exercise its first nine (9) options under the agreement and thereby amend the agreement by, **a)** extending the term thereof by nine (9) weeks, through the first nine (9) Option Terms, to a new termination date of 12/2/21, and **b)** increasing the total authorized not-to-exceed amount thereof by \$41,850, based upon the above-mentioned not-to-exceed amount of \$4,650 for each of the one (1) week Option Terms with the understanding that the County will exercise its termination right under the agreement and terminate the agreement effective 11/30/21 at 12:00 P.M. Eastern Time.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [88199](#) **Senior Programs and Services** - Enter into an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc., to provide Senior Center Recreation and Education Services to seniors 60 years or older residing in the County, with the term to commence retroactive to 4/1/21 - 3/31/22 and Unmet Need state funding for the program will be in an amount not to exceed \$70,000 for actual services provided in accordance with an approved line-item budget.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [88138](#) **Community Mental Health** - Enter into a grant renewal agreement - Contract Number DCJ01-C00051GG-1090000 with New York State Division of Criminal Justice Services, in order to **(i)** accept a grant in the amount of \$132,082 in state funds; and **(ii)** contribute \$24,368 in County funds, pursuant to an approved budget for the Department to operate the Westchester Reentry Task Force and Enhanced Services Program, from 10/1/21 - 9/30/22.

M. Orth

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [88383](#) **Health** - Amend an agreement as amended with SeniorCare Emergency Medical Services, Inc., to provide standby/wait readiness and assistance with monitoring persons post COVID vaccination at specific COVID vaccination sites in the County, including possible medical treatment and transportation to local hospital(s) if needed, from 2/10/21 - 2/9/22, in order to increase the amount by \$115,000, for a total revised amount not to exceed \$350,00 for continued services to be paid at the reimbursement rates as specified in Schedule "A".

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [86225](#) **Labs and Research** - Enter into a grant agreement HS1-2022-West Co Lab 00073-(060) with State of New York, acting by and through its Governor's Traffic Safety Committee, to participate in the New York State's Highway Safety Program, from 10/1/21 - 9/30/22, in an amount not to exceed \$80,000.

A. Milovanovic

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [88163](#) **Public Safety** - Enter into an agreement with the United States of America, acting by and through its Drug Enforcement Administration, to participate in the Tactical Diversion Squad Task Force, from 10/1/21 - 9/30/22, for which the County will receive reimbursement from the DEA for a portion of its overtime expenses in an amount not to exceed the equivalent of 25% of a GS-12, Step 1, of the general pay scale for the Rest of the United States (currently \$19,372), and other qualified expenses.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [88164](#) **Public Safety** - Enter into an agreement with the United States of America, acting by and through its Department of Justice Drug Enforcement Administration, to participate in the Westchester County Drug Enforcement Task Force, from 10/1/21 - 9/30/22, for which the County will receive a portion of overtime payments made by it to Department officers assigned to the Task Force up to the equivalent of 25% of a GS-12, Step 1, of the Federal general pay scale of the Rest of the United States (currently \$19,372.00), in addition to other reimbursable expenses.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [87829](#) **DPW/Transportation** - Enter into License Agreement No. DOTOP07-21 with HFT Management, Inc. d/b/a Gateway Outdoor Advertising for advertising on designated County of Westchester's Transit Vehicles, for a license fee of \$3,400,000.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [87886](#) **DPW/Transportation** - Obtain a proposal and negotiate a fee with LynStaar Engineering, P.C., a WBE firm, 12 Water Street, Suite 202, White Plains, New York 10601, for Electrical Engineering Consulting Services for Various Environmental Facilities Projects. (Agreement No. 21-937)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [88130](#) **DPW/Transportation** -Contract No. 21-511 for 'F' - Unit Roof Replacement, Jail Division, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Award to the Low Bidder, Icon Contracting Group Inc., Harrison, in the amount of \$775,000. (7 bids)

H. Greechan

This matter was withdrawn by department

21. [88131](#) **DPW/Transportation** - Contract No. 19-513 with Anjac Enterprises, Inc., for Wightman Mansion Rehabilitation, Lenoir Preserve, Yonkers, New York. Approval of Palm Contracting Corp., Harrison, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [88141](#) **DPW/Transportation** - Contract No. 21-527 for House Refurbishment, 41 Church Street, Bedford, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [88146](#) **DPW/Transportation** - Contract No. 15-537 for Bronx River Reservation Pathway Renovation, from the Oak Street Loop to Midland Avenue, Cities of Yonkers and Mount Vernon and Village of Bronxville, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [88169](#) **DPW/Transportation** -Contract No. 20-504 with Tully-Arben LLC, for Rehabilitation of Pool and Bathhouse, Playland Park, Rye, New York. Approval of Blackhawk Fire Suppression LLC (MBE) Fire Suppression, Newburgh, and P. Casinelli Construction, LTD., New Canaan, CT., as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [88203](#) **DPW/Transportation** -Contract No. 20-531 with JR CRUZ Corp., for Site Improvements, Playland Park, Rye, New York. Approval of Niko Construction and Trucking Services Inc. (MBE/WBE), Cortlandt Manor, and East End Solutions, Inc. (WBE), Bohemia, NY, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [88206](#) **DPW/Transportation** - Contract No. 19-519 for Water and Electric Service Upgrades, George's Island Park, Town of Cortlandt, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [87755](#) **DEF** - Contract No. EF-2105 for Cleaning of Sludge Storage Tanks and Digesters, Yonkers Joint Water Resource Recovery Facility, Yonkers, New York. Award to Sole Bidder, Spectraserv, Inc., Kearny, NJ, in the amount of \$674,000. (1 bid)

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

28. [88476](#) **County Executive** -Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Community Capital New York, Inc.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

29. [88469](#) **County Executive** - Amend an agreement with Community Capital New York, Inc., to administer payments to grantees under the Business FIRST and the Launch1000, in order to **i)** increase the amount to be transferred from the County to CCNY by an additional amount of \$5,025,190 for a total amount of \$17,223,590; **ii)** extend the term of the agreement for one additional year, through 12/31/22; **iii)** increase the fee to be paid to CCNY by an amount of \$25,190, for a total not to exceed amount of \$273,590, payable at agreed upon rates; **iv)** revise the scope of services in order to reflect the extended term and increased amounts to be administered under the programs; and **v)** revise the source of funding reflected in the agreement from CARES Act to ARPA funding and County tax dollars.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated:10/29/2021