

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, August 5, 2021

11:00 AM

County Executive Conference Room
Michaelian Office Building

Rollcall

Present: Mr. Kenneth W. Jenkins, Mr. Benjamin Boykin, and Mr. Gideon Grande

Attendees:

| | |
|---------------------------|------------------|
| Commissioner of Finance | Ann Marie Berg |
| Associate County Attorney | David Vutera |
| Board of Legislators | Greg Casciato |
| Board of Legislators | Lisa Hochman |
| County Executive's Office | Kyle McIntyre |
| BOL Intern | Sasha Persaud |
| Acting Secretary BAC | Joan Cocciardi |
| BAC Intern | Nicolas Dispenza |

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting to come to this conference room?"

Ms. Cocciardi confirmed she had done so.

Mr. Jenkins said, "I understand that the Budget Director wishes to make a motion."

Mr. Grande said, "I move to add item 20, Onbase ID 86711, a resolution seeking authority for the County to enter into a Lease Agreement with Ziza Associates, LLC for a two-month period commencing on July 30, 2021 and terminating on September 30, 2021, with the County having an option to renew for an additional one-month period from October 1, 2021 through October 31, 2021, for 1,525 square feet of space at 10 County Center Road, White Plains, New York, with total rent of \$7,243.76 at the rate of \$3,621.88 per month for the Initial Term, and, in the event the County exercises its Renewal Term option, \$3,621.88 for the Renewal Term. In addition, the County will pay a security deposit in the amount of \$7,243.75."

Mr. Boykin seconded the motion and it was unanimously approved.

Mr. Jenkins said, "Just wanted to make sure that we noted that this particular item, item 20 that we added in, is for the veterans group, just so you know that Mr. Chairman."

Acquisition & Contract.

Minutes of the meeting 7/29/21 and the SEQR Review for agenda items.

J. Cocciardi

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [86269](#) **County Executive/Youth Bureau** - Enter into an agreement with Children's Village, Inc. ("CV") pursuant to which CV will operate its Sanctuary Program for the program period 1/1/21 - 12/31/21, in the total amount not to exceed \$141,835, comprised an amount not to exceed \$113,468 payable by the County and \$28,367 to be contributed by CV.

D. Madden

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [86577](#) **County Executive/Youth Bureau** - Enter into a Safe Summer Youth Engagement County Plan agreement with the New York State Office of Children & Family Services to accept an allocation in the amount of \$180,000, to provide positive youth development programming for Westchester youth who are at high risk or have known involvement in gun violence in identified neighborhoods, for a term commencing on 7/1/21 - 12/31/21.

D. Madden

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [86283](#) **Information Technology** - Enter into Agreement IT-1689 with T-Mobile USA, Inc., pursuant to which T-Mobile will provide the County with cellular telecommunications services, for a term commencing upon execution and continuing through 9/15/24, or such later date to which the New York State Office of General Services (“OGS”) may subsequently extend the expiration of the agreement number PS68707 (“OGS Agreement No. PS68707”), for a total amount not to exceed \$45,000, utilizing the terms of OGS Agreement No. PS68707.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [86317](#) **County Attorney / Risk Management** - Purchase an insurance policy from the New York Municipal Insurance Reciprocal (“NYMIR”), through the brokerage firm of Brown & Brown of New York, Inc., for Business Auto Insurance for the “Small Bus” and Paratransit fleets (collectively, the “Fleets”), for the policy period from 8/22/21 - 8/22/22, for an amount of \$434,489.40, under the listed terms and conditions.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [86639](#) **County Attorney** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Vincent Toomey.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [86640](#) **County Attorney** - Enter into an agreement with Vincent Toomey for the provision of consulting services in connection with labor negotiations and related on-going contractual matters, including, but not limited to, arbitrations, grievances, unfair labor practices, improper practice charges and labor-management committee meetings, for a term commencing 3/1/20 - 2/28/22, for an amount not-to-exceed \$204,000, comprised of a lump sum base fee of \$194,000 for consultant services rendered plus an additional amount not-to-exceed \$10,000 for reasonable and necessary expenses, by **1)** increasing the total not-to-exceed amount by \$204,000, for a new amount not-to-exceed \$408,000; and **2)** specifying that the *annual* not-to-exceed amount shall be capped at \$204,000, payable in an amount not-to-exceed \$51,000 per quarter.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [86341](#) **Social Services** - Enter into an agreement with Rising Ground, Inc., pursuant to which Rising Ground will provide residential treatment services to a homeless young adult male suffering from chronic mental illness who is under the care of DSS adult protective services, for a term commencing retroactive to 6/8/21 and continuing through 6/7/22, for an amount not-to-exceed \$157,226.50, payable at a daily rate determined by New York State.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [86342](#) **Social Services** - Enter into an agreement with STRIVE International, Inc., pursuant to which STRIVE will provide the County with a license to use the STRIVE program and related materials as well as STRIVE's trademarks and logos as well as provide various training services to help unemployed women and men find jobs and achieve financial independence, for the period from 7/1/21 - 6/30/22, for an amount not-to-exceed \$53,500.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [86292](#) **Senior Programs and Services** - Amend a 1/21/21 Resolution which, among other things, authorized the County to enter into two (2) agreements with Family Service Society of Yonkers (the "FSSY") to provide two (2) separate programs listed in Schedule "A", as follows: **1)** Kinship: educational assistance/remote learning support and Kinship: equipment for kinship families to support remote learning in an amount not to exceed \$27,000; and **2)** In-Home Contact and Support services in an amount not to exceed \$60,000 under the FCC3-CARES Act Program, in accordance with Title III-E of the Older Americans Act, for an aggregate amount not-to-exceed \$87,000, payable with CARES Act federal emergency stimulus funds, under the FCC3-CARES Act Program and pursuant to agreed-upon unit costs, for a term commencing retroactive to 4/1/20 - 9/30/21, in order to: **1)** reflect that there will be only one agreement with FSSY (the "FSSY Agreement") for the Programs; and **2)** FSSY will be paid pursuant to an approved line item budget.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [86327](#) **Solid Waste Commission** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with West Publishing Corporation.

P. Kadanoff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [86329](#) **Solid Waste Commission** - Recind a 6/17/21 Resolution to enter into two (2) agreements with West Publishing Corporation ("West"), pursuant to which it will provide the County with five (5) user licenses for its "CLEAR for Government Fraud" product is hereby rescinded in its entirety; with the County being authorized to; **1)** enter into an agreement to retroactively commence on 3/1/20 and terminate upon execution of the "New Agreement", as listed, in an amount not to exceed \$23,910, pursuant to which West would provide the County with access to CLEAR at the listed rates until the New Agreement, \$8,206.92/annually; and **2)** enter into an agreement to commence upon execution and continue for three years thereafter, in an amount not to exceed \$40,667.28, to provide the County with two user licenses to access CLEAR as well as West's License Plate Recognition product ("LPR") and West's Pro Alert ("Pro Alert") product. Under the New Agreement, the County will pay West at the listed rate.

P. Kadanoff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [86361](#) **DPW/Transportation** - Enter into Grant Agreement NY-2021-024-00 with the Federal Transit Administration ("FTA") for a grant totaling \$3,523,102 (Federal \$1,853,636 / 50% and Local \$1,853,636 / 50%) to be used for to support operations of ParaTransit service for trips that serve eligible seniors and persons with disabilities who begin or end their trips more than 3/4 of a mile from existing Bee-Line fixed route service (outside the mandated complementary ADA corridor).

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [86479](#) **DPW/Transportation** - Enter into Grant Agreement NY-2021-012-00 with the Federal Transit Administration ("FTA") for a grant totaling \$9,150,000 (Federal \$2,928,000 and Local \$6,222,000) to be used for Capital Cost of Contracting funding for the operation of bus service on Bus Route 77 and for shuttle services to and from train stations and corporate parks within the Bee-Line System.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [86480](#) **DPW/Transportation** - Amend Grant Agreement NY-2019-021-02 with the Federal Transit Administration ("FTA") for a grant scope amendment totaling \$250,000 (Federal \$200,000 / 80% and Local \$50,000 / 20%) to be used for Preventive Maintenance.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [86564](#) **DPW/Transportation / Information Technology** - Amend Agreement No. DOTCAP03-19 with Conduent Transport Solutions, Inc., to provide a system integration of Conduent's CAD/AVL system to the Bee Line Bus radio system, in order to provide a no-cost extension from 1/1/21 - 12/31/23.

H. Greechan
M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [86314](#) **DPW/Transportation - 1)** Exercise the two (2) year renewal option for Contract No. 18-207 with Picco Construction LLC, to provide a Service Contract for Snow and Ice Removal, 100 East First Street, Mount Vernon, New York; by **1)** extending the termination date of the agreement from 10/28/21 **to** 10/28/23; and **2)** increase the amount of the agreement by \$58,043 from an amount of \$108,998, **to** a new amount not to exceed \$167,041.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [86315](#) **DPW/Transportation** - Amend Agreement No. 19-909 with Henningson, Durham & Richardson Architecture and Engineering, P.C., in the matter of Project Management Services for various Westchester County capital projects, to provide for additional project management services in connection with various County capital projects and that for the additional services rendered, the Consultant shall be paid a fee of \$2,000,000, increasing the total maximum fee to \$4,750,000 and with the completion date of the agreement being extended to 2/24/24.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [86552](#) **DPW/Transportation** - Contract No. 20-515 for Roof Replacement and Exterior Repairs, SOD Garage, Valhalla Campus, Valhalla, New York. Award to the Low Bidder, Frank Cyrwus Inc., Pompton Lakes, NJ, in the amount of \$415,711. (10 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [86557](#) **DPW/Transportation** - Contract No. 21-509 for Fencing and Other Site Improvements, Hilltop Hanover Farm, Town of Yorktown, New York. Award to Low Bidder, Giacorp Contracting Inc. (WBE), Hawthorne, NY, in the amount of \$239,312.19. (7 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [86711](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** -Enter into Lease Agreement No. 21-930 with Ziza Associates, LLC, for a two-month period commencing on 7/30/21 and terminating on 9/30/21, with the County having an option to renew for an additional one-month period from 10/1/21 - 10/31/21, for 1,525 square feet of space at 10 County Center Road, White Plains, New York, with a total rent of \$7,243.76, at the rate of \$3,621.88 per month for the Initial Term, and, in the event the County exercises its Renewal Term option, \$3,621.88 for the Renewal Term. In addition, the County will pay a security deposit in the amount of \$7,243.75 as security for the faithful performance and observance by the County of the terms, conditions and provisions of Lease. If the County fully and faithfully complies with all Lease Terms, the Security Deposit will be returned to the County after the Lease termination and after delivery of the entire possession of the Leased Premises to Landlord, under the listed terms and conditions.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Joan Cocciardi*, Acting Secretary

Dated:08/05/2021