

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, July 15, 2021

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Benjamin Boykin, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
County Executive Office	Kyle Mcintyre
Board of Legislators	Mary Beth Gose
Secretary BAC	Lisa Mrijaj
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed that she had done so.

Mr. Jenkins said, "We have our retiring Secretary Lisa Mrijaj we have been so happy and pleased for all the work for 5 years here for the County of Westchester and we certainly want to make sure to take this last opportunity to be able to say thank you for all the work that you did."

Ms. Mrijaj said, "Thank you. I want to thank you for the opportunity. I really enjoyed my time here and meeting and working with the people. It's been great!"

Mr. Jenkins said, "Mr. Chairman, I know it's her day here in Westchester County, but I can't remember the date."

Mr. Boykin said, "It's Saturday, July 17th she will be on the marquee. You go out with your family and take pictures. It's amazing."

Mr. Soule said, "I going to miss sitting next to you every Thursday. Next Thursday you are not going to know what to do."

Acquisition & Contract.

Minutes of the meeting 7/8/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [85897](#) **County Attorney** -Settle the claim asserted by Yvette Zapata against Liberty Lines Transit, by payment from the County of Westchester to the New York Municipal Insurance Reciprocal in the amount of \$20,000.00.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [85899](#) **County Attorney** - Settle the property damage claim asserted by Travelers Indemnity Company on behalf of their insured, Village of Scarsdale, by payment from the County of Westchester to The Travelers Indemnity Company in the amount of \$14,486.55.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [86172](#) **County Attorney** - Award and enter into a contract for the service of legal documents in all Family Court Proceedings (Contract No. LAW 1166) with the low bidder, Nationwide Court Services, Inc. ("Nationwide"), for a two (2) year period, commencing 8/1/21 - 7/31/23, with the County having the option to extend the agreement for three (3) additional terms of one (1) year each, upon the same terms and conditions as the initial term, in an amount not to exceed \$336,908 per year, for a total contract amount not to exceed \$673,816, payable at the rates set forth in Nationwide's Bid Sheet.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [86272](#) **County Attorney / Risk Management** - Purchase Cyber Risk Protection from the Starr Indemnity & Liability Company through the brokerage firm of Brown and Brown, and under the terms Starr Indemnity & Liability Company shall provide Cyber Risk Protection with \$5,000,000.00 limit subject to a \$1,000,000 deductible and a 25% co-insurance requirement, with the cost of this package not exceed \$250,000 for the period from 7/11/21 - 7/11/22.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [85928](#) **Planning** - Enter into an agreement with the property owners Kevin Nicholson and Kadian Thompson and Linear Environmental, Corp., in the total amount of \$116,000 of which a grant in the amount of \$47,000 is to be provided by the Lead Safe Westchester grant program and \$69,000 is to be provided by the New York State Affordable Housing Corporation grant program, for a term of 8/1/21 - 7/31/22, for the lead abatement project to be conducted at the property located at 428 Dunham Avenue, Mount Vernon, NY. The project will include, but not be limited to, repairing the deteriorated areas inside and outside the home that have been identified as having toxic paint.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [85937](#) **Planning** - Enter into an agreement with the property owner Graham Davis and Linear Environmental Corporation through the Lead Safe Westchester Grant Program, in the amount of \$46,000, for a period beginning 7/15/21 - 7/14/22, to provide funding for the lead abatement project at the property located at 21 South 15th Avenue in the City of Mount Vernon. The project will include, but not be limited to, repairing the deteriorated areas outside the home that have been identified by Linear.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [86161](#) **Planning** - Enter into an agreement with Sheltering the Homeless is our Responsibility for a rehabilitation project at the two-family residence located at 1110 Franklin Avenue in the Village of Mamaroneck, through the Community Development Block Grant Property Improvement Program, in the amount of \$43,050 for the period from 7/15/21 - 7/14/22. The grant is for renovations that include, but are not limited be to, bathroom repairs, installing new closets doors and entry door, and removing and replacing the roof, two hot water heaters and the boiler.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [86162](#) **Planning** - Enter into an agreement with Sheltering the Homeless is Our Responsibility for a rehabilitation project at the two-family residence located at 729 Prospect Avenue in the Village of Mamaroneck, through the Community Development Block Grant Property Improvement Program, in the amount of \$73,650, for a period beginning 7/15/21 - 7/14/22. The grant is for renovations that include, but are not limited be to, removing all tiles on the ceiling and replacing with sheetrock, replacing the entire bathroom on the second floor, replacing flooring and railings on the back porch, replacing exterior fencing, replacing the roof, re-anchoring fire escape, and replacing the boiler and hot water heater.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [85900](#) **Social Services** - Amend an agreement with The Guidance Center of Westchester, Inc. to provide up to 60 units of transitional and permanent housing units along with supportive services, as well as supportive services for six (6) City of Mount Vernon U.S. Department of Housing and Urban Development Rental Assistance units, in the amount not to exceed \$1,475,790, for the term 8/1/18 - 7/31/19, in order to extend the agreement for the term 8/1/21 - 7/31/22, in the amount not to exceed \$1,590,964 for an aggregate not to exceed amount of \$6,129,382.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [85902](#) **Social Services** - Enter into a third amendment to the agreement with The Mental Health Association of Westchester County, Inc., to exercise the third of the County's four options to extend the term of the agreement, in order to continue to provide support services for twenty-six (26) HUD Rental Assistance Units for homeless individuals, for an amount not to exceed \$177,231, bringing the not to exceed amount under the agreement, as amended by the third amendment to a total aggregate amount not to exceed \$693,588.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [86103](#) **Social Services** -Renew an agreement with the Yonkers Chamber of Commerce ("YCC") to continue to provide a Certified Training and Job Placement Program for Non Temporary Assistance SNAP recipients who are deemed to be able bodied adults without dependents ("ABAWDS"), for a term commencing retroactive to 10/1/20 - 9/30/21, and that in consideration for services to be rendered during the First Option Year, the County shall pay YCC an amount not to exceed \$600,000, representing a 50% reimbursable match for the \$1,200,000 total amount budgeted for the First Option Year, under the listed terms and conditions.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [86042](#) **Health** - Enter into an agreement with Health Research, Inc. ("HRI") to accept funding for the Opioid Overdose Data to Action ("OD2A") Program Grant, for the period from 9/1/21 - 8/31/22, in the amount not-to-exceed \$172,000.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [86071](#) **Health** - Enter into an agreement with the U.S. Department of Health & Human Services to accept a grant in the amount of \$3,763,565 under the Advancing Health Literacy to Enhance Equitable Community Responses to COVID-19 Grant Award program, to improve health literacy and thereby reduce racial and ethnic health disparities related to COVID-19 in Westchester County, commencing on 7/1/21 and continue through 6/30/23.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [85970](#) **Corrections** - Enter into an agreement with Greyston Foundation Inc., pursuant to which the County will agree to perform certain tasks and facilitate the performance of other work by Greyston, as part of the work that would be performed under the Second Chance Act Comprehensive Community-Based Adult Reentry Program if Greyston is awarded a grant for such by the United States Department of Justice (the "USDOJ"), with the agreement being included in Greyston's application to the USDOJ for the Grant, for a term from 10/1/21 - 9/30/24, and that under the agreement, the County will neither receive nor expend any funds.

J. Spano

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [85850](#) **Public Safety** - Enter into two Memoranda of Understanding with the United States Coast Guard: one for the enforcement of Maritime Safety and Security Zones; the other for search and rescue communications, coordination and response (the "MOUs"), at no cost to the County, commencing upon execution and will continue for a term of four years and that either party may terminate upon 30 days written notice.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [85814](#) **Parks** - Amend a 5/27/21 Resolution to enter into license agreements with Department employees for the use of designated County housing units for the period from 6/1/21 - 5/31/26, is hereby amended in order to correct the monthly rate to be charged to one of the Department's employees, Kerry Riguzzi who resides at the Cranberry Lake residence, from \$1,408 per month **to** \$1,308 per month, for the period from 6/1/21 - 5/31/26, as detailed in the listed revised fee schedule.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [85911](#) **DPW/Transportation** -Contract No. WCA 21001 for Elevator and Escalator Service and Maintenance, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Award to Sole Bidder, Kone Inc., Warren, NJ, in the amount of \$220,408. (1 bid)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [85821](#) **DPW/Transportation - 1)** Exercise the two (2) year renewal option for Contract No. 18-204 with American Petroleum Equipment & Construction Company, Inc., to provide Maintenance Service for Fuel Systems and Related Equipment, Various County Facilities, Westchester County, New York and extend the termination date of the agreement from 12/31/21 to 12/31/23; and **2)** increase the amount by \$523,434 from an amount of \$785,151 to a new amount not to exceed \$1,308,585.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [86137](#) **DPW/Transportation -** Contract No. 17-517 with Anjac Enterprises Inc., for Replacement of Heating Units and Ventilation Fans, Central Maintenance Facility, Yonkers, New York. Approval of Airtight, LLC, Brick Township, NJ as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [86170](#) **DPW/Transportation -**Contract No. 19-205 for PIN 8762.10, Westchester County Pedestrian Safety Improvements, Villages of Port Chester, Rye Brook, Towns of Harrison, Mamaroneck, Greenburgh, Mount Pleasant and Cities of Peekskill, Rye, White Plains and Yonkers, New York. Award to Sole Bidder, Verde Electric Maintenance Corporation, Mount Vernon, in the amount of \$529,880.00. (1 bid)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [86171](#) **DPW/Transportation -** Contract No. 19-513 for Wightman Mansion Rehabilitation, Lenoir Preserve, Yonkers, New York. Award to Low Bidder, Anjac Enterprises, Inc., Brooklyn, in the amount of \$4,497,610. (5 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [86285](#) **DPW/Transportation** - Enter into an agreement with the United States of America, acting by and through the Federal Aviation Administration ("FAA"), to accept a grant of \$3,351,250 for Capital Project Number A0133 - Rehabilitation of Taxiway "L" at the Westchester County Airport. This grant will be used to fund the rehabilitation of Taxiway "L" at the Westchester County Airport, that the agreement will provide, *inter alia*, that the County will contribute a local share of \$3,351,250 toward the rehabilitation of Taxiway "L", at the Westchester County Airport, which funding will come from the Airport Special Revenue Fund. (Grant No. 3-36-0123-133-2021)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [85765](#) **DEF** - Contract No. EF-1701- 1st Extension with ELQ Industries, Inc., for Emergency Repair of Leaks, Westchester County Sewer and Water Districts, Various locations throughout Westchester County, New York. Approval of Change Order No. 2 in the amount of \$1,900,000.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mrijaj*, Secretary

Dated: 7/15/2021