

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, June 24, 2021

11:00 AM

County Executive Conference
Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Benjamin Boykin, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Secretary BAC	Lisa Mrijaj
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record, this meeting is being conducted in accordance with Governor Cuomo's Executive Order 202.1 as extended."

Mr. Jenkins said, "Are there any other matters to be brought to the Board?"

Mr. Boykin said, "I just have one item I would like to put on the record regarding ID 58644 we just added and, that is, when you read into the resolution it says passenger cars only. We talked to the Commissioner of Parks and Recreation and she says the parking spaces will be allowed for any vehicle that will fit into those spaces, that's a car, suv, a minivan. Commercial vehicles although are not allowed."

Mr. Jenkins said, "Thank you Mr. Chairman. We actually thank the facility to allow us to utilize the parking lot on the weekends."

Acquisition & Contract.

Minutes of the meeting 6/17/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [85810](#) **Board of Legislators** -Enter into an agreement with Westchester Community Opportunity Program, Inc. ("WestCop"), pursuant to which WestCop will provide the Career & Training Initiative Program with Career Counselors/Job Developer at Community Action Partnership Centers located in New Rochelle, Tarrytown and Ossining, New York, for a term commencing on 1/1/21 - 12/31/21, and in consideration for the services to be rendered, WestCop will be paid an amount not to exceed \$51,750 with half due and payable upon execution of the agreement and the other half on 11/1/21.

B. Boykin

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [85368](#) **County Attorney** -Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the law firm of Abrams, Fensterman, Fensterman, Eisman, Formato, Ferrara, Wolf & Carone, LLP.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [85369](#) **County Attorney** -Amend an agreement with the law firm of Abrams, Fensterman, Fensterman, Eisman, Formato, Ferrara, Wolf & Carone, LLP, to defend the County against claims commenced against it and to prosecute appropriate cross-claims in the action entitled *105 Mount Kisco Associates LLC, et al. v. Carozza et al., 15 Civ. 05346 (S.D.N.Y.)*, for the term 3/2/20 - 3/1/23, in an amount not to exceed \$200,000, payable pursuant to an approved budget that includes approved hourly rates, in order to increase the amount by \$200,000, for a total not to exceed amount of \$400,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [85371](#) **County Attorney** -Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Wicks Group, PLLC.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [85372](#) **County Attorney** -Enter into a retainer agreement with the Wicks Group, PLLC, for the provision of outside counsel services in connection with various legal issues relating to the Westchester County Airport, for a one (1) year term commencing retroactive to 1/1/21 - 12/31/21, and in consideration for the aforesaid services the Firm shall be paid at the blended rate of \$380 per hour for all lawyers, not to exceed the aggregate sum of \$100,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [85414](#) **Social Services** -Enter into an agreement with Family Service Society of Yonkers ("FSSY") in the amount not to exceed \$504,968, for the period from 6/1/21 - 5/31/22, to provide housing and supportive services for physically disabled homeless adults under the United States Department of Housing and Urban Development's ("HUD") Homestead Program.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [85424](#) **Social Services** - Amend a resolution authorizing an agreement with Caring for the Hungry and Homeless of Peekskill, Inc., to operate a 24-hour adult shelter program for up to nineteen (19) homeless single men and women and an overnight warming site/drop-in center and a daytime cooling center during extreme heat days for up to ten homeless single males/females at Jan Peek House located in Peekskill, from 2/1/21 - 1/31/22, in an amount not to exceed \$952,392, in order to change the name of the agency to reflect its correct name: Caring for the Homeless of Peekskill, Inc. d/b/a Caring for the Hungry and Homeless of Peekskill.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [85449](#) **Social Services** -Renew an agreement with Eveready NY Movers, Inc. (DSS 301-18) for the provision of Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services, by extending the term thereof for the period from 5/1/21 - 4/30/22, and in consideration for services to be rendered during the second option period, the County shall pay Eveready NY Movers, Inc. an amount not to exceed \$78,292, payable at the new rate of \$195.73 per move, based upon the change in the C.P.I.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [85450](#) **Social Services** -Amend a 6/18/20 Resolution to accept a grant from the New York State Office of Children and Family Services a Family First Transition Fund in the amount of \$115,543, for a term from 4/1/19 - 3/31/21, which was to fund work by DSS regarding the implementation of the Federal Family First Prevention Services Act, in order to modify the expiration date to specify 3/31/22.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [85452](#) **Social Services** -1) Amend an agreement with Family Ties of Westchester, Inc. pursuant to which FTW was to provide the County with its 'Parent to Parent Preventive Program' as part of the County's implementation of the Federal Family First Prevention Services Act ("FFPSA"), for the period from 10/1/20 - 3/31/21, for an amount not-to-exceed \$60,000, by extending its term by one (1) year, to a new expiration date of 3/31/22; 2) amend an agreement with The Children's Village ("TCV"), for which TCV was to provide the County with work to assist in locating and engaging, as relative caregivers, relatives of youths who are stepping down from, or transitioning out of, congregate care and are at risk of entering foster care, for the period from 10/1/20 - 3/31/21, for an amount not to exceed \$20,000, by extending its term by one (1) year, to a new expiration date of 3/31/22.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [85460](#) **Senior Programs and Services** - Amend an agreement with J & R Tours, Ltd., in order to exercise the fourth of its four (4) renewal options under the agreement to provide group transportation services to Westchester County seniors under Title III-B of the Older Americans Act, for a term commencing on 1/1/21- 12/31/21, for a not to exceed amount of \$51,124.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [85498](#) **Senior Programs and Services** - Amend an agreement with Westchester Community Opportunity Program, Inc., for the provision of Supportive Services Transportation: Foster Grandparent Transportation Program under Title III-B of the Older Americans Act, in order to exercise the second of its four renewal option under the agreement for the program period commencing on 1/1/21 - 12/31/21, in an amount not to exceed \$5,864 in Federal funds.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [85465](#) **Health** - Enter into contract each with Elizabeth Blackwell, Berta Pineyro, Hipolita Cabrera, Naeem Kingston and Jennifer Streit, as Navigators to assist individuals and small businesses in applying for health insurance coverage through the Consumer Assistance for NY State of Health, New York's Health Plan Marketplace, for the term 8/1/21 - 7/31/22, for a total aggregate not-to-exceed amount of \$233,870, to be paid to each, under the listed terms and conditions.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [85805](#) **College** -To obtain a proposal and to negotiate a fee with Lothrop Associates LLP, 333 Westchester Avenue, White Plains, NY 10604, for engineering services for Gateway Building Cybersecurity Laboratory Renovation, Westchester Community College, Valhalla, New York. (Agreement No. WCC-21-616)

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [85236](#) **Public Safety -1)** Terminate the current interagency agreement ("2018 Agreement") with the State of New York, acting by and through its Division of Criminal Justice Services ("DCJS"), pursuant to which the County participates in a United States Department of Defense program, known as the LESO Program, whereby State and local law enforcement agencies can receive surplus demilitarized equipment for law enforcement activities at no cost to the County, and **2)** enter into a new agreement using DCJS' new form of agreement revised in 2021, as listed; and that the County will not utilize this program to obtain any military weapons, to commence upon execution and may be terminated by either party, provided the other party receives a thirty (30) day notice (in writing) or as otherwise stipulated.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [85646](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** -Enter into License Agreement Number DOTOP06-21 with Signal Outdoor Advertising, LLC for the operation and maintenance of County Bus Shelters, for a term of five (5) years from 7/1/21 - 6/30/26, for an amount of \$312,500. Approval of the four (4) listed subcontractors, under the listed terms and conditions.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [85647](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** - Amend License Agreement No. DOTOP05-16, with Signal Outdoor Advertising, LLC, for the operation and maintenance of County Bus Shelters, for the period of 7/1/16 - 6/30/21, in order to reduce the amount payable by Signal to the County for the period of 4/1/20 - 6/30/21, from \$993,750 to \$496,875.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [85760](#) **DPW/Transportation** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Frasca & Associates, LLC.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [85761](#) **DPW/Transportation** - Enter into an agreement with Frasca & Associates, LLC, to provide consulting services in connection with the management of Westchester County Airport and related matters, for a term from 4/1/21 - 3/31/22, for an amount not to exceed \$200,000. Approval of RT Connects, Matawan, NJ, as a subconsultant. (Agreement No. WCA 21006)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [85397](#) **DPW/Transportation** - Amend Agreement No. 13-919 with GHD Consulting Services Inc., for engineering services in connection with Woodlands Lake Dam Rehabilitation, V.E. Macy Park, Irvington, New York, to provide additional design services associated with this project, for a fee of \$103,000, increasing the total maximum fee to \$378,700 and extending the completion date to 12/31/25.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [85740](#) **DPW/Transportation** -Contract No. 16-502 with BJB Construction Corp., for Exterior Repairs - Phase IV, Michaelian Office Building, White Plains, New York. Approval of Cross Contracting Inc., Scarsdale, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [85769](#) **DPW/Transportation** - Contract No. 17-516 with J & M Heating and Air Conditioning, Inc., for Replacement of HVAC System, Cerrato Maintenance Facility, Valhalla Campus, Valhalla, New York. Approval of The Butlers & Air Quality, Yorktown Heights, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [85770](#) **DPW/Transportation** -Contract No. 17-528 with Gianfia Corp., for Replacement of Old Albany Post Road Bridge, Over Canopus (Sprout) Brook, Town of Cortlandt, New York. Approval of K&D Industries of NY, LLC, Peekskill, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [85771](#) **DPW/Transportation** -Contract No. 18-511 with J & M Heating and Air Conditioning, Inc., for Replacement of Body Shop/Paint Booth Air Control System and Sanding Vacuum System, Central Maintenance Facility, Yonkers, New York. Approval of The Butlers & Air Quality, Yorktown Heights, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [85772](#) **DPW/Transportation** -Contract No. 20-508 with MPCC Corp., for Various Paving and Drainage Improvements, South County Trailway, Barney Street, Yonkers to Main Street, Elmsford, Westchester County, New York. Approval of Ascape Landscaping and Construction Corp., Blauvelt, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [85794](#) **DPW/Transportation** - Contract No. 21-200 for Emergency Temporary Boilers, Vernon Plaza Family Center, Mount Vernon, New York. Award Emergency Contract to Johnson Controls, Inc., Hawthorne, in the amount of \$90,000.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [85459](#) **DEF** - Amend Agreement No. EF-1904 with Greeley & Hansen LLC, for the 5 year Chemical Bulk Storage (CBS) Inspection and Design services for the Department of Environmental Facilities, in order to extend the term of the agreement to 7/31/22, at no additional cost.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

28. [85644](#) **Parks** -Enter into a License Agreement with OSG Mamaroneck, LLC, 900 Route 9 North, Suite 400, Woodbridge, New Jersey 07095 ("Licensor") for the use of a designated area of its parking lot consisting of approximately 300 parking spaces, located at 1311 Mamaroneck Avenue, White Plains, New York, for use by the public attending Saxon Woods Pool on weekends and holidays from June 26, 2021 through September 6, 2021, at no cost to the County.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mrijaj*, Secretary

Dated:06/24/2021