

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, APRIL 8, 2021 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Commissioner of Finance
Associate Chief Deputy County Attorney
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary

Ken Jenkins
Benjamin Boykin
Larry Soule
AnnMarie Berg
Tami Altschiller
Greg Casciato
MaryBeth Gose
Lisa Hochman
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record, this meeting is being conducted in accordance with Governor Cuomo's Executive Order 202.1 as extended."

Acquisition & Contract. Minutes of the meeting 4/1/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (83494) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Animal Welfare League of Westchester County, Inc., to provide animal welfare services, for a term commencing on 3/15/21 – 3/14/22.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (83511) **CE/Office for Women** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Elisabeth Haub School of Law's Pace Women's Justice Center, to provide free legal consultations for victims of domestic violence, sexual assault and elder abuse through its Legal Clinic in Northern Westchester, for a term commencing on 1/1/21 – 12/31/21.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (83870) **Information Technology** – Amend Agreement No. IT-1559 with Motorola Solutions, Inc., (dated 12/27/18), for the replacement, expansion and evolution of the County’s first responder and transit (Bee Line Bus) Voice Radio Communications Systems, as amended, to **(i)** amend the Work for Stages 1 and 2 as set forth in Change Order Nos. 17 - 23 as listed; **(ii)** increase the not to exceed amount for Stages 1 and 2 as set forth in Section 3(a) of the agreement by \$1,009,840.92, for a new total not to exceed amount for Stages 1 and 2 to \$46,596,839.03 and **(iii)** replace the budget and payment schedule in Schedule “C” of the agreement with a new Schedule “C” which is consistent with the Change Orders approved herein, under the listed terms and conditions.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (83515) **Planning** - Amend the agreement with the Village/Town of Mount Kisco to provide the Village/Town with partial funding for an ADA Elevator Replacement Project at Village Hall located at 104 Main Street, through the Community Development Block Grant Program, for a term commencing on 10/7/20 – 7/14/21, for an amount not to exceed \$100,000, by increasing the amount by \$200,000 to a new not to exceed amount of \$300,000, and by changing the expiration date of the agreement to 12/31/21.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (83523) **Planning – WITHDRAWN BY DEPARTMENT.** Request authority to amend the agreement with the Town of Yorktown to provide partial funding for the purchase of a high headroom wagon/bus that will seat six adults and one wheelchair for the Yorktown Senior Nutrition Center, in order to change the contract period from 9/1/19 – 8/31/20 to 4/15/21 - 4/14/22.

N. Drummond

6. (83862) **Planning** – Enter into an agreement with the property owner Kathleen Carter and Tectonic CMI Corporation, through the Lead Safe Westchester Grant Program, to provide funding for the lead abatement project at the property located at 30 Greendale Avenue in the City of Mount Vernon, in the amount of \$40,238, for a period beginning 5/1/21 – 4/30/22.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (83886) **Planning** – Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Housing Action Council, Inc.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (83887) **Planning** – Enter into an agreement with the Housing Action Council, Inc., through the Westchester County Planning Department’s Operating Budget to provide technical assistance to not-for-profit developers of new fair and affordable housing projects and/or local housing boards by determining financial feasibility; securing federal, state and private funds; and other matters related to the development, preservation and improvement of affordable housing, in an amount not to exceed \$108,483, for a term beginning 1/1/21 – 12/31/21.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (83890) **Planning** – Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Community Capital New York, Inc.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (83898) **Planning** – Enter into an agreement with Community Capital New York, Inc., to carry out fair and affordable housing and small business activities for an amount not to exceed \$120,961, for a term beginning 1/1/21 – 12/31/21, for services which include, but would not be limited to provide a combination of financing and technical assistance services to benefit low income, women and minority residents of Westchester County, New York, under the listed terms and conditions.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (83901) **Planning** – Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Residential Opportunities, Inc.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (83902) **Planning** – Enter into an agreement with Westchester Residential Opportunities, Inc., for Fair Housing Education and Asset Building Programs, in an amount not to exceed \$32,621, for the term 1/1/21 – 12/31/21.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (83905) **Planning** – Enter into an agreement with Cornell Cooperative Extension of Westchester County, pursuant to which Cornell will provide various County-wide educational programs in accordance with an agreed-upon scope of services, for an amount not to exceed \$769,518, for a period beginning 1/1/21 – 12/31/21. The programs shall be offered through classes, clinics, conferences and workshops. Participants shall include youth and adults and programs will be open to the general public and professionals, under the listed terms and conditions.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (83312) **Social Services** - Amend an agreement with North Castle Post, No. 1097, Department of New York - American Legion, Inc., for which Legion Post 1097 agreed to provide space for, and facilitation of, meetings, events, programs, and the like for youths and seniors at its building at 35 Bedford Road in the Town of North Castle, for the period from 5/1/20 – 4/30/21, for a total amount of \$60,500, payable as a flat fee for all of the services, by extending the term thereof by eight (8) months, from 5/1/21 – 12/31/21, at no additional cost to the County.

L. Townes

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (83509) **Social Services** - Renew an agreement with the Urban League of Westchester County, Inc., for the provision of Employment Related Program Services to adult recipients of Temporary Assistance who are exempt from participation in public assistance work activities, by extending the term of the agreement for one (1) additional year, from 4/1/21 – 3/31/22, for a total aggregate amount not to exceed \$1,000,175.

L. Townes

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (82890) **Senior Programs** - Amend an agreement with the Westchester Public/Private Membership Fund for Aging Services, Inc., for the provision of a Telehealth Intervention Program for Seniors, in order extend the term of the agreement from 1/1/21 – 12/31/21, in an amount not to exceed \$320,000 in County funds.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (82891) **Senior Programs** - Amend the agreements with the two (2) entities listed in Schedule "A" in order to exercise its second of four (4) renewal options under the agreements to provide Livable Communities Regional Host services, for a term commencing on 1/1/21- 12/31/21. Funding for the second option term will be for an aggregate amount not to exceed \$71,000 in County tax dollars, in the individual amounts listed in Schedule "A".

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (83257) **Senior Programs** - Amend the agreement with Legal Services of the Hudson Valley for the provision of Legal Assistance Services for Westchester County residents 60 and over under Title III-B of the Older Americans Act, in order to extend the agreement for the period commencing on 1/1/21 – 12/31/21. Funding for the second option term shall be in an amount not to exceed \$331,104, comprised of \$123,404 in Federal funds, and \$207,700 in matching County tax dollars to be paid pursuant to the agreed upon unit cost for actual services provided and data entered in NYSOFA's PeerPlace System.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (83261) **Senior Programs** - Amend an agreement with DOROT, Inc., for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older under Title III-B of the Older Americans Act, in order to extend the term of the agreement for the period commencing 1/1/21 – 12/31/21. Federal funding for the second option term will be in an amount not to exceed \$48,516, for actual services provided and data entered in the New York State Office for the Aging's ("NYSOFA's") PeerPlace System with DOROT required to contribute \$5,392 in DOROT matching funds to the program.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (83262) **Senior Programs** - Amend an agreement with The LOFT: The Lesbian and Gay Community Services Center, Inc., for the provision of Senior Center Recreation and Education Services for elderly members of the Lesbian Bisexual, and Transgender Community residing in Westchester County under Title III-B of the Older Americans Act, in order to renew the agreement for the period commencing on 1/1/21 – 12/31/21, in an amount not to exceed \$6,350 in Federal funds for actual services provided and line-items budgeted.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (83270) **Senior Programs** - Amend an agreement with The LOFT: The Lesbian and Gay Community Services Center, Inc., for the provision of Information and Assistance services to County seniors under Title III-B of the Older Americans Act, in order to extend the term of the agreement for the period commencing on 1/1/21 – 12/31/21, for an amount not to exceed \$16,650 in Federal funding based on the agreed-upon unit costs for actual services provided and data entered in New York State Office for the Aging's PeerPlace System.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (83294) **Senior Programs** - Amend the agreement with Westchester Jewish Community Services, Inc., to provide the Personal Locator Service Program under Title III-E of the Older Americans Act, in order to extend the term of the agreement for the period beginning on 1/1/21 – 12/31/21, in an amount not to exceed \$100,000 in Federal funds.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (83295) **Senior Programs** - Amend the agreement with Family Service Society of Yonkers ("FSSY") to provide Family Caregiver Support Services for Westchester County grandparents/relative caregivers, 55 and older of children under 18 years old, in accordance with the applicable provisions of Title III-E of the Older Americans Act, as amended, in order to extend the term of the agreement for the period beginning on 1/1/21 – 12/31/21, for an amount not to exceed \$45,100 in Federal funds, payable based on the agreed upon unit cost for actual services provided and data entered in New York State Office for the Aging's PeerPlace System, and that the FSSY is required to contribute \$15,034 in matching funds to the program under the third option term.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (83296) **Senior Programs** - Amend agreements with Any-Time Home Care, Inc., and Family Services of Westchester, Inc., in order to exercise the first of the County's four (4) additional one-year options, pursuant to which each Contractor will provide In-Home Services as Respite for Caregivers to elderly persons 60 years or older residing in the County, in accordance with Title III-E of the Older Americans Act, as amended, for the period commencing on 1/1/21 – 12/31/21. Funding for the First Extension term will be in an aggregate amount not to exceed \$18,000 with each Contractor receiving an amount not to exceed \$9,000, payable pursuant to the agreed unit cost for actual services provided and data entered in New York State Office for the Aging's PeerPlace System.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (83531) **Senior Programs** - Amend the agreement with Westchester Jewish Community Services, Inc., to provide Case Management Services for Home-Delivered Meals Assessments under the Community Services for the Elderly Program, in order to renew and extend the term of the agreement, for the period commencing on 4/1/21 – 3/31/22, for an amount not to exceed \$146,718 in State funds, payable at the unit cost amount of \$38.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (83532) **Senior Programs** - Amend the agreement with Westchester Jewish Community Services, Inc., to provide Case Management – Geriatric Program, and Information, and Assistance Services under the Community Services for the Elderly Program, in order to renew options authorized under the agreement, for the program period commencing on 4/1/21 – 3/31/22. State funding for the second option term shall be in an amount not to exceed \$40,375, payable at the agreed upon unit costs,

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

27. (83789) **Senior Programs** – Amend an agreement with Feeding Westchester, Inc. ("FW"), in order to exercise the third of its four (4) renewal options to provide Counseling and Information Services to seniors applying for Supplemental Nutrition Assistance Program (SNAP) (formerly known as Food Stamps), that also includes assisting clients in the completion and submission of applications for benefits under the Community Services for the Elderly Program, in amount not to exceed \$51,840 in State funds, for the program period 4/1/21 – 3/31/22, with FW being required to contribute \$16,427 in matching funds to the program.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

28. (83798) **Senior Programs** – Enter into a grant agreement with the New York State Office for the Aging, in an amount not to exceed \$653,982 to provide information services to individuals of all ages with long term care needs under the NY Connects Expansion and Enhancement Program (“NY Connects”), with the agreement to commence on 4/1/21 – 3/31/22.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

29. (83830) **Senior Programs** – Enter into an agreement with Lifeline Systems Company, Inc., for the purpose of providing personal emergency response system services to frail, homebound seniors under the Expanded In-Home Services for the Elderly (“EISEP”) Program. State funding for the program period 4/1/21 – 3/31/22 shall be in an amount not to exceed \$50,608, payable pursuant to the rates set forth in Schedule “A”, with Lifeline being required to contribute an amount not to exceed \$16,870 in matching funds to the program. Approved **1)** Teleperformance USA Corp., Salt Lake City, Utah; and **2)** Progressive Healthcare Solutions, Inc., Macon, GA, as subcontractors.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

30. (83919) **Senior Programs** – Enter into **1)** an agreement with the New York State Executive Department Office for the Aging to accept a grant in the sum of \$2,050,995 to provide nutrition programs for the elderly under Titles IIIC-1, IIIC-2, and the Nutritional Services Incentive Program of the Older Americans Act, for the program period commencing retroactive to 1/1/21 – 12/31/21, noting the period for the Nutritional Services Incentive Program (“NSIP”) shall commence retroactive to 10/1/20 – 9/30/21; and **2)** agreements with the Westchester Jewish Community Services, Inc. and the Young Women’s Christian Association of Yonkers to administer the aforementioned nutrition programs for the elderly, in an aggregate amount not to exceed \$38,466, for the program period commencing retroactive to 1/1/21 – 12/31/21, noting that the period for NSIP shall commence retroactive to 10/1/20 – 9/30/21, and that the Contractors are required to contribute an aggregate amount not to exceed \$10,415 to the Programs in the individual amounts set forth in the attached Schedule “A”.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

31. (83885) **Community Mental Health** – Enter into **1)** an agreement with the State of New York State Division of Criminal Justice Services, in order to **(i)** accept a grant in the total amount of \$132,082 in State funds, for the period from 10/1/20 – 9/30/21 and **(ii)** contribute \$14,684 in County matching funds, for the Department of Community Mental Health to operate its Reentry Task Force and Enhanced Services Program; and **2)** an agreement with Family Services of Westchester, Inc., in a not to exceed amount of \$80,725, comprised of \$66,041 in State funds and \$14,684 in County matching funds, for the period from 4/1/21 – 9/30/21, to provide various reentry support services to assist individuals returning from prison to transition back into the community, with the County having the sole option to renew the term of the agreement for up to four (4) one-year renewal terms. Approved Westchester Educational Opportunity Center, Inc., Yonkers; and Westchester Independent Living Center, Inc., White Plains, as subcontractors.

M. Orth

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

32. (84001) **Health** – Amend a short form agreement with Westchester Catering LLC, to provide food and catering refreshment services for Westchester Department of Health Staff who currently work at the County COVID POD's/Clinics ("Work" or "Services"), for the period from 1/1/21 – 12/31/21, in order to increase the amount by \$70,000, for a total revised amount not to exceed \$105,000, for additional services to be paid at the reimbursement rates as specified in Schedule "A".

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

33. (84065) **Health** - Amend an agreement with the The Execu Search Group, LLC, pursuant to which Execu Search will provide the County with Registered Nurses ("RNs") and Nurse Practitioners ("NPs") to be vaccinators for community flu clinics, to collect COVID test samples and test them, to serve as COVID case investigators, and to possibly administer COVID vaccines, for a term commencing upon execution and continuing for a period of one (1) year thereafter, in order to increase the amount by \$450,000, for a total revised amount not to exceed \$600,000 for the provision of additional services; and in consideration for providing the RNs and NPs for the additional services, the County will pay Execu Search a total revised aggregate amount not to exceed \$600,000, at rates not to exceed those specified in Execu Search's NYSOGS Contract # PS67885.

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

34. (84100) **Health** – Amend an existing short form agreement with Empress Ambulance Service, LLC, to provide qualified and trained EMTs, Paramedics, Community Paramedics and other health care professionals to administer COVID vaccinations at various POD/Clinic sites in the County, (“Work” or “Services”), for the period from 2/19/21 – 2/18/22, in order to increase the amount by **\$965,000** for a total revised amount not to exceed **\$1,000,000**, for additional services to be paid at the reimbursement rates as specified in Schedule “A”.

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

35. (84040) **District Attorney** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Adam Mansky.

M. Rocah

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

36. (84039) **District Attorney** – Enter into an agreement with Adam Mansky, for the provision of consulting services in connection with the creation of early diversion and alternatives to incarceration programs, for a one-year term commencing upon full execution of the agreement, in an amount not to exceed \$98,500.

M. Rocah

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

37. (84046) **District Attorney** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Center for Court Innovation.

M. Rocah

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

38.(84045) **District Attorney** – Enter into an agreement with the Center for Court Innovation, for the provision of consulting services in connection with the development and implementation of a prosecutor-led diversion program, for a one-year term commencing upon full execution of the agreement, in an amount not to exceed \$90,000.

M. Rocah

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

39. (82637) **College** – Extend Contract No. WCC-18-627 with Kone, Inc., for Annual Maintenance of Elevators, Westchester Community College, Westchester County, New York, for one (1) additional two-year period, from 2/15/21 – 2/14/23, in the amount of \$91,520.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

40. (83831) **Public Safety** – Enter into an agreement with the New York State Division of Criminal Justice Services to accept federal funds in an amount of \$51,490, for the Department to participate in the Coverdell National Forensic Sciences Improvement Act, for the period 10/1/20 – 9/30/21.

T. Gleason

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

41. (83832) **Public Safety** - Enter into a license agreement with the State of New York, acting by and through its Office of Parks, Recreation and Historic Preservation, in order to provide the County with the use of a 2015 24' Boston Whaler boat, 2015 Boatmaster trailer, twin 200 HP Mercury Verado outboard engines, a flush mount Garmin 6212 radar dish and remote antenna, an Icon marine radio, a remote control spotlight and light/siren control box, with the license agreement to commence upon full execution and shall continue in full force and effect unless terminated by either party, under the listed terms and conditions.

T. Gleason

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

42. (83786) **DPW/Transportation** – Contract No. 18-531 with R. Pagni & Sons, Inc., for Playground Site Work Rehabilitation, Kensico Dam Plaza, Mt. Pleasant and North Castle, New York. Approved The Fibar Group LLC, Armonk, as a subcontractor.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

43. (83787) **DPW/Transportation** – Contract No. 19-513 for the Wightman Mansion Rehabilitation, Lenoir Preserve, Yonkers, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

44. (83838) **DPW/Transportation** – Amend Agreement No. 13-914 with Arcadis CE Inc., for the provision of engineering services associated with Post Storm Rehabilitation – Phase I, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York, by extending the term of the agreement retroactively from 12/31/20 – 12/31/22.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

45. (83841) **DPW/Transportation** – Request authority to amend Agreement No 14-920 with Savin Engineers, P.C. (MBE), retroactively from 12/31/20, for engineering services in connection with the Dissolved Air Flotation Thickeners and Related Secondary Sludge Handling Equipment Upgrades, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York, to provide additional design services and construction administration services associated with this project, and for the additional services rendered in accordance with the Consultant’s proposal, Savin Engineers, P.C., shall be paid a fee of \$445,974, increasing the total maximum fee to \$1,675,940, with the completion date extended to 12/31/23.

H. Greechan

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mríjaj*, Secretary

Dated: 4/8/2021