

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, MARCH 11, 2021 @ 11:10 A.M.**

Deputy County Executive  
Chair, Board of Legislators  
Budget Director  
Commissioner of Finance  
Associate Chief Deputy County Attorney  
Board of Legislators  
Secretary BAC  
Assistant Secretary BAC

Ken Jenkins  
Benjamin Boykin  
Larry Soule  
AnnMarie Berg  
Tami Altschiller  
Lisa Hochman  
Lisa Mrijaj  
Valerie Rodriguez

**Mr. Jenkins presided.**

**Mr. Jenkins said, “For the record, this meeting is being conducted in accordance with Governor Cuomo’s Executive Order 202.1 as extended.”**

**Acquisition & Contract.** Minutes of the meeting 3/5/21 and the SEQR Review for agenda items.

L. Mrijaj

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (82814) **County Executive** – Enter into an agreement with the County of Westchester Industrial Development Agency (“WIDA”) for a one year period commencing 1/1/20 for which the County shall provide office space, personnel and support services to the WIDA and for which WIDA shall pay the County an amount not to exceed \$1,021,939, in accordance with Schedule “A”.

G. Latimer

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

2. (83002) **County Executive** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with United Way of Westchester and Putnam, Inc.

G. Latimer

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

3. (83003) **County Executive** - Enter into an agreement with United Way of Westchester and Putnam, Inc., to operate the Hudson Valley Region 211 Call Center to provide free information and referral services to Westchester County residents, for a term commencing 1/1/21 – 12/31/21, for an amount not to exceed \$102,000.

G. Latimer

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

4. (82703) **CE/Office for Women** - Enter into an agreement with Westchester County Historical Society (“WCHS”) pursuant to which WCHS will provide various services relating to the collection and preservation of documentation, artifacts and properties significant to the history of the Westchester County, and to make such resources available to the public, for a term commencing 1/1/21 – 12/31/21, for an amount not to exceed \$164,351.

Latimer/Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

5. (82711) **CE/Office for Women** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Hudson Valley Justice Center, Inc.

Latimer/Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

6. (82712) **CE/Office for Women** - Enter into an agreement with Hudson Valley Justice Center, Inc., to provide legal assistance to poor and low-income Westchester County immigrant residents as well as conduct community outreach events and legal education seminars in Mount Vernon, for a term commencing on 1/1/21 – 12/31/21, for an amount not to exceed \$140,983.

Latimer/Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

- 7 (82713) **CE/Office for Women** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with My Sisters’ Place, Inc.

Latimer/Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

8. (82714) **CE/Office for Women** - Enter into an agreement with My Sisters' Place, Inc., to provide case management services, child care services, counseling services for children who have witnessed or experienced domestic violence, domestic violence education services, and legal services for victims of domestic violence and human trafficking, for a term commencing on 1/1/21 – 12/31/21, for an amount not to exceed \$176,756.

Latimer/Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

9. (82716) **CE/Office for Women** - Enter into an agreement with Pace University, acting by and through its Elisabeth Haub School of Law's Pace Women's Justice Center, to provide legal consumer education via telephone counseling in matrimonial, employment, health care, domestic violence and elder law, as well as education and training to private attorneys who will, in return for such training, provide low cost matrimonial and elder law representation to low and moderate income persons, for the period 1/1/21 – 12/31/21, for an amount not to exceed \$75,796.

R. Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

10. (82727) **CE/Office for Women** - Enter into an agreement with The LOFT: Lesbian and Gay Community Services Center, Inc., pursuant to which the LOFT will provide information, education and training for Westchester's lesbian, gay, bisexual and transgender ("LGBT") community, their families, and service providers seeking support for LGBT clients, for a term commencing 1/1/21 – 12/31/21, for an amount not to exceed \$35,883.

Latimer/Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

11. (82729) **CE/Office for Women** - Enter into an agreement with YWCA White Plains & Central Westchester Inc., to provide childcare services in the Richard J. Daronco Court House in White Plains as well as for children of essential and non-essential workers in Westchester, for the period 1/1/21 – 12/31/21, for an amount not to exceed \$69,934.

R. Schlaff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

12. (81109) **Information Technology** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Xerox Corporation.

M. Beirne

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

13. (81110) **Information Technology - 1)** Terminate the County's existing Agreement No. IT-1394 with Xerox Corporation for digital color printing equipment; and **2)** Enter into Agreement No. IT-1677 with Xerox Corporation, pursuant to which Xerox Corporation will lease to the County digital color printing equipment and related print server equipment and provide maintenance therefor, for a total amount not to exceed \$977,048.40, payable monthly in an amount not to exceed \$16,284.14, based upon a monthly base price and pricing for actual usage; and that Agreement No. IT-1677 shall be for a term of five (5) years, commencing upon the termination of Agreement No. IT-1394.

M. Beirne

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

14. (82903) **Information Technology/Office of Tourism** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Simpleview, LLC.

Beirne/Caputo

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

15. (82904) **Information Technology/Office of Tourism** - Enter into Agreement No. IT-1679 with Simpleview, LLC, for the provision of web-based applications, development and hosting services, including Customer Relationship Management Application ("CRM") and a Content Management System Application ("CMS"), for an initial term commencing retroactively on 1/18/21- 1/17/23, for an annual amount not to exceed \$35,000, for a total aggregate amount not to exceed \$70,000.

Beirne/Caputo

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

16. (83032) **Information Technology/Real Estate** – Amend Agreement IT-1248 with New Cingular Wireless PCS, LLC, for the installation, operation and maintenance of radio equipment and antennas at 100 East First Street in Mount Vernon, New York, for a term which commenced on 6/1/12 and is set to expire on 5/31/27, for an initial annual license fee of \$58,345.44, which will automatically increase by five percent (5%) each year on the anniversary of the commencement date of the agreement, in order to; **1)** modified its equipment at the Site in accordance with approved schedules; and **2)** approved the following New Cingular contractor and subcontractors for the modification work: *Overland Contracting, Inc.*, 600 North Greenfield Parkway, Garner, NC, 27529, to oversee any and all construction in relation to this Site; *Squan Construction Services, L.L.C.*, 329 Harold Avenue, Englewood, NJ 07631, for antenna and related equipment changes on the roof; and *Atlas Pro Construction, LLC*, 23 Strauss Street, Staten Island, NY 10305, for the temporary installation and removal of safety scaffolding.

Beirne/Friedman

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

17. (82900) **County Attorney** – Amend a retainer agreement with the law firm of Sheppard, Mullin, Richter & Hampton LLP (“Sheppard Mullin”), as previously amended and assigned, for the provision of outside counsel legal services in connection with the civil matter *Yonkers Contracting Company, Inc. v. County of Westchester, et al* / Index Number: 63929/2015, for a term commencing 4/2/20 - 1/10/21, in an amount not to exceed \$175,000, by retroactively extending the term thereof for the period from 1/11/21 – 12/31/21.

J. Nonna

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

18. (82645) **Planning/Real Estate** - Enter into any and all agreements necessary to purchase approximately 1.22 +/- acres of real property located at 62 Main Street, Village of Tarrytown (the “Property”) from the current owner(s) of record in the not to exceed amount of \$5,000,000 and to convey the Property to WB Tarrytown LLC, its successors or assigns (the “Developer”) for one \$1.00 and to grant and/or accept any and all property rights in connection therewith; that the purchase and conveyance of the Property shall be by such deeds as shall be approved by the County Attorney, under the listed terms and conditions.

Drummond/Friedman

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

19. (83236) **Community Mental Health** – Enter into **1)** an agreement with Greyston Health Services, Inc. and the United States Department of Housing and Urban Development (“HUD”), pursuant to which the County will replace Greyston as the grant recipient for FY2020 Continuum of Care renewal grant number NY0481L2T042013 from HUD for housing services for eligible homeless or formerly homeless adults who are HIV positive or have the diagnosis of AIDS, with said grant being for a term from 3/1/21 – 2/28/22 and a total amount of \$301,247; and **2)** enter into an agreement with Westhab, Inc., for which Westhab will provide the County with rental assistance services and supportive services for eligible homeless or formerly homeless adults who are HIV positive or have the diagnosis of AIDS, for the period from 3/1/21 – 2/28/22, for an amount not to exceed \$295,186.

M. Orth

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

20. (82360) **Parks** – Amend the 6/17/20 License Agreement with Westchester Seafood Co., LLC, DBA Charley’s Pier Restaurant and Tiki Bar, for the operation of the Pier Restaurant and Tiki Bar at Playland Park in Rye, New York, as well as for the operation of a daily boat parking service utilizing the service dock, ramp and moorings located off the Playland Pier (collectively, the “Tiki Bar”), to acknowledge that Playland did not open for the 2020 amusement park season and, therefore, the Licensee is relieved from having to pay the minimum annual license fee of \$235,000 to the County for the 2020 amusement park season, and that for the 2021 and 2022 amusement park seasons, the \$235,000 minimum annual license fee shall be removed from the License, leaving the license fee of 9% of the gross sales for the 2021 and 2022 amusement park seasons; and to amend the license to reimburse the licensee \$99,000 for the improvements it completed on the bathrooms at Playland, under the listed terms and conditions.

K. O’Connor

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

21. (83164) **Solid Waste Commission** – Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Steven T. Sledzik, Esq., for the provision of administrative hearing officer services on behalf of the Westchester County Solid Waste Commission, for a term commencing 3/1/21 – 2/29/24, in an amount not to exceed \$35,000 per year.

P. Kadanoff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

22. (83166) **Solid Waste Commission** – Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Bernard S. Gordon, Esq., for the provision of administrative hearing officer services on behalf of the Westchester County Solid Waste Commission, for a term commencing 4/1/21 – 3/31/22, in an amount not to exceed \$21,800.

P. Kadanoff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

23. (83167) **Solid Waste Commission** – Enter into an agreement with Steven T. Sledzik, Esq., to provide administrative hearing officer services on behalf of the Westchester County Solid Waste Commission, for a term commencing 3/1/21 – 2/29/24, in an amount not to exceed \$35,000 per year, for a total amount not to exceed \$105,000.

P. Kadanoff

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

24. (82717) **Social Services** - Enter into an agreement with Experian Information Solutions, Inc., to provide credit reports to assist the Department of Social Services, Office of Child Support Enforcement in tracking persons who are delinquent in child support obligations, for the term 1/1/21 – 12/31/22, in an amount not to exceed \$20,000, payable according to a fixed price schedule, under the listed terms and conditions.

L. Townes

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

25. (82948) **Social Services** – Amend the agreement with Hillside Food Outreach, Inc., for which Hillside was to provide the County with the preparation and delivery of monthly nutritional support and the provision and delivery of ordinary, essential non-food items to eligible low-income, homebound residents of Westchester County, including low-income residents who are temporarily effectively homebound due to quarantines related to COVID-19, for the period from 4/1/20 – 3/31/21, for a total amount not to exceed \$120,300, payable pursuant to an approved budget, by, **1)** extended its term by three (3) months, to a new termination date of 6/30/21, **2)** increased the amount by \$30,000, to a new not to exceed amount of \$150,300, in order to account for additional food supplies and related costs involved in the provision of the services during the extended term, and **3)** modified its budget in order to allocate the additional funds.

L. Townes

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

26. (82893) **Senior Programs** – Enter into an agreement with the New York State Office for the Aging, to accept a grant in an amount not to exceed \$63,246 in Federal funds under Title IIID of the Older Americans Act to implement the Chronic Disease Self-Management Program for seniors, for the period commencing 1/1/21 – 12/31/21.

M. Carpenter

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

27. (82896) **Senior Programs** – Enter into an agreement with the State of New York, acting by and through the New York State Executive Department Office for the Aging, to accept a grant in the sum of \$549,167 to provide various support services to caregivers of persons 60 and older and to adult relative caregivers 55 and older, of children under 18, in accordance with the requirements of Title III-E of the Older Americans Act, for the program period 1/1/21 – 12/31/21.

M. Carpenter

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

28. (82693) **College** - Enter into affiliation agreements with the following healthcare providers and entities for supervised laboratory/clinical education and instruction for matriculated College Students: **1)** Child Care Council of Westchester, Inc., for the Community Health Worker program, for a term commencing 3/1/21 and continuing in full force and effect unless terminated by either party upon written notice; **2)** Ossining Union Free School District, for the Nursing and Clinical Medical Assistant programs, for a term commencing 3/1/21 and continuing in full force and effect unless terminated by either party upon written notice; **3)** Grand Union University, for the Nursing program, for a term commencing 3/1/21 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

29. (82545) **DPW/Transportation** - Amend the existing Agreement No. 19-906 between the County of Westchester acting by and through its Department of Public Works and Transportation and Savin Engineers, P.C. an MBE firm, Pleasantville, be amended to provide for additional project management services in connection with various County capital projects, for which the consultant shall provide additional project management services including staff augmentation, development of requests for proposals, consultant management, development of a Project Management Plan, monitoring project schedules, managing project budgets, project close-out services, and other consulting services as directed by the Commissioner of the Department; and that for the additional services rendered, the consultant shall be paid a fee of \$5,000,000, increasing the total maximum fee to \$7,750,000. Approved the five (5) listed subconsultants.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

30. (82587) **DPW/Transportation** – Contract No. 19-523 with Icon Contracting Group Inc., for Roof Replacement, Coachman Family Center, 123 East Post Road, White Plains, New York. Approved Change Order No. 1 in the amount of \$154,000.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

31. (82984) **DPW/Transportation** – Contract No. 20-534 for Kemeys Cove Force Main Rehabilitation, Phase 1 – Interim Repair, Ossining Sanitary Sewer District, Village of Ossining, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

32. (82992) **DPW/Transportation** – Enter into Agreement No. 20-930 with AI Engineers, Inc., (MBE), Elmsford, for engineering services in connection with the Rehabilitation of Lincoln Avenue, CR #84, Village of Pelham, New York, to provide design services associated with this project, for a total compensation of \$176,182, with the agreement to commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be 12/31/24. Approved the two (2) listed subconsultants.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

33. (83028) **DPW/Transportation** – Enter into Grant Agreement No K007465 with the New York State Department of Transportation for the receipt of \$3,000,000 in Mass Transportation Capital Funds to be used for the purchase of 40-foot buses, under the listed terms and conditions.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

34. (83029) **DPW/Transportation** – Contract No. 17-528 with Gianfia Corp., for the Replacement of Old Albany Post Road Bridge, Over Canopus (Sprout) Brook, Town of Cortlandt, New York. Approved Soil Solutions, Inc., West Hempstead, NY, as a subcontractor.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mríaj*, Secretary

Dated: 3/11/2021