

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, FEBRUARY 25, 2021 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Commissioner of Finance
Associate Chief Deputy County Attorney
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Ken Jenkins
Benjamin Boykin
Larry Soule
AnnMarie Berg
Tami Altschiller
Greg Casciato
Mary Beth Gose
Lisa Hochman
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record, this meeting is being conducted in accordance with Governor Cuomo's Executive Order 202.1 as extended."

Acquisition & Contract. Minutes of the meeting 2/18/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (82538) **CE/Office for Women** - Enter into an agreement with The Child Care Council of Westchester, Inc., to provide training, technical assistance, consultations and conferences to child care centers to ensure quality environments and appropriate programming, for an amount not to exceed \$229,823, for the period 1/1/21 – 12/31/21.

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (82539) **CE/Office for Women** - Enter into an agreement with The Guidance Center of Westchester, Inc., to provide childcare in the New Rochelle Court House as well as childcare for children of essential workers at the Guidance Center's Childcare Center in New Rochelle, for the period 1/1/21 – 12/31/21, for an amount not to exceed \$70,351.

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (82540) **CE/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Women's Enterprise Development Center, Inc.

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (82541) **CE/Office for Women** - Enter into an agreement with the Women's Enterprise Development Center, Inc., to which the center will provide microenterprise training and assistance to poor and minority women to assist them in reaching economic self-sufficiency, for an amount not to exceed \$174,936, for a term commencing on 1/1/21 – 12/31/21.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (82559) **CE/Office for Women** - Enter into an agreement with Westchester Community Opportunity Program, Inc., ("WestCOP"), for which WestCOP will provide, through its Victims Assistance Services Program, direct services to victims of domestic violence and sexual assault, as well as operate a 24-hour Rape Crisis Helpline that will assist victims, for a term commencing on 1/1/21 – 12/31/21, for an amount not to exceed \$105,707.

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (82844) **County Attorney** – Purchase Commercial General Liability Insurance, from Lexington Insurance Company through the brokerage firm of Brown & Brown of New York, Inc. (d/b/a The Spain Agency); and that under the terms of the insurance package, the Lexington Insurance Company shall provide \$2,000,000 in Commercial General Liability coverage, (\$2,000,000 aggregate and \$1,000,000 per occurrence) which is subject to a \$25,000 deductible; and the premium cost of this insurance package shall not exceed \$78,145 for the policy period of 3/1/21 – 3/1/22, which will specifically cover the dates of the Village Elections, the Primary and the General Election and additional or alternative election dates as may become required, plus the day before and day after each election to allow for set up and take down.

J. Nonna

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (82353) **Information Technology/Parks** - Amend Agreement No. IT-655 with Core Cashless, LLC, to provide a stored value card system, for a term from 10/1/04 – 9/30/20, for a total amount not to exceed \$3,132,084.65, by, **a.)** extending the term to a new termination date of 9/30/21 and increasing the not to exceed amount by \$136,279.92, to a new total not to exceed amount of \$3,268,384.57, to pay for the additional support costs for the stored value card system during that extended term, and **b.)** giving the County the option, in its sole discretion, to extend the term of the agreement by one (1) additional year thereafter, to a new termination date of 9/30/22, for an amount not to exceed \$136,279.92, for the additional support costs for the stored value card system that would be provided during that option term, and **c.)** specify that separate and apart from the County’s existing termination rights under IT-655, either the County or Core Cashless can terminate IT-655 upon ten (10) days’ notice, as long as notice is provided by 8/31/21.

Beirne/O’Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (82409) **Information Technology** - Amend Agreement No. IT-1603 with Motorola Solutions, Inc., for the provisions of maintenance services for the County’s UHF Trunked and VHF F1 and F3 conventional analog two-way radio systems, in order to exercise the first of its two (2) one-year renewal options, for the period commencing on 1/1/21 – 12/31/21, for the total not to exceed amount of \$656,994.48, which is a total all-inclusive flat rate amount, payable quarterly.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (82808) **Parks/Finance** – Enter into an agreement with GolfNow, LLC, for the provision of golf reservations and credit card processing services at County parks and golf courses that use the “EZSuite by GolfNow” technology platform listed in Schedule “A” and are subject to change upon the approval of the Commissioner of Finance, commencing on or about 2/25/21 for a term of five years, with an option to terminate upon 30 days prior written notice to the other party, for an estimated annual amount of \$138,600, for a total estimated amount of \$693,000, under the listed terms and conditions.

O’Connor/Berg

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (80976) **Social Services** - Enter into an agreement with the Mental Health Association of Westchester County, Inc. ("MHA") pursuant to which MHA will provide Mental Health Case Management Assessment and Collaboration for families with children at risk of foster care placement, for the period from 1/1/21 -12/31/21, for an amount not to exceed \$287,768 to be paid on a monthly basis in accordance with an approved budget.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (82342) **Social Services** - Enter into an agreement with the Westchester Institute for Human Development, pursuant to which WIHD will provide comprehensive multidisciplinary assessment services at the Children's Advocacy Center ("CAC") for potential child victims of severe physical abuse, sexual abuse or neglect in a child friendly environment, for the period from 1/1/21 – 12/31/21, for an amount not to exceed \$1,007,053, to be paid pursuant to an approved budget.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (82426) **Social Services** - Renew the agreement with Czerenda's Court Reporting Service, Inc. d/b/a Reporters Transcription Center ("RTC"), for which RTC was to provide specialized transcription services and related services, for an amount not to exceed \$380,000, for the period, from 2/1/16 – 1/31/22, by: **1.)** extending the term thereof by one (1) year, to a new termination date of 1/31/22; **2.)** increasing the amount by \$76,000, to a new total not to exceed amount of \$456,000, to ensure that adequate funds are available to pay for all of the services provided during the extended term of the agreement; and **3.)** reflecting the fact that the County will have one (1) additional one (1) year option remaining under the agreement.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (82592) **Social Services** - Amend an approved 1/14/21 resolution with Youth Shelter Program of Westchester, Inc., to provide shelter services as an alternative to jail for boys aged 18 to 21 years who have been arraigned and assigned to the program by a judge, for the period from 1/1/21 – 12/31/21, for an amount not to exceed \$912,263, by changing the description of the population to be served from "boys aged 18 to 21 years", to "young men aged 18 to 24 years".

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (82358) **DPW/Transportation** – Contract No. 16-517 for Dam Rehabilitation, Sal J. Prezioso Mountain Lakes Park, Town of North Salem, New York. Awarded to Low Bidder, Remus Industries/Laura Li Industries, JV Inc., Ossining, in the amount of \$4,564,139.80. (18 bids)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (82668) **DPW/Transportation** – Enter into Agreement No. 21-902 with the firm of Provident Design Engineering, PLLC, 7 Skyline Drive, Hawthorne, for engineering services associated with Storm Drain Replacement, SPDES Outfall No. 7, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, to provide construction support and construction administration services associated with this project, for a total compensation of \$189,000, with the agreement to commence upon the Consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be 12/31/22. Approved WBL and Associates, LLC, for Wetlands Mapping and Permitting Services, 103 Fort Salonga Road, Suite #6, Northport, New York, as a subconsultant.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (82678) **DPW/Transportation** - Enter into Agreement No. 21-904 with LynStaar Engineering, P.C. (WBE), 12 Water Street, Suite 202, White Plains, in connection with electrical engineering consulting services for various projects, with the consultant to provide the following services associated with this project: **1)** preparation of construction contract drawings, specifications, and cost estimates; **2)** coordination and review with County staff; and **3)** provide other consulting services as directed by the Commissioner of the Department, for a total compensation of \$250,000 and shall commence upon the consultant's receipt of written notice from the Commissioner of Public Works and Transportation or his designee and that the completion date shall be 12/31/22, under the listed terms and conditions.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (82704) **DPW/Transportation** - Enter into Agreement No. DOTCPRV-01-21 with the New York State Energy Research and Development Authority (“NYSERDA”) through its New York Truck Voucher Incentive Program, for the purchase of six new electric transit buses, four of which will be partially funded by NYSERDA, for a term from 3/1/21 – 3/1/26, under the listed terms and conditions.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (82902) **Health** - Enter into a Supplemental COVID-19 Vaccine Redistribution Agreement with the United States of America, acting by and through its Department of Health and Human Services, Centers for Disease Control and Prevention, pursuant to which the CDC will authorize the County, through its Department of Health to redistribute COVID-19 vaccine the County receives from the CDC, to secondary vaccination sites.

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mríaj*, Secretary

Dated: 2/25/2021