

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, FEBRUARY 18, 2021 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Commissioner of Finance
Associate Chief Deputy County Attorney
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Ken Jenkins
Benjamin Boykin
Larry Soule
AnnMarie Berg
Tami Altschiller
Greg Casciato
Mary Beth Gose
Lisa Hochman
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record, this meeting is being conducted in accordance with Governor Cuomo's Executive Order 202.1 as extended."

Mr. Jenkins continued, "I understand that the Budget Director wishes to make 2 motions."

Mr. Soule said, "I move to add item 33 (Onbase ID 82754) Resolution authorizing the County of Westchester to amend its agreement with Westchester Community Opportunity Program, Inc. to operate a warming center for up to forty women at First Street, Mount Vernon, New York, in an amount not to exceed \$565,538.40, for the term February 1, 2020 through January 31, 2021, in order to include a day program and three meals per day for up to 100 individuals for the term March 23, 2020 through January 31, 2021 and increase the amount of the agreement by \$423,235 for a new not to exceed amount of \$988,733.40, payable pursuant to an approved budget."

Mr. Boykin seconded the motion and it was unanimously approved.

Mr. Soule said, "I move to add item 34 (Onbase ID 82769) Resolution authorizing the County of Westchester to amend an existing Contract No. IT-1476-Rev with Northeast Towers, Inc., for the inspection and maintenance services for various County Radio Antenna Sites, for a period of three (3) years, commencing on March 23, 2018 and expiring on March 22, 2021, with the County having the sole option to renew the term of the Agreement for one (1) additional two (2) year period, for an aggregate amount of \$728,850.00, in order for the County to (i) exercise its sole option to renew the term of the agreement for one (1) additional two (2) year period, commencing on March 23, 2021 and expiring on March 22, 2023, and (ii) to increase the not-to-exceed amount of the Agreement by an aggregate amount of \$497,994.52."

Mr. Boykin seconded the motion and it was unanimously approved.

Acquisition & Contract. Minutes of the meeting 2/11/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (82461) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Salvatore J. Carrera for non-legal advisory services to the County, limited to reviewing certain real estate agreements identified by the County Executive or his authorized designee, for a term from 1/1/21 – 3/31/21, for an amount not to exceed \$35,000, at a rate of \$125 per hour.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (82463) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Ralph Butler, P.E. for consulting services relating to the County's capital program.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (82557) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement between The County and A Voice-Language & Training Services, LLC, to provide sign language interpretation services to the County, for the period from 1/1/21 – 12/31/21, for a total aggregate amount not to exceed \$35,000.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (82594) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with BJH Advisors LLC.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (82593) **County Executive** – Enter into an agreement with BJH Advisors LLC, to assist the County in implementing the recommendations outlined in the draft Westchester County Economic Development Strategy, Recovery & Implementation Plan, for a term from 1/1/21 – 12/31/21, for an amount not to exceed \$150,000.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (82546) **CE/Office for Women** – Enter into an agreement with Hudson River Museum of Westchester, to provide various artistic, cultural and educational programs including planetarium and science activities and exhibitions to the public and to schools throughout the County, for a term commencing 1/1/21 – 12/31/21, for an amount not to exceed \$738,236.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (82552) **CE/Office for Women** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Volunteer Service Bureau of Westchester, Inc., d/b/a Volunteer New York!

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (82553) **CE/Office for Women** – Enter into an agreement with Volunteer Service Bureau of Westchester, Inc., d/b/a Volunteer New York!, to operate programs to encourage volunteerism and to assist local nonprofits, for the period 1/1/21 – 12/31/21, for an amount not to exceed \$45,660.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (82694) **CE/Youth Bureau** – Enter into an agreement with Y-COP (Youth Community Outreach Program) of Mount Vernon, Inc., pursuant to which the Contractor will operate its remote learning program for school aged children of essential workers, for a term commencing on 2/8/21 – 6/30/21, for an amount not to exceed \$95,450.

Latimer/Madden

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (81334) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, exempt from procurement an agreement with Cablevision Lightpath, Inc.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (81335) **Information Technology** - Amend Agreement IT-1376 with Cablevision Lightpath, Inc., which has converted to, and is now known as, Cablevision Lightpath LLC, for which Lightpath was to provide telecommunications services to the County, for term commencing on 1/1/16 – 12/31/25, for an amount not to exceed \$40,191,031, with the County having the option to renew the agreement for up to one (1) additional five (5) year term on the same terms and conditions, by modifying its scope of services to make available additional telecommunications services, including certain 'Optimum Internet' services and related services, on specified terms.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (82687) **Information Technology** – Enter into License Agreement No. IT-1680 with the Rochambeau Farm LLC and the Town of Bedford to allow the County to use a portion of the real property located at 133-157 Guard Hill Road, Bedford, New York, to construct a construction entrance on and outside of the area covered by a separate access easement with the Town to the Guard Hill radio project site to enable vehicles, equipment and materials to access the Guard Hill site for the County's Public Safety Voice Radio Communications Systems Replacement Project, with no charge to the County for the license, in accordance with the listed terms and conditions.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (82239) **Social Services** - Amend the approved 8/27/20 resolution to enter into a fourth amendment agreement with the Sharing Community, Inc., to operate a shelter located at 1 Hudson Street for homeless single males and to provide additional space, at the same location, to accommodate any overflow homeless drop-in population from the 101 North Broadway location of the Sharing Community, for the period from 1/1/18 – 6/30/19, to increase the amount by \$71,976, to a new total not to exceed amount of \$2,192,913, in order to change the name of the provider to Westhab, Inc.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (82258) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Institute for Human Development.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (82259) **Social Services** - Enter into an agreement with Westchester Institute for Human Development, for the provision of professional and technical services necessary to maintain and update the on-line Child Welfare DSS Manual, for the period from 1/1/21 – 12/31/21, for an amount not to exceed \$115,995.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (82494) **Social Services** - Amend the approved 12/10/20 resolution, to enter into an agreement with Mental Health Association of Westchester County, Inc., to provide a Partners-In-Parenting program, an intensive home-based psychotherapy and parent skills training for families with children at risk of foster care placement, for the period from 1/1/21 – 12/31/21, for an amount not to exceed \$232,202, by reflecting an increase of \$83,945, for a new total not to exceed amount of \$316,147.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (82524) **Social Services** –Amend an approved 2/4/21 resolution, to enter into an agreement with Samaritan Daytop Village, Inc., for which Samaritan would provide comprehensive substance abuse assessment services to parents with children at risk of foster care placement, for the period from 1/1/21 – 12/31/21, for an amount not to exceed \$950,000 to be paid on a monthly basis pursuant to an approved budget, by reflecting an increase of \$20,000, to a new total not to exceed amount of \$970,000.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (82542) **Senior Programs** – Authority to retroactively amend an agreement with the Westchester Public-Private Membership Fund for Aging Services, Inc., to provide the Chronic Disease Self-Management Program, the Chronic Pain Self-Management Program and the Tomando Control de su Salud Program to elderly persons 60 years and older residing in Westchester County under Title III-D of the Older Americans Act, in order to increase federal funding for the third renewal period beginning on 1/1/20 – 12/31/20, by \$4,767, from \$63,246 to \$68,013, thereby increasing the total aggregate amount authorized under the third renewal period from \$95,000 to \$99,767, comprised of \$68,013 in Federal funds and \$31,754 in County tax dollars.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (81905) **Health** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Susan H. Brailey, Joseph C. LoCascio, Robert Ponzini, Ilan D. Gilbert and Judith A. Woods as Hearing Officers.

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (81907) **Health** - Enter into contracts each with Susan H. Brailey, Joseph C. LoCascio, Robert Ponzini, Ilan D. Gilbert and Judith A. Woods to provide services as Hearing Officers, for a term commencing on 3/1/21 – 2/28/22, under the listed terms and conditions.

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (82149) **College** – Contract No. WCC-19-911 with Sea Breeze General Construction, Inc., for Roof Replacement – Administration Building & Technology Building, Westchester Community College, Westchester County, New York. Completed work and Final Contract Amount of \$1,464,022.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (82661) **Parks** – Amend the approved 12/30/20 permit agreement with the State of New York, to expand the uses permitted at the premises to include purposes related to responding to the COVID-19 public health disaster emergency, including, but not limited to testing and administering the Coronavirus vaccine. Approved the following State subcontractor to administer the COVID-19 vaccine at the Premises: Westchester County Health Care Corporation d/b/a Westchester Medical Center Executive Offices, Taylor Pavilion, 100 Woods Road, Valhalla, NY 10595.

K. O'Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (82243) **DPW/Transportation** - Renew an agreement with the New York City Transit Authority ("NYCTA") regarding the County's use of the NYCTA's MetroCard and MetroCard Automated Fare Collection System for the purposes of fare collection on the County's Bee-Line bus routes, as well as the County's receipt of ancillary services provided by the NYCTA in support of such fare collection, for a period commencing upon execution and continuing through 3/31/21, and on all of the other terms specified in Exhibit "1" to that resolution, which was attached thereto and made a part thereof, and thereby extending its term by five (5) years, to a new expiration date of 3/31/26. (DOTOP04-17)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (82295) **DPW/Transportation** – Contract No. 19-209 with Atlantic Electric, Inc., for Countywide Installation of Data, Telephone and Branch Circuitry, Various Locations, Westchester County, New York. Approved Change Order No. 1 in the amount of \$1,471,497.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (82471) **DPW/Transportation** – Contract No. 19-507 with Papitto Construction, for Restoration of Historic Buildings – Phase 2, Ward Pound Ridge, Towns of Lewisboro and Pound Ridge, New York. Approved United Roofing & Sheet Metal, Inc., Brookfield, CT, as a subcontractor.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (82535) **DPW/Transportation** – Enter into Agreement No. 21-906 with Reed Hilderbrand LLC, 130 Bishop Allen Drive, Suite #3, Cambridge, MA, in the matter of planning consulting services in connection with Master Plan Development, Hilltop Hanover Farm and Environmental Center, Yorktown, New York, to provide data acquisition, verify existing site conditions, interview key stakeholders, conduct a Visioning Workshop, develop alternate solutions with associated cost estimates, prepare a draft report for review, and issue a final report indicating recommended options, and for a total compensation fee of \$190,000. Approved the five (5) listed subconsultants.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

27. (82631) **Real Estate/DPW/Transportation** – Amend Lease Agreement No. 19-920 with MJ Garden III, LLC, for Thirty (30) Year Lease Agreement, Family Court Facility, Garden Street, New Rochelle, for construction of the building which will serve as the County's new Family Court Facility to be located on Garden Street in the City of New Rochelle, to be further amended to complete the work necessary to provide window treatments, and the delivery of possession date of this lease is currently 6/30/21 and will not be affected by this Change Order. Approved Change Order No. 5 in the amount of \$37,895.

Greechan/Friedman

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

28. (82632) **Real Estate/DPW/Transportation** – Amend Lease Agreement No. 19-920 with MJ Garden III, LLC, for Thirty (30) Year Lease Agreement, Family Court Facility, Garden Street, New Rochelle, for construction of the building which will serve as the County's new Family Court Facility to be located on Garden Street in the City of New Rochelle, and the delivery of possession date of this lease is currently 6/30/21 and will not be affected by this Change Order. Approved Change Order No. 6 in the amount of \$7,856.

Greechan/Friedman

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

29. (82634) **Real Estate/DPW/Transportation** – Amend Lease Agreement No. 19-920 with MJ Garden III, LLC, for Thirty (30) Year Lease Agreement, Family Court Facility, Garden Street, New Rochelle, for construction of the building which will serve as the County's new Family Court Facility to be located on Garden Street in the City of New Rochelle, and the delivery of possession date of this lease is currently 6/30/21 and will not be affected by this Change Order. Approved Change Order No. 7 in the amount of \$7,700.

Greechan/Friedman

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

30. (82635) **Real Estate/DPW/Transportation** – Amend Lease Agreement No. 19-920 with MJ Garden III, LLC, for Thirty (30) Year Lease Agreement, Family Court Facility, Garden Street, New Rochelle, for construction of the building which will serve as the County’s new Family Court Facility to be located on Garden Street in the City of New Rochelle, be further amended to complete the work necessary to provide and install electric hand dryers in the restroom, and the delivery of possession date of this lease is currently 6/30/21 and will not be affected by this Change Order. Approved Change Order No. 8 in the amount of \$29,000.

Greechan/Friedman

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

31. (82636) **Real Estate/DPW/Transportation** – Amend Lease Agreement No. 19-920 with MJ Garden III, LLC, for Thirty (30) Year Lease Agreement, Family Court Facility, Garden Street, New Rochelle, for construction of the building which will serve as the County’s new Family Court Facility to be located on Garden Street in the City of New Rochelle, and be further amended to complete the work necessary to provide and install a fire suppression system, and the delivery of possession date of this lease is currently 6/30/21 and will not be affected by this Change Order. Approved Change Order No. 9 in the amount of \$16,990.

Greechan/Friedman

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

32. (82403) **DEF** – Contract No. EF-2101 for Aeration Tank Media Emergency Removal and Replacement Project, Mamaroneck Water Resource Recovery Facility, Mamaroneck, New York. Awarded Emergency Construction Contract to ELQ Industries, Inc., New Rochelle, in the amount of \$6,000,000.

V. Kopicki

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

33. (82754) **Social Services** - Amend an agreement with Westchester Community Opportunity Program, Inc., to operate a warming center known as the Oasis Annex for up to forty (40) women at First Street in Mount Vernon, in an amount not to exceed \$565,538.40, for the term from 2/1/20 – 1/31/21, in order to include a day program and three meals per day for up to 100 individuals, for the term 3/23/20 – 1/31/21 and increase the amount of the agreement by \$423,235, for a new not to exceed amount of \$988,733.40, payable pursuant to an approved budget.

J. Befus

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

34. (82769) **Information Technology** – Amend existing Contract IT-1476-Rev. with Northeast Towers, Inc. (“Northeast Towers”), for tower inspection and maintenance services, for a term of three (3) years, which commenced on 3/23/18, the date the County issued Notice-to-Commence to Northeast Towers, for a total contract amount not to exceed \$728,850, with the County having the sole option to renew the term for one (1) additional two (2) year period, upon the same terms and conditions, in order for the County to **(i)** exercise its sole option to renew the term of the agreement for one (1) additional two (2) year period, commencing on 3/23/21 – 3/22/23, and **(ii)** increase the amount by \$497,994.52, to a new total not to exceed amount of \$1,226,844.52.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mríaj*, Secretary

Dated: 2/18/2021