

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, JANUARY 14, 2021 @ 11:00 A.M.**

Deputy County Executive  
Chair, Board of Legislators  
Budget Director  
Commissioner of Finance  
Associate Chief Deputy County Attorney  
Board of Legislators  
Acting Secretary BAC  
Assistant Secretary

Ken Jenkins  
Benjamin Boykin  
Larry Soule  
AnnMarie Berg  
Tami Altschiller  
Mary Beth Gose  
Joan Cocciardi  
Valerie Rodriguez

**Mr. Jenkins presided.**

**Mr. Jenkins said, “For the record, this meeting is being conducted in accordance with Governor Cuomo’s Executive Order 202.1 as extended.”**

**Mr. Jenkins continued, “I understand that the Budget Director wishes to make a motion.”**

**Mr. Soule said, “I move to add item 16, OnBase ID 82070 resolution authorizing the County of Westchester to enter agreements with 13 contractors pursuant to which Contractors will operate their remote learning programs for school aged children of essential workers, for a term commencing on January 11, 2021 and continuing through June 30, 2021, for an amount not to exceed \$2,557,641.00, payable monthly, pursuant to an approved budget.”**

**Mr. Boykin seconded the motion and it was unanimously approved.**

**Acquisition & Contract.** Minutes of the meeting 1/7/21 and the SEQR Review for agenda items.

L. Mrijaj

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (81698)

**County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Crafted Creative, Inc.

G. Latimer

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

2. (81696) **County Executive** – Enter into an agreement with Crafted Creative, Inc., to redesign the “Featured Business” section of the Westchester Catalyst website, for a term from 9/1/20 – 12/30/20, for an amount not to exceed \$81,388.

G. Latimer

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

3. (81952) **Information Technology** - Authority, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Moving Pictures, LLC.

M. Beirne

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

4. (81860) **Information Technology** – Amend Agreement IT-1660 with Moving Pictures, LLC, for the provision of crew and equipment setup necessary for live streaming of the County Executive’s press events, for a term commencing on 5/31/20 – 12/31/20, for an amount of \$95,000, payable at the rate of \$1,200 per live stream; by **1)** extending the term through to 12/31/21; **2)** adding a new fee schedule for certain “special” events, as set forth in Exhibit “A”; and **3)** increasing the amount by \$100,000, for a new amount not to exceed \$195,000.

M. Beirne

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

5. (81694) **Social Services** – Enter into an agreement with Youth Shelter Program of Westchester, Inc., to provide shelter services as an alternative to jail for boys aged eighteen to twenty-one who have been arraigned and assigned to the program by a judge, for the period from 1/1/21 – 12/31/21, for an amount not to exceed \$912,263.

K. McGuire

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

6. (82016) **Social Services** – Enter into an agreement with Westhab, Inc., to operate an emergency shelter in Mount Vernon, New York, as a Tier II Shelter for Families, as defined in 18 NYCRR Part 900, for the period of 2/1/21 – 1/31/23, for an amount of \$3,839,844, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods thereafter, for the respective not to exceed amounts specified and otherwise on the same terms as the Initial Term.

K. McGuire

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

7. (81681) **Health** – Enter into agreements with various Hospital Providers (as listed in Schedule “A”), to provide TB clinic patient chest X-rays and other radiological tests and interpretations as needed, for the period from 3/1/21 - 2/28/22, in the total aggregate not to exceed amount of \$26,000, with authority further requested to add the following indemnification language to the proposed agreements: “that in addition to, and not in limitation of the County’s standard insurance provisions, the Hospital Providers and the County agree that each shall indemnify and hold harmless the other for the amount of damage incurred by one from the other's negligence, errors or omissions in the performance of this agreement”.

S. Amler

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

8. (81670) **College** – Amend an agreement with the New York State Industries for the Disabled, for the period 9/1/20 – 8/31/21, by increasing the amount payable by \$34,861.93, to a not to exceed amount of \$1,763,573.09, that the total not to exceed amount for the contract term of 9/1/20 – 8/31/25 shall increase by \$454,155.98, from a not to exceed amount of \$8,643,555.80 to \$9,097,711.78 (including \$50,000 in miscellaneous additional work).

B. Miles

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

9. (81583) **DPW/Transportation/Information Technology** – Amend Lease Agreement No. IT-1658 with American Tower Management, LLC, to lease a portion of certain real property leased by ATC located at 7 Morning View Court, Mount Pleasant, NY (the “Hardscrabble Road Site”), for the purpose of installing, maintaining, and operating certain radio communication antennas and equipment, in order to modify its ‘budget box’.

Greechan/Beirne

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

10. (81587) **DPW/Transportation/Real Estate** – Retroactively amend Lease Agreement No. 11-929 with Yessica Mazzarri d/b/a Christy Nails for space at 131 East Post Road, Store No. 8, Street Floor, White Plains, for a period of five (5) years which commenced on 9/1/11 – 8/31/16, in order to reflect a negotiated reduction in rent for the first two months of 2016 from \$989 per month to \$494.50 per month with the remaining months of the Lease to remain at \$989 per month.

Greechan/Friedman

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

11. (81588) **DPW/Transportation/Real Estate** – Retroactively enter into Lease Agreement No. 20-932 with Yessica Mazzarri d/b/a Christy Nails for the lease of the premises known as Store No. 8, on the first floor of the County building at 131 East Post Road, White Plains, for a term commencing on 9/1/16 – 8/31/21, for a total amount of \$62,668.

Greechan/Friedman

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

12. (81662) **DPW/Transportation** – Contract No. 18-514 for Hutchinson Valley Trunk Sewer Rehabilitation, Hutchinson Valley Sewer District, Town of Eastchester, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

13. (81667) **DPW/Transportation** - DPW/Transportation – Contract No. 18-516 for Building Renovations, Yorktown Maintenance Garage, Cortlandt Manor, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

14. (81695) **DPW/Transportation** – Contract No. 15-532 for Infrastructure Improvements, Tibbetts Brook Park, Yonkers, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

15. (81901) **DPW/Transportation** – Contract No. 20-216, for Service Contract for Auto-Body Repair Work, Passenger Vehicles and Light Trucks, Department of Public Works and Transportation, Westchester County, New York. Awarded to Low Bidder, A&J Towing & Auto Body Inc., Yonkers, in the amount of \$499,200. (2 bids)

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

16. (82070) **CE/Youth Bureau** - Enter into thirteen (13) agreements with the contractors listed, to which the Contractors will operate their remote learning programs for children school aged children of essential workers, for a term commencing on 1/11/21 – 6/30/21, for an amount not to exceed \$2,557,641.

Latimer/Madden

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Joan Cocciardi*, Acting Secretary

Dated: 1/15/2021