

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, OCTOBER 3, 2019 @ 11:00 A.M.**

Deputy County Executive  
Chair, Board of Legislators  
Budget Director  
Assistant Chief Deputy County Attorney  
Commissioner of Finance  
Budget  
Board of Legislators  
Board of Legislators  
Board of Legislators  
Secretary BAC  
Assistant Secretary BAC

Ken Jenkins  
Benjamin Boykin  
Larry Soule  
Tami Altschiller  
AnnMarie Berg  
Pat Haggerty  
Greg Casciato  
Jaevon Boxhill  
Dennis Power  
Lisa Mrijaj  
Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"**

**Ms. Mrijaj confirmed that she had done so.**

**Mr. Jenkins said, "I understand that the Budget Director wishes to make a motion."**

**Mr. Soule said, "I move to add item 12 (OnBase ID #71713) to the agenda. Resolution seeking authority to enter into a license agreement with Manhattanville College to use certain facilities at Manhattanville College to host the International Day of the Girl on October 11, 2019 for a fee of \$3000.00."**

**Mr. Boykin seconded the motion and it was unanimously approved.**

**Mr. Jenkins said, "I understand that the Budget Director wishes to speak."**

**Mr. Soule said, "The Members of the Board of Acquisition and Contract received a memorandum from the Commissioner of Public Works and Transportation declaring an emergency concerning several structural conditions that exist on the B2 and B3 levels of the County's White Plains complex Parking garage that need immediate attention."**

**Mr. Soule read the attached Emergency Declaration memo from Commissioner Hugh Greechan into the record.**

**Mr. Jenkins said, "I direct the Secretary to the Board of Acquisition & Contract to include the memo from the Commissioner of Public Works and Transportation as part of the minutes of today's meeting."**

**Mr. Boykin said, "This is just related to the emergency situation; I am quite sure that the Department of Public Works and Transportation are on this and there will be ultimate doing and temporary showing to make sure that nothing happens there."**

Mr. Jenkins said, "We do know that there is a project that the Board of Legislators has approved for the major construction work which I believe is a 3 year project. I believe that is going to start momentarily, the first quarter of next year. Which is going to cause a lot of disruption. We are going to try to figure out a way to minimize the disruption as people go along floors at a time."

**Acquisition & Contract.** Minutes of the meeting 9/26/19 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (71510) **CE/Office for Women** - Enter into a License Agreement with Manhattanville College, to use the College's premises and facilities located in the East Rooms, 2<sup>nd</sup> floor of Benziger Hall on Thursday, October 10, 2019, between 7:30 a.m. and 4:00 p.m., in order to host the 19<sup>th</sup> Annual Police Interactive Training Conference, under the listed terms and conditions.

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (71605) **Finance – Authority to 1)** consent to the assignment of an agreement with The Centurion Group, LLC, for ongoing consulting services on behalf of the Westchester County Deferred Compensation Board to Marsh & McLennan Agency, LLC ("MMA"); **2)** amend the agreement in order to exercise its first option to renew the agreement retroactively for a one year period from 7/1/19 – 6/30/20, and the total amount to be paid to MMA for the amendment period shall not exceed \$45,900.

A. Berg

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (71509) **Information Technology** - Enter License Agreement IT-1573 with RapidSOS, Inc., to access certain data through RapidSOS's software, such as supplemental 9-1-1 caller location data and profile data associated with a 9-1-1 caller, for the County's use in response to 9-1-1 emergency calls, on the terms listed in Exhibit "1".

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (71519) **Information Technology** - Authority, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with The Spectrum Firm, Inc. (Contract No. IT-942)

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (71520) **Information Technology** - Amend Contract No. IT-942 with The Spectrum Firm, Inc., for radio frequency engineering and licensing services, by extending the term three (3) years to a new termination date of 12/31/22, and by increasing the amount by \$15,000, to a new total not to exceed contract amount of \$307,000.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (71435) **County Clerk** - Enter into an agreement with New York State Industries for the Disabled, Inc., for the provision of onsite mailroom services, mailing folding and inserting, and mail folding and inserting, and mail distribution by foot messenger delivery; and data imaging services including photocopying and reproduction of documents, sorting, counting, labeling and stapling/unstapling various documents in preparation for scanning, on an as needed basis at the Clerk's Office for a two (2) year term, from 1/1/20 – 12/31/20, at a hourly rate of \$15.28 with an annual not to exceed amount of \$23,835.49, and from 1/1/21 – 12/31/21 at the hourly rate of \$16.45 with an annual not to exceed amount of \$25,668.99, totaling a not to exceed amount for the two-year period of \$49,504.48 and approval of The ARC Westchester, as a subcontractor.

T. Idoni

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

7. (71429) **Community Mental Health** - Enter into 1) an agreement with the New York State Division of Criminal Justice Services to accept a grant in the amount of \$132,082, for the Department of Community Mental Health to operate the Reentry Task Force and Enhanced Services Grant Program, from 10/1/19 – 9/30/20; and 2) sub-awardee agreements with the Mental Health Association of Westchester County, Inc., in an amount not to exceed \$2,632; Westhab, Inc. in an amount not to exceed \$20,000; the Westchester Independent Living Center, Inc., in an amount not to exceed \$6,450, from 10/1/19 – 9/30/20, to provide various support services to assist individuals returning from prison to transition back into the community.

Orth/Scarpino

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

8. (71177) **College** - Enter into a license agreement with VMD PLLC d/b/a The Veterinary Emergency Group for the College's use of the premises located at 193 Tarrytown Road, White Plains, New York, for a one (1) year term commencing 9/1/19 - 8/31/20, in an amount not to exceed \$18,500, under the listed terms and conditions.

B. Miles

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

9. (71424) **College** - Enter into an agreement with Dormitory Authority of the State of New York ("DASNY") for the purpose of providing furniture and related design services for the lounge, dining area and culinary arts offices at the College, in an amount not to exceed \$145,000, of which \$72,500 is payable by the County to DASNY as the Sponsor share, under the listed terms and conditions.

B. Miles

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

10. (71591) **DPW/Transportation** - Enter into Agreement DOTCAP03-19 with Conduent Transport Solutions, Inc., to provide a system integration of County's CAD/AVL Radio system with Conduent's CAD-AVL System, from 9/11/19 – 12/31/20, for an amount not to exceed \$1,300,000.

Greechan/Beirne

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

11. (71857) **DPW/Transportation** – Contract No. 17-535 with MVM Construction LLC, for Hunts Place Infrastructure Improvement Project, New Castle, New York. Approved Change Order No. 1 in the amount of \$79,266.62.

H. Greechan


**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

12. (71713) **CE/Youth** – Enter into a license agreement with Manhattanville College to use certain facilities at Manhattanville College to host the International Day of the Girl on 10/11/19 for a fee of \$3,000.

D. Harriis-Madden


**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

  
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Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 10/7/19

  
\_\_\_\_\_  
Lisa Mrijaj, Secretary

**TO:** Board of Acquisition and Contract  
**FROM:** Hugh J. Greechan, Jr., P.E. HJG  
Commissioner of Public Works and Transportation  
**DATE:** September 27, 2019  
**SUBJECT:** Declaration of Emergency Situation  
Parking Garage  
White Plains Complex  
White Plains, New York

On Wednesday September 25, 2019 the Department of Public Works and Transportation was notified by its consultant, Lothrop Associates LLP, Architects (Lothrop) of several structural conditions that exist on the B2 and B3 Levels of the County's White Plains Complex Parking Garage that need immediate attention.

Based on a report dated September 24, 2019 from Lothrop's sub-consultant, Jeffrey R. Carlson, P.E., the deterioration at the bases of the reinforced concrete columns along with cracked columns and barrier spandrels that support the Con Edison electrical utility vault pose immediate structural concerns.

In order to maintain the facility for safe passage by the travelling public, the Department of Public Works and Transportation declared an emergency situation. The Department, following its standard emergency contract protocols, selected the firm of Abbott & Price, Inc., 5 Schuman Road, Millwood, New York 10546 to perform Contract 19-526 Emergency Structural Rehabilitation, Level B2 and B3 Support Columns and Spandrels, White Plains Complex Parking Garage, White Plains, New York. The emergency rehabilitation work includes rehabilitation of exposed steel reinforcing bars and reconstruction of the base of the support columns. Additional work includes structural shoring along with repairs to the cracked columns and barrier spandrels supporting the Con Edison electrical utility vault.

As the full extent of the structural rehabilitation will not be able to be ascertained until all repairs are completed, the Department of Public Works and Transportation will at a later date submit a resolution to your Honorable Board requesting approval of Contract 19-526.