

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, APRIL 4, 2019@ 11:00 A.M.**

County Executive  
Chair, Board of Legislators  
Budget Director  
Assistant Chief Deputy County Attorney  
Commissioner of Finance  
Budget  
Board of Legislators  
Board of Legislators  
County Executive's Office  
Secretary BAC  
Assistant Secretary BAC

George Latimer  
Benjamin Boykin  
Larry Soule  
Tami Altschiller  
AnnMarie Berg  
Pat Haggerty  
Greg Casciato  
Jaevon Boxhill  
Carl Pagano  
Lisa Mrijaj  
Joan Cocciardi

**Mr. Latimer presided.**

**Mr. Latimer said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"**

**Mr. Mrijaj confirmed that she had done so.**

**Acquisition & Contract.** Minutes of the meeting 3/28/19 and the SEQR Review for agenda items.

L. Mrijaj

**Mr. Latimer moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (64442) **DPW/Transportation** – Contract No. 17-541 for Scout Field Improvements, Bronx River Parkway Reservation, City of Yonkers, New York. Advertise for bids.

H. Greechan

**Held Over By The Board of Legislators 3/28/19**

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

2. (68358) **County Executive** - Enter into an agreement with the Hudson River Museum of Westchester for the provision of various artistic, cultural and educational programs including planetarium and science activities and exhibitions to the public and to schools throughout the County, from 1/1/19 – 12/31/19, for an amount not to exceed \$702,455.

K. Jenkins

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

3. (68295) **CE/Office of Tourism** - Amend an agreement with Karen L. Haas, for the provision of consulting services and technical assistance to the Westchester County Office of Tourism and Film from 11/5/18 – 2/28/19, in an amount not to exceed \$20,000, by extending the term of the agreement from 3/1/19 – 6/30/19 and to increase the amount by \$20,000, for a new total not to exceed amount of \$40,000.

N. Caputo

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

4. (68405) **Human Resources** - Enter into an agreement with Abigail Kirsch at Tappan Hill, Inc., to provide catering and event services for an employee awards breakfast to be hosted by the County on June 7, 2019, for an amount not to exceed \$4,335.

M. Mahon

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

5. (68299) **County Attorney** – Renew an agreement with the law firm of Stephen Einstein & Associates, P.C., for the provision of “Of Counsel” legal services to the County Attorney in connection with the recovery of delinquent student accounts at Westchester Community College, by extending the term from 6/1/19 – 5/31/20, under the listed terms and conditions.

J. Nonna

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

6. (68392) **County Attorney** - Amend the agreement with the law firm of Duncan, Weinberg, Genzer & Pembroke, P.C. to provide all legal services and representation, and related technical, consulting, and expert witness services, that are necessary or advisable for any matters or proceedings involving issues concerning energy or utilities, including, but not necessarily limited to, matters involving and proceedings before the New York State Public Service Commission, the New York Independent System Operator, the Federal Energy Regulatory Commission, and the Nuclear Regulatory Commission, by extending the term of the agreement by one (1) year, to a new termination date of 6/1/20.

J. Nonna

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

7. (68428) **Emergency Services** - Enter into an agreement with the Ardsley Union Free School District to grant the County, and the County will accept, a permit to use the School District's premises and facilities located at the Ardsley Middle School on Monday, April 22, 2019, during certain designated hours, in order to conduct training and emergency exercises to demonstrate the operation of a General Population Reception Center as outlined in the Radiological Emergency Plan for Indian Point Nuclear Power Plant, under the listed terms and conditions.

J. Cullen

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

8. (68095) **Social Services** - Enter into an agreement with Westchester Community Opportunity Program, Inc., to promote, coordinate, and operate the County's seven tax sites (Mt. Vernon, Yonkers, Peekskill, Valhalla, White Plains, Dobbs Ferry, and Ossining) for the 2019 Volunteer Income Tax Assistance program, for a total aggregate amount not to exceed \$81,700, commencing on 1/1/19 – 12/31/19, with the County having the sole option to renew for an additional year.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

9. (68302) **Social Services** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Child Care Council of Westchester, Inc.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

10. (68304) **Social Services** – Enter into **1)** an agreement with New York State Office of Children and Family Services, to receive a grant in the amount of \$889,450, which the County would utilize to provide registration activities for school-age child care providers and registered family day care providers and conduct mandatory investigations, fingerprint child day care providers and their employees, and process complaints registered against child care providers, from 1/1/19 – 12/31/19; **2)** a separate agreement with the Child Care Council of Westchester, Inc., to provide the Services from 1/1/19 – 12/31/19, in an amount not to exceed \$844,977.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

11. (68355) **Social Services** – Enter into an agreement with The Food Bank for Westchester, Inc., d/b/a Feeding Westchester, to assist non-profit food distribution centers in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County, from 1/1/19 – 12/31/19, for an amount not to exceed \$259,080.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

12. (68359) **Social Services** – Renew an agreement with the Westchester Institute for Human Development for the provision of pediatric medical services to children placed in DSS foster care, in order to extend the contract term from 4/1/19 – 3/31/20 and increase the not to exceed amount by \$295,875, for said services rendered under the term of the agreement.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

13. (68360) **Social Services** – Enter into an agreement with Westchester Jewish Community Services, Inc., through its Treatment Center for Trauma and Abuse, to provide comprehensive trauma treatment to child victims of sexual abuse and their families, from 1/1/19 – 12/31/19, for an amount not to exceed \$60,000.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

14. (68393) **Social Services** – Renew an agreement with Smart Moving & Storage, Inc. (DSS 304-17) for the provision of Non-Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services, by extending the term from 4/1/19 – 3/31/20, for an amount not to exceed \$46,507.50.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

15. (68394) **Social Services** – Renew an agreement with Smart Moving & Storage, Inc. (DSS 305-17) for the provision of Non-Emergency Storage Services for Homeless Customers of the Westchester County Department of Social Services, by extending the term from 4/1/19 – 3/31/20, for an amount not to exceed \$249,560.16.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

16. (68807) **Social Services** – Amend agreements with The Children's Village, Inc., Graham Windham, and Lincoln Hall (collectively the "RTA Facilities") for which the County will function as a "pass-through" for the 100% New York State funding to the RTA Facilities in order to ensure that a sufficient number of residential foster care beds and adequate services are maintained to accommodate the number of juvenile delinquents who are placed into foster care by family courts as a result of the raise-the-age laws and to reimburse the RTA Facilities for their start-up costs, commencing retroactive to 10/1/18 through to 6/30/22.

K. McGuire

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

17. (67834) **College** – Contract No. WCC-18-902 for Site Improvements, Phase I, Westchester Community College, Westchester County, New York. Awarded to Low Bidder, R. Pagni & Sons, Inc., Katonah, in the amount of \$1,580,745. Approved West-Fair Electrical Contractors, Inc., Hawthorne, as a subcontractor. (8 bids)

B. Miles

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

18. (68391) **College** – Enter into a grant agreement with the State of New York to provide Workforce Innovation and Opportunity Act grant funding to the College for a three-year term, from 7/1/18 – 6/30/21, in an amount not to exceed \$392,163.

B. Miles

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

19. (68406) **College** – Enter into an agreement with the State of New York, acting by and through the New York Education Department, to which the State will pay the College to host and administer the High School Equivalency Test, from 1/1/19 – 12/31/22, with an option to renew for an additional one-year term, for an amount not to exceed \$69,912.

B. Miles

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

20. (66700) **Probation** – Enter into 1) an agreement with the New York State Division of Criminal Justice Services to grant the County \$589,026, from 7/1/18 – 6/30/19, and 2) agreements with the listed contractors, to implement the Westchester County Alternatives To Incarceration Service Plan using the Grant Funds.

R. Pozzi

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

21. (65854) **Parks** - Amend 1) the License Agreement with Doggone Right, Inc., to accept the improvements in the amount of \$92,000 on the listed schedule in lieu of the \$5,000 in license fees over the term of the agreement, from 1/1/16 - 12/31/20; and 2) enter into a new agreement with Mule Inc. d/b/a The Dog Den, 10 South Cottenet Street 1N, Irvington, NY, for the operation of the food and refreshment concession at the Bronx Street Terminal Building, from 1/1/19 – 12/31/23, with the County having the sole option to extend the license agreement for the period of 1/1/24 – 12/31/28 for a license fee to be negotiated.

K. O'Connor

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

22. (68365) **Parks** - Enter into a permit agreement with the Village of Briarcliff Manor to enter into and across the following County-owned real property adjacent to the Pocantico River, from 5/1/19 – 4/30/24 for the purposes of accessing the Pocantico River, in order to periodically clean and de-s snag the Pocantico River for flood prevention purposes, for a license fee of \$1.00.

K. O'Connor

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

23. (68400) **Parks** - Enter into a license agreement with the Bronx River Parkway Reservation Conservancy, Inc., Bronxville, NY, to provide the Conservancy with access to the Bronx River Reservation in return for which the Conservancy shall provide volunteers and financial assistance to the Department of Parks, Recreation and Conservation through donations from individuals and corporations and grants from funding agencies for Bronx River Reservation-based projects for a five year period commencing 3/20/19 – 3/19/24, at an annual license fee of \$1.00, with the County's option to renew for an additional five year period, for a total amount of \$5.00.

K. O'Connor

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

24. (68384) **DPW/Transportation** - Enter into Agreement No. DOTPLRV19-01 with the New York State Department of Transportation for subregional transportation planning services, from 4/1/19 – 12/31/20, for a total amount of \$1,450,000, for the Subregional Transportation Planning Program, under the listed terms and conditions.

H. Greechan

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

25. (68386) **DPW/Transportation** - Amend Agreement No. 14-931 with WSP USA Corp., for the Rehabilitation of Midland Avenue Bridge over Bronx River Parkway, City of Yonkers, New York, to provide for additional engineering and design services, for a fee of \$48,420.93, increasing the total maximum fee to \$226,670.93, also extending the agreement to 12/31/23, and by changing the name of the Consultant to WSP USA Buildings Inc., effective retroactively from 5/1/17.

H. Greechan

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

26. (68387) **DPW/Transportation** - Amend Agreement No. 15-914 with Hazen and Sawyer, P.C., for engineering services in connection with a Wastewater Residuals Handling Facilities Study, Various Wastewater Treatment Plant and Pumping Station Locations, Westchester County, New York, for additional study services, for a fee of \$375,000, increasing the maximum fee to \$774,000, also extending the completion date to 12/31/22, and by changing the name of the Consultant to Hazen and Sawyer, D.P.C., effective retroactively from 3/2/15. Approved Savin Engineers, P.C. (MBE), Pleasantville, as a subconsultant.

H. Greechan

**Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.**

27. (68388) **DPW/Transportation** – Contract No. 15-204 with Foremost Electric Corporation, for Repair Ball Field No. 2 Electrical System due to Hurricane Sandy, Croton Point Park, Croton-on-Hudson, New York. Completed work and Final Contract Amount of \$135,294.

H. Greechan

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

28. (68389) **DPW/Transportation** – Contract No. 15-516 for Rehabilitation of Various Bridges, Ward Pound Ridge Reservation, Pound Ridge, New York. Advertise for bids.

H. Greechan

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

29. (68390) **DPW/Transportation** – Contract No. 16-516 for Dam Rehabilitation, Blue Mountain Reservation, Town of Cortlandt and City of Peekskill, New York. Advertise for bids.

H. Greechan

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

30. (68849) **DPW/Transportation** – Contract No. 19-511 for Roadway Resurfacing and Additional Improvements, Various County Roadways, Westchester County, New York. Advertise for bids.

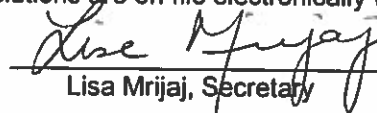
H. Greechan

Mr. Latimer moved the resolution, which was duly seconded and unanimously approved.

31. (68306) **DEF** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Steven T. Sledzik, Esq., to provide hearing officer services to the County and hold hearings on an "as needed" basis in connection with violations of the County Source Separation Law pursuant to Chapter 825 of the Laws of Westchester, from 5/1/19 – 4/30/20.

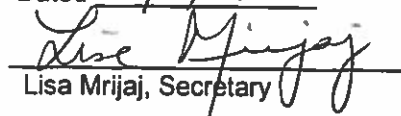
V. Kopicki

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

  
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Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 4/4/19

  
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Lisa Mrijaj, Secretary