

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, MARCH 28, 2019 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Assistant Chief Deputy County Attorney
Commissioner of Finance
Budget
Board of Legislators
Board of Legislators
County Executive's Office
Secretary BAC
Assistant Secretary BAC

Ken Jenkins
Benjamin Boykin
Larry Soule
Tami Altschiller
AnnMarie Berg
Pat Haggerty
Jaevon Boxhill
Dennis Powers
Carl Pagano
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed that she had done so.

Mr. Jenkins said, "I understand the Deputy Budget Director wishes to make three motions."

Mr. Soule said, "I move to add item 29 OnBase ID #68603 resolution to exempt from the Westchester County Procurement Policy an agreement with the Hispanic Resource Center of Larchmont and Mamaroneck, Inc. d/b/a Community Resource Center to provide the Build Our Future program to create pathways of opportunities for Hispanic and low-income communities in Westchester County, pursuant to Section 3(a)xxi thereof."

Mr. Boykin seconded the motion and it was unanimously approved.

Mr. Soule continued, "I move to add item 30 OnBase ID #68605 authority to enter into an agreement with the Hispanic Resource Center of Larchmont and Mamaroneck, Inc. d/b/a Community Resource Center to provide the Build Our Future program to create pathways of opportunities for Hispanic and low-income communities in Westchester County for a term commencing January 1, 2019 and continuing through December 31, 2019 for an amount not-to-exceed \$40,800.00."

Mr. Boykin seconded the motion and it was unanimously approved.

Mr. Soule said, "I move to add item 31 OnBase ID #68725 authority to enter into an agreement with Boys & Girls Club of Mount Vernon, New York, Inc., pursuant to which BGC will provide services to BGC members identified as "in need" with spring and summer educational and recreational activities through the continued administration of BGC's Formula for Impact, Summer Brain Game and Specialty Programs for the period from April 1, 2019 through August 31, 2019, for an amount not to exceed \$78,800, to be paid upon execution of the Agreement."

Mr. Boykin seconded the motion and it was unanimously approved.

Acquisition & Contract. Minutes of the meeting 3/21/19 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (68146) **CE/Office for Women - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Legal Services of the Hudson Valley.**

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (68147) **CE/Office for Women - Enter an agreement with Legal Services of the Hudson Valley, to provide free comprehensive civil legal services to the indigent as well as legal assistance to low-income immigrant, at the County's Mount Vernon District Office, which is a more convenient location for those living in southern Westchester County, from 1/1/19 – 12/31/19, for an amount not to exceed \$613,020 and subcontract with Hudson Valley Justice Center to provide additional legal assistance to low-income immigrants.**

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (68149) **CE/Office for Women - Amend an agreement with Legal Services of the Hudson Valley to provide comprehensive civil legal services for victims of domestic violence, from 1/1/18 – 12/31/20, by increasing the amount by \$20,131, for a new total not to exceed amount of \$3,039,874.**

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (68150) **CE/Office for Women - Amend an agreement with Westchester Hispanic Coalition, Inc., now known as Make the Road New York, to provide legal services to immigrants, from 1/1/17 – 12/31/19, by increasing the amount by \$2,000, for a new total amount not to exceed \$302,000.**

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (68151) **CE/Office for Women - Amend an agreement with Pace University to provide legal consumer education via a telephone helpline, as well as education and training to private attorneys to assist women and senior citizens from low and moderate incomes, from 1/1/18 – 12/31/20, by increasing the amount by \$1,329, for a new total not to exceed amount of \$200,769.**

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (68155) **CE/Office for Women** - Amend an agreement with the YWCA of White Plains and Central Westchester to provide supervised visitation services, including facilitating orientations for those children who verbalize reluctance to visit with their non-custodial parent, and direct supervised visitation for families, from 1/1/18 – 12/31/20, by increasing the amount by \$192, for a new total not to exceed amount of \$29,070.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (65008) **Board of Elections** – Enter into an agreement with Dominion Voting Systems Corporation for electronic voting machine software maintenance, support and warranty services through New York State Contract Award Number (“NYSOGS 22659”), from 5/1/19 – 4/31/22, in an amount not to exceed \$702,000, under the listed terms and conditions.

LaFayette/Colety

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (68525) **County Attorney** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Vincent Toomey.

J. Nonna

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (68527) **County Attorney** – Enter into an agreement with Vincent Toomey for the provision of consulting services in connection with labor negotiations and related on-going contractual matters, including, but not limited to, arbitrations, grievances, unfair labor practices, improper practice charges and labor-management committee meetings, from 3/1/19 - 2/29/20, for a sum of \$170,000, under the listed terms and conditions.

J. Nonna

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (68714) **Planning** – Enter into agreements with AvalonBay Communities, Inc., its successor or assign or the current owner(s) of record to purchase and subsequently convey approximately 3.77 acres of real property located at Halstead Avenue adjacent to the Harrison Metro North Railroad Station in the Town/Village of Harrison, identified on the tax maps as Block 182, Lots 12 and 15, for the purpose of developing seven affordable rental units that affirmatively further fair housing, to correct the legal description of the Property as approximately 1.46 acres of real property located at Halstead Avenue adjacent to the Harrison Metro North Railroad Station in the Town/Village of Harrison, identified as Lot 2 on the subdivision plat approved by the Town/Village Planning Board on 2/27/18 for the Harrison Station TOD/AvalonBay.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (68699) **Health** – Amend a contract with the New York State Department of Health for the Consumer Assistance for the New York State Health Benefit Exchange: in Person Assistors and Navigators Grant Program, from 8/1/13 – 4/30/19, in order to extend the contract period for a new termination date of 7/13/19 and increase the not to exceed amount by \$99,154, for a new not to exceed amount of \$2,607,752

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (68514) **Social Services** – Enter into an agreement with Providence House, Inc., to furnish services, provide and operate a facility at 89 Sickles Avenue in New Rochelle, for a temporary assistance shelter for single, homeless females who are 18 to 40 years old and who are pregnant and/or with a child who is 0 to 9 years old, and to provide, or make referrals to, related services for such persons, in the amount not to exceed \$659,282, from 4/1/19 – 3/31/20, under the listed terms and conditions.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (68187) **Senior Programs** - Enter into an agreement with DOROT, Inc., to provide In-Home Contract/Support services to persons 60 years or older, residing in Westchester County, for an aggregate amount not to exceed \$48,516 in Federal funds with unit costs listed in Schedule "A" for actual services provided and data entered in the New York State Office for the Aging's PeerPlace System, up to the not to exceed amount of the contract for the program commencing on 1/1/19 – 12/31/19, with the Contractor contributing \$5,392 in matching funds to the program.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (68188) **Senior Programs** - Enter into an agreement with Westchester Community Opportunity Program, Inc. to provide Supportive Services Transportation: Foster Grandparent Transportation Program under Title III-B of the Older Americans Act, from 1/1/19 – 12/31/19, for an amount not to exceed \$5,864 in Federal funds, with the Contractor to contribute \$652 in matching funds to the program.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (68189) **Senior Programs** - Renew the agreement with Family Service Society of Yonkers, to provide Family Caregiver Support Services for Westchester County grandparents/relative caregivers, 55 and older of children 18 years old, in accordance with the applicable provisions of Title III-E of the Older Americans Act, for an amount not to exceed \$45,100, for the period beginning 1/1/19 – 12/31/19.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (68190) **Senior Programs** - Amend an agreement with Westchester Jewish Community Services, Inc., to provide the Personal Locator Service Program under Title III-E of the Older Americans Act, by extending the term of the agreement for the period beginning on 1/1/19 – 12/31/19, in an amount not to exceed \$100,000 in Federal funds.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (68203) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging to accept a Fully Integrated Dual Advantage (FIDA) Options Counseling Demonstration Grant in an amount not to exceed \$54,353 in Federal funds to augment the Health Insurance Information Counseling Assistance Program and the NY Connects Program by enabling the programs to build upon their infrastructure and knowledge base in order to meet the demands associated with the FIDA Demonstration, for the program period commencing retroactive to 12/22/18 and continuing through 12/21/19.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (68256) **Senior Programs** - Enter into an agreement with the State of New York Office for the Aging to accept a grant in the amount of \$1,575,319 in State funds to provide services under the Community Services for the Elderly Act Program, from 4/1/19 – 3/31/20.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (68272) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging to accept a grant, in the amount not to exceed 2,517,305, to provide case management, homemaker, housekeeper, respite, and personal emergency response system services to frail, homebound seniors who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, from 4/1/19 – 3/31/20.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (68276) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging to accept a grant, for an amount not to exceed \$1,273,544, comprised of \$1,046,568 in State funds for the Wellness in Nutrition Program, formerly known as the Supplemental Nutrition Assistance Program and \$226,976 in Federal funds for the Nutritional Services Incentive Program, to provide nutrition services to the elderly under the Older Americans Act, from 4/1/19 – 3/31/20.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (68286) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging to accept a grant, for an amount not to exceed \$54,074 to implement New York State Transportation Program formerly the AAA Transportation Program, from 4/1/19 – 3/31/20.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (67915) **Probation** - Enter into a Curriculum License Agreement with National Curriculum Training Institute, Inc., to allow the Department of Probation the ability to reproduce NCTI Cognitive Life Skills Program materials, giving them a flexible and cost effective alternative to implement these programs, from 6/1/19 – 5/31/19, at a cost not to exceed \$25,000.

R. Pozzi

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (64442) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 17-541 for Scout Field Improvements, Bronx River Parkway Reservation, City of Yonkers, New York. Request authority to advertise for bids.

H. Greechan

24. (68191) **DPW/Transportation –** Contract No. 18-510 with Arben Group LLC, for Rehabilitation of Northbound Bronx River Parkway Ramp to Westbound Cross County Parkway over Bronx River – Phase I, City of Yonkers, New York. Completed work and Final Contract Amount of \$378,748.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (68192) **DPW/Transportation –** Contract No. 15-559 with J & M Heating and Air Conditioning, Inc., for Mechanical Equipment Upgrades, Michaelian Office Building and 85 Court Street, White Plains, New York. Approved DL Flow Tech, Inc., Hopewell Junction, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (68205) **DPW/Transportation –** Contract No. 12-520-Rev., with American Petroleum Equipment & Construction Co., Inc., for Hydraulic Lift Improvements, Central Maintenance Facility, Yonkers, New York. Completed work and Final Contract Amount of \$755,200.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

27. (68206) **DPW/Transportation –** Contract No. WCA 19003 for Line Striping and Runway Rubber Removal, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

28. (68099) **DEF –** Contract No. EF-1903 for Instrumentation Maintenance and Repairs, Department of Environmental Facilities, Various Locations, Westchester County, New York. Advertise for bids.

V. Kopicki

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

29. (68603) **CE/Board of Legislators** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Hispanic Resource Center of Larchmont and Mamaroneck, Inc. d/b/a Community Resource Center.

Boykin/Jenkins

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

30. (68605) **CE/Board of Legislators** – Enter into an agreement with the Hispanic Resource Center of Larchmont and Mamaroneck, Inc. d/b/a Community Resource Center, to provide the Build Out Future program to create pathways of opportunities for Hispanic and low-income communities in Westchester County, from 1/1/19 – 12/31/19, for an amount not to exceed \$40,800.

Boykin/Jenkins

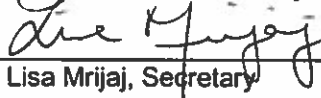
Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

31. (68725) **CE/Board of Legislators** – Enter into an agreement with Boys & Girls Club of Mount Vernon, New York, Inc., to provide children "in need" with spring and summer educational recreational activities through the continued administration of Contractor's Formula for Impact, Summer Brain Game and Specialty Programs, from 4/1/19 – 8/31/19, for an amount not to exceed \$78,800.

Latimer/Boykin

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated, 3/28/19



Lisa Mrijaj, Secretary