

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, OCTOBER 18, 2012 AT 11:00 A.M.**

Acting County Executive
Chairman, Board of Legislators
Comm. - Public Works & Transportation
Deputy County Attorney
Deputy Commissioner, Dept. of Finance
Budget
County Executive's Office
County Executive's Office
County Executive's Office
Board of Legislators
Board of Legislators
Board of Legislators
FedUpWestchester.com
Secretary BAC
Assistant Secretary BAC

Kevin Plunkett
Ken Jenkins
Jay Pisco
Jim Robertson
Sergio Sensi
Patricia Haggerty
Christine Sculti
Carl Pagano
Bill Rodriguez
Anne Reasoner
Allie Moncado
Larry Goldstein
Michael McCarthy
JoMary Vieira
Joan Cocciardi

Mr. Plunkett presided.

Mr. Plunkett said, "Welcome to the October 18th meeting of the Board of Acquisition and Contract. My name is Kevin Plunkett and I am the Deputy County Executive. There was some thought of having this meeting at 10:30 in the morning when the County Executive would have been available. He is unavailable now and has asked me to chair this meeting and I will do so."

Mr. Plunkett continued, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Vieira confirmed that she had done so.

Mr. Jenkins said, "The Board would always put on the record its normal objection based on Local Law 6-2012. We held over the Labs item #12 because we did notice that there is a public notice from Human Resources adding jobs into Labs and Research. It certainly is a concern that the Board have those work together. Something you may want to follow-up as well."

Mr. Plunkett responded, "We will look into the concern you mentioned Mr. Chairman."

Mr. Jenkins said, "Mr. Chairman, we are just putting on the record the information from the follow-up questions that we had, we are not going to go through or discuss them, just give them to the secretary for your information."

Mr. Plunkett said, "Fine. Let the record reflect that the Board is providing a packet to the Secretary. It will be noted in the record of this meeting. I will ask the Secretary to please copy those notes so we will have them and Commissioner Pisco will have them."

Acquisition & Contract. Minutes of the meeting of 10/11/12 and the SEQR Review for agenda items.

J. Vieira

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (29321) **Social Services** - Amend a MOA with the New York State Office of Children & Family Services to accept a Child Care Fraud Prevention and Detection Incentive grant in the amount of \$98,810 to be used to help prevent and reduce fraud in the child care subsidy program, from 4/1/12 – 3/31/13, in order to extend the end date of the MOA, from 3/31/13 to 7/31/13.

K. McGuire

Held Over By Board of Legislators – 10/11/12

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

2. (29293) **DPW/Transportation** – Contract No. 12-229, for Environmental Abatement Services, Various County Facilities, Westchester County, New York. Advertise for bids.

J. Pisco

Held Over By Board of Legislators – 10/11/12

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

3. (29294) **DPW/Transportation** – Contract No. 12-230, for Environmental Testing and Monitoring Services, Various County Facilities, Westchester County, New York. Authority to advertise for bids.

J. Pisco

Held Over By Board of Legislators – 10/11/12

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

4. (29295) **DPW/Transportation** – Contract No. 12-238, for Replacement of Recreation Room HVAC, Coachman Family Center, White Plains, New York. Advertise for bids.

J. Pisco

Held Over By Board of Legislators – 10/11/12

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (29738) **Planning** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with each of the four (4) listed agencies, to which each agency will administer a tenant eviction prevention program for the County.

E. Buroughs

Held Over By Board of Legislators – 10/11/12

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

6. (29739) **Planning** – Enter into an agreement with each of the four (4) listed agencies, to which each agency will administer a tenant eviction prevention program for the County, from 8/15/12 – 12/31/12, for a total aggregate amount not to exceed \$200,000.

E. Buroughs

Held Over By Board of Legislators – 10/11/12

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (29474) **Senior Programs** - Amend a grant agreement with the New York State Office for the Aging, for which the County accepted an American Recovery and Reinvestment Act of 2009 Communities Putting Prevention to Work: Chronic Disease Self-Management Program grant, from 4/1/11 – 3/31/12, for an amount not to exceed \$24,750, by extending the term of the agreement by three (3) months, for a new term of 4/1/11 – 6/30/12.

M. Carpenter

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

8. (29476) **Senior Programs** - Amend an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc, under the Chronic Disease Self-Management Program for the Mid-Hudson Valley of New York State, from 4/1/10 – 3/31/12, for an amount not to exceed \$49,500, in order to; 1) extend the term of the agreement, by three (3) months, from 4/1/10 – 6/30/12; and 2) reflect the fact that the County will not have any options remaining under the Agreement.

M. Carpenter

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (29477) **Senior Programs** - Enter into an agreement with the State of New York, to accept a grant in the amount of \$44,235 to implement the New York State AAA Transportation Program, from 4/1/12 – 3/31/13.

M. Carpenter

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

10. (29387) **Health** - Enter into a contract with Children's Health and Research Foundation, Inc., to continue and refine a multi media outreach campaign which targets women of childbearing age in order to promote early entry into prenatal care and the availability of Medicaid coverage for eligible pregnant women not yet in prenatal care, and assist in further developing a systems approach for at-risk women and infants for appropriate health and social services referrals, from 10/1/12 – 9/30/13, in the not to exceed amount of \$160,000.

S. Amler

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (29453) **Health** - Enter into a contract amendment with the New York Department of Health for the Healthy Neighborhood Program grant, in order to extend the agreement period to 9/30/13, and increase the amount not to exceed by \$330,000, for a new total not to exceed amount of \$1,320,000.

S. Amler

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

12. (29480) **Labs and Research – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into a grant agreement with the State of New York, for the County's Department of Laboratories and Research's Division of Toxicology to participate in the Paul Coverdell National Forensic Sciences Improvement Act, from 10/1/12 – 9/30/13, in an amount not to exceed \$22,484, to provide timely and quality scientific results from the evidence submitted to the Division of Forensic Toxicology.

K. Ashar

13. (29481) **Labs and Research -** Enter into a grant agreement with the State of New York, acting through its Division of Criminal Justice Services, for the County's Department of Laboratories and Research's Division of Forensic Sciences to participate in the Paul Coverdell National Forensic Sciences Improvement Act, from 10/1/12 – 9/30/13, in an amount not to exceed \$22,484, to provide increased output and faster turnaround of the evidence submitted to the Departments Division of Forensic Sciences.

K. Ashar

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (29397) **Public Safety -** Enter into an agreement with the United States of America, authorizing Westchester County, to participate in the Tactical Diversion Squad Task Force, from 10/1/12 – 9/30/13, for the purchase of vehicles for assigned task force officers, payment for maintenance on those vehicles, and other expenses, under the listed terms and conditions.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (29440) **DPW/Transportation –** Contract No. WCA 12004, for Landscape Maintenance, Westchester County Airport. Advertise for bids.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (29430) **DPW/Transportation –** Contract No. 11-549, for Bus Stop Improvements, Various Locations, Cities of White Plains and Yonkers and Town of Greenburgh, New York. Awarded to Low Bidder, Paladino Concrete Creations Corp., Mount Vernon, in the amount of \$184,999.95. (14 bids)

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (29431) **DPW/Transportation –** Contract No. 12-214, for Restoration of Primary Sludge Piping – Phase IV, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Awarded to Low Bidder, Suburban Restoration Co., Inc., Hawthorne, NJ, in the amount of \$69,162. (3 bids)

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (29432) **DPW/Transportation –** Contract No. 12-215, for Painting of Sewage Tank, Water Street Pump Station, Peekskill, New York. Awarded to Sole Bidder, Majestic Restore Corp., Bayside, NY, in the amount of \$188,000. (1 bid)

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (29433) **DPW/Transportation** – Contract No. 12-221, for Security Guard Services, Various Locations, Westchester County, New York. Awarded to Low Bidder, NJB Security Services, Inc., Mount Vernon, in the amount of \$1,529,941.56. (8 bids)

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (29434) **DPW/Transportation** – Contract No. 12-235, for Hydrant and Valve Replacement – Phase VIII, County Water Districts 1 and 3, Yonkers and Valhalla, New York. Awarded to Low Bidder, Landi Contracting Inc., (WBE) Hawthorne, in the amount of \$194,340. (6 bids)

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

21. (29435) **DPW/Transportation** – Contract No. 09-531, with E-J Electric Installation Co., for Security Systems Integration – Phase II, Jail Division, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Completed work and Final Contract Amount of \$4,260,331.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

22. (29436) **DPW/Transportation** – Contract No. 10-531, with Joken Development Corp., for Installation of New Water Service, Tibbetts Brook Park, Yonkers, New York. Completed work and Final Contract Amount of \$876,763.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

23. (29437) **DPW/Transportation** – Contract No. 09-542, for Installation of Backflow Preventers, Michaelian Office Building, 148 Martine Ave., White Plains, New York. Advertise for bids.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

24. (29438) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 12-225, for Fire Suppression System Service and Maintenance, Various Locations, Westchester County, New York. Request authority to advertise for bids.

J. Pisco

25. (29439) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 12-226, for Service Contract for Andover DDC Systems At DPW Maintained Facilities, Various Locations, Westchester County, New York. Request authority to advertise for bids.

J. Pisco

26. (29441) **DPW/Transportation** – Contract No. 08-540, with Yonkers Contracting Company, Inc., for Composite Performance Implementation and Plant Expansion, New Rochelle Wastewater Treatment Plant, New Rochelle. Approved LVC Interiors, Inc., Hackensack, NJ, as a subcontractor.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

27. (29442) **DPW/Transportation** – Contract No. 09-514, with Yonkers Contracting Company, Inc., for Biological Nutrient Removal Facilities, New Rochelle Wastewater Treatment Plant, New Rochelle, New York. Approved Structure Unlimited Inc., New Hampshire, as a subcontractor.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

28. (29443) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 10-509-Rev., with Arben Group LLC, for HVAC Equipment Upgrades and Odor Control Improvements, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Approval of Beninati Roofing & Sheet Metal Company, Inc., Yonkers, as a subcontractor.

J. Pisco

29. (29444) **DPW/Transportation** – Contract No. 10-560, with Galvin Brothers, Inc. /Madhue Contracting, Inc., a Joint Venture, for Mamaroneck River Buffer Restoration, Saxon Woods Park, Towns of Harrison and Mamaroneck, Village of Scarsdale, and City of White Plains, New York. Approved Scenic Design, East Moriches, NY, as a subcontractor.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

30. (29421) **DEF** - Enter into an amendment to Consent Order Case No. CO 3-20080730-65 regarding certain mandated biological nutrient removal obligations executed by the New York State Department of Environmental Conservation on 12/30/2008, in order to adjust the County's obligations thereunder by extending certain interim deadlines, including a related fine, and funding a beach clean-up program, from 7/1/13 – 12/31/13, for an amount of \$287,500.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

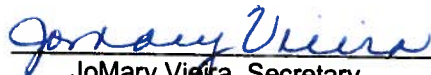
31. (29819) **DEF** - Amend an agreement with Dresser, Inc., for services in connection with repairs to Air Process Blowers at the Yonkers Joint Wastewater Treatment Plant, in order to provide for additional services, by increasing the not to exceed amount by \$25,000 to a new total of \$45,000, and to extend the termination date to 3/31/13.

T. Lauro

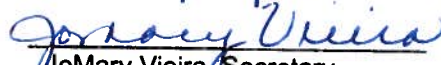
Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.


JoMary Vieira, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 10/22/12

JoMary Vieira, Secretary

Reasoner, Anne

From: Reasoner, Anne
Sent: Wednesday, October 17, 2012 4:17 PM
To: Sculti, Christine
Cc: Rhodes, Olivia; Cabibbo, Davide
Subject: A&C questions for 10/18 meeting and follow up questions on items held over.
Attachments: FW_ 10_18_12 A&C Questions.pdf; FW_ Added starters 29738 and 29739 for 10.11.2012 A&C.pdf; FW_ RESPONSES A&C Preboard 10-11 Agenda --- follow up questions.pdf

Christine

1. The Board has followed the agreed upon protocol to submit questions for A&C by 5pm on the prior Thursday (see 10.18.2012 pdf attached). I requested an update on the status of the answers to those questions yesterday at 5:02 pm. As of the writing of this email I have yet to receive answers to those questions.
2. The Board also held over two added starters from last week's agenda and submitted to you additional questions at 1:49 PM on Thursday October 11th. I requested an update on the status of the answers to those questions yesterday at 1:17 pm. As of the writing of this email I have yet to receive answers to those questions.
3. On Wednesday October 10, 2012 at 12:13 pm I submitted to you follow up questions to the responses you sent me at 11:30 am on October 10, 2012 regarding items on the October 11, 2012 agenda. Since the follow up questions were not answered the BOL held those resolutions over. I requested an update on the status of the answers to those questions yesterday at 1:28 pm. As of the writing of this email I have yet to receive answers to those questions

Since A&C is tomorrow morning at 11 am, would you please provide me with the information requested. For your convenience I have attached the emails addressed above.

Thank you

Anne

From: Reasoner, Anne
To: [Sculti, Christine](#)
Cc: [Rhodes, Olivia](#); [Cabibbo, Davide](#)
Subject: FW: 10/18/12 A&C Questions
Date: Tuesday, October 16, 2012 5:01:00 PM

Christine

When will the Board be in receipt of the answers to the questions below?

From: Cabibbo, Davide
Sent: Thursday, October 11, 2012 3:52 PM
To: Sculti, Christine
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: RE: 10/18/12 A&C Questions

Good catch Thanks

Dave Cabibbo
Fiscal Anayst
Westchester County Board of Legislators
p. (914) 995-2843

From: Sculti, Christine
Sent: Thursday, October 11, 2012 3:45 PM
To: Cabibbo, Davide
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: RE: 10/18/12 A&C Questions

Davide - FYI, 29397 is DPS.

Thanks,

Christine

From: Cabibbo, Davide
Sent: Thursday, October 11, 2012 3:29 PM
To: Sculti, Christine
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: 10/18/12 A&C Questions

A&C 10/18/12

Seniors

Resolution 29474, 29476:

The Agreement, as amended by the First Amendment, (the "Amended Agreement") has been funded solely by grant funds (the "Grant Funds") from the New York State Office for the Aging ("NYSOFA"). The County was recently notified by NYSOFA that it has authorized the County to continue to utilize the remaining portion of the Grant Funds, but only for an additional three (3) months, through June 30, 2012.

What is the future of the program?

Resolution 29477:

The Department will enter into short-form agreements for the program period April 1, 2012 through March 31, 2013 with 13 municipalities for the entire grant amount. Since each agreement will be for less than \$20,000, they do not require the prior approval from your Honorable Board.

The resolution states "13 Municipalities" and the budget lists nine, please explain.

Labs and Research

Resolution 29480:

The objective of this resolution is to accept Federal and State funding to provide the Westchester County Medical Examiner, Law Enforcement and Hospital community with timely and quality scientific results from the evidence submitted to the Division of Forensic Toxicology. The analyses include Postmortem, Human Performance (DWI/DWAI), Drug Facilitated Sexual Assault (DFSA) and hospital casework. Timely analyses are extremely important for prosecution. The Human Performance results for DWI/DWAI cases provide the citizens of Westchester County a higher degree of public safety. For Medical Examiner cases, toxicological results are important in determining the cause of death and impact on various criminal and liability cases affecting the community as well as relatives of the deceased. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

1. How will the reduction in funding impact testing?
2. Will the County supplement the difference in the grant funding?

Resolution 29481:

The objective of this resolution is to accept Federal and State funding to provide the law enforcement community of Westchester County with increased output and faster turnaround of the evidence submitted to the Department's Division of Forensic Sciences. Faster turnaround and its related reduction of backlogged cases will allow user agencies to investigate crimes in a more efficient and timely manner and provide the citizens of Westchester County a higher degree of public safety. Elements of this program also provide for using the grant money to purchase equipment, service contracts for laboratory instrumentation, evidence databases, and supplies to meet new accreditation requirements, training and scientific literature for these purposes. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

1. How will the reduction in funding impact testing?
2. Will the County supplement the difference in the grant funding?

Resolution 29397:

Authority is sought for the County of Westchester (the "County") to enter into an agreement commencing October 1, 2012, and terminating September 30, 2013, with the United States of America, acting by and through its Drug Enforcement Administration ("DEA") permitting Westchester County, acting by and through its Department of Public Safety, to continue participation in the Tactical Diversion Squad Task Force ("Task Force"). This participation

consists of the assignment of one (1) detective to the Task Force under the supervision and control of the DEA Supervisory Special Agent assigned to the Task Force. The agreement provides for reimbursement of a high percentage of overtime expenses for participating agencies.

1. How much revenue was received last term?
2. The budget box reflects Federal aid. The resolved clause refers to the NYS budget. Are revenues Federal Aid or State Aid?

Public Works and Transportation

Resolution 29443:

The approval of one (1) Subcontractor has been requested by Arben Group LLC, 175 Marble Avenue, Pleasantville, New York 10570 for the above referenced contract.

In the backup documentation the goal amount for MBE and WBE is double that of the proposed amount. Please explain.

Resolution 29437:

The 2012 Capital Budget contains funds for the above referenced project.

Please provide the bond act approving this expenditure.

Resolution 29438, 29439:

The 2012 Operating Budget contains funds for the above referenced project.

1. What is the approximate cost of each project?
2. What was budget in 2012 for each project?

Dave Cabibbo

Fiscal Analyst

Westchester County Board of Legislators

p. (914) 995-2843

From: Reasoner, Anne
To: [Sculti, Christine](#)
Subject: FW: Added starters 29738 and 29739 for 10.11.2012 A&C
Date: Tuesday, October 16, 2012 1:17:00 PM

Christine

Would you please provide the status on the answers to the questions in BLUE?

From: Reasoner, Anne
Sent: Thursday, October 11, 2012 2:44 PM
To: Sculti, Christine
Cc: Oros, George
Subject: RE: Added starters 29738 and 29739 for 10.11.2012 A&C

Christine

I do not see a response to the additional questions in blue.

From: Sculti, Christine
Sent: Thursday, October 11, 2012 2:23 PM
To: Reasoner, Anne
Cc: Oros, George
Subject: Fw: Added starters 29738 and 29739 for 10.11.2012 A&C

Anne - Here you go....

1. Please provide budgets for these programs.

RESPONSE: 100% of the funding will be used for financial assistance to assist low income households with rental arrears to prevent evictions and/or utility arrears to prevent utility shut-off.

2. The resolution contains no stated goals. How many clients will be provided financial assistance by each vendor under this agreement?

RESPONSE: The average assistance (based on past experience) is approximately \$1300 for each month, and each household needs an average of two months assistance, so the funds are projected to assist approximately 77 households.

3. Did any vendor provide assistance between August 15, 2012 and October 1, 2012? If so, how many families were served? If not, why wouldn't the contract dates be changed to a different four and one half month period?

RESPONSE: No. The agency has not yet begun work on this grant. The grant is slated to end on December 31, 2012. Because the Eviction Prevention Network stated that their agencies run out of other funding sources by the end of the summer, they have asked for County funds to carry them through the end of the year until their other funds kick in again in the new year.

Thanks,

C

From: Reasoner, Anne
Sent: Thursday, October 11, 2012 01:49 PM
To: Sculti, Christine
Subject: Added starters 29738 and 29739 for 10.11.2012 A&C

Christine,

The two added starters for today's meeting are essentially substitutions for resolution #28567 which was pulled off the agenda. That being said the original questions sent for resolution #28567 still apply to the added starters along with the following additional questions which are in blue.

Planning #29739

Resolution authorizing the County of Westchester to enter into an agreement with each of four (4) agencies, pursuant to which each of the agencies will administer a tenant eviction prevention program for the County, for a term commencing on August 15, 2012 and continuing through December 31, 2012, for a total aggregate amount not-to-exceed \$200,000.00, and for various individual amounts not-to-exceed.

1. Please provide budgets for these programs.
2. The resolution contains no stated goals. How many clients will be provided financial assistance by each vendor under this agreement?
3. Did any vendor provide assistance between August 15, 2012 and October 1, 2012? If so, how many families were served? If not, why wouldn't the contract dates be changed to a different four and one half month period?

Additional questions

An RFP was issued in March for homeless prevention services. Based on responses, a resolution (#28567) was drafted which awarded CLUSTER \$200,000 to provide administer a tenant eviction program. The aforementioned resolution was withdrawn and funding was prorated among four agencies.

Given that there are less than twelve weeks between contract authorization and termination, why was contract administration changed from one vendor to four?

Why is there a need for an exemption from the procurement policy when the top four RFP respondents were awarded contracts?

Blue
Follow up
questions

From: Reasoner, Anne
To: [Sculi, Christine](#)
Subject: FW: RESPONSES A&C Preboard 10-11 Agenda --- follow up questions
Date: Tuesday, October 16, 2012 1:28:00 PM

Christine

Would you please provide the status of the answers for the questions in green?

Thanks

From: Reasoner, Anne
Sent: Wednesday, October 10, 2012 12:13 PM
To: Sculi, Christine
Cc: Rhodes, Olivia; Cabibbo, Davide; Oros, George
Subject: RE: RESPONSES A&C Preboard 10-11 Agenda --- follow up questions

Christine,

Follow up questions in GREEN

Resolution 29321:

Authority is now requested to amend the aforesaid MOA by extending the end date from March 31, 2013 to July 31, 2013. The reason for the extension is that WCDSS wishes to thoroughly complete all audits and investigations included in this project.

1. How many cases of fraud have been uncovered since the 4/1/12 start?

RESPONSE: DSS is not permitted to discuss ongoing investigations.

Follow up [The question above does not request the discussion of ongoing investigations, but instead is requesting a quantitative response as to HOW many cases of fraud have been detected. The answer provided would make one assume that no fraud cases have been uncovered since 4/1/12.

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29294 Est. cost: \$375,000 (3 year total)

Follow up [In 2009 the County paid 232,025 for a 3 year contract. Why is the estimated amount for a new 3 year contract increasing by over 50%?

- Res. 29293 Est. cost: \$675,000 (3 year total)

Follow up [On 10/8/2009 a contract was approved for a period from 1/1/2010 to 12/31 2011 --- a 2 year contract for 588,800. This contract is for 3 years and the estimated increase is only 15%. Is the same amount of work being done for an additional year (33% more time) for only 15% more?

- and Res. 29295 Est. cost: \$125,000

Follow up [Why is this an operating cost and where is it budgeted in the operating budget in 2012?

Anne N. Reasoner

Deputy Director of Fiscal Affairs

Westchester County Board Of Legislators

(P) 914-995-2804

(F) 914-995-3884

From: Sculti, Christine

Sent: Wednesday, October 10, 2012 11:30 AM

To: Reasoner, Anne

Cc: Oros, George; Cabibbo, Davide; Rhodes, Olivia

Subject: RESPONSES A&C Preboard 10-11 Agenda --- Planning 28567 (pulled) --- DSS 28613, 29321, 29230 --- DPWT 29292, 29294, 29293. 29295. 29289, 29297, 29296, 29322,29271

Anne - Please note the following responses for tomorrow's A&C Board Meeting:

Planning - Resolution 28567: Department pulled from Pre-Board Agenda.

Social Services

Resolution 28613:

Funding for the proposed Agreement shall exclusively be pursuant to a \$105,000 renewal grant from HUD to the County identified as Grant No NY0624B2T041103 (the "grant").

1. Please provide a budget for the program.

RESPONSE: See attached

Resolution 29321:

Authority is now requested to amend the aforesaid MOA by extending the end date from March 31, 2013 to July 31, 2013. The reason for the extension is that WCDSS wishes to thoroughly complete all audits and investigations included in this project.

2. How many cases of fraud have been uncovered since the 4/1/12 start?

RESPONSE: DSS is not permitted to discuss ongoing investigations.

Resolution 29230

Authority to enter into an agreement with Jarquin Graphics, Inc to create and maintain the College Internship Clearinghouse Portal on the current Westchester-Putnam One Stop website and provide trainin on its use.

1. Does this agreement require review and approval by DoIT?

RESPONSE: DoIT has been involved in the development of this project and has reviewed and approved this project.

2. How will students and businesses know that the portal is available?

RESPONSE: The project will be marketed and promoted through the network of colleges, business membership organizations and the one-stop partnering organizations. The marketing and promotion strategy includes presentations at various venues by county leaders, workforce board members and project partners. Initially, there will be a press event to officially launch the project, press releases and postings on various websites and social media outlets.

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Public Works and Transportation

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29292 Est. cost: \$165,000 (3 year total)
- Res. 29294 Est. cost: \$375,000 (3 year total)
- Res. 29293 Est. cost: \$675,000 (3 year total)
- and Res. 29295 Est. cost: \$125,000

Resolution 29289, 29297, 29296, 29322:

The 2012 Capital Account contains funds for the above referenced project.

Please provide the bond acts that approves each project.

RESPONSE:

- Res. 29289: Bond Act #119-2010
- Res. 29297: Bond Act #123-2011
- Res. 29296: Bond Act #136-2011
- Res. 29322: Bond Act #'s 96-12 (RGC18) & #95-12 (RGC20)

Resolution 29271

Authority to enter into a Lease Agreement with North Brook Realty Associates, a general partnership, having an office and place of business at 270 North Avenue, New Rochelle, New York 10801 for approximately 20,000 square feet of space at 270 North Avenue in the City of New Rochelle, New York, for a period of five (5) years commencing on January 1, 2013, at a base rental of \$417,000.00 for the first year of the agreement (Agreement No. 12-922)

1. What were actual lease payments for 270 North Avenue in 2010 and 2011?

RESPONSE: 2010: \$517,335.56; 2011: \$523,980.00.

2. What is the estimated payment for 2012?

RESPONSE: \$542,267 (this is the 2012 budgeted amount).

3. In which account are the taxes appropriated for 2013-2017?

RESPONSE: Account 4320.

Thanks,

Christine

ORIGINAL QUESTIONS CONTAINED IN

ATTACHMENT:

A&C 10/11/12

Planning

Resolution 28567:

Authority is requested for the County of Westchester (the "County") to enter into an agreement with the Congregations Linked in Urban Strategy to Effect Renewal, Inc. ("CLUSTER"), pursuant to which CLUSTER will administer a tenant eviction prevention program for the County, for the term August 15, 2012 through December 31, 2012, for an amount not-to-exceed \$200,000.00, payable pursuant to an approved budget (the "Agreement").

1. Please provide the budget for this program.
2. The resolution contains no stated goals. In accordance with CLUSTER's RFP response, how many clients will be provided financial assistance under this agreement?
3. Did CLUSTER provide assistance between August 15, 2012 and October 1, 2012? If so, how many families were served? If not, why wouldn't the contract dates be changed to a different four and one half month period?

Social Services

Resolution 28613:

Funding for the proposed Agreement shall exclusively be pursuant to a \$105,000 renewal grant from HUD to the County identified as Grant No NY0624B2T041103 (the "grant").

2. Please provide a budget for the program.

Resolution 29321:

Authority is now requested to amend the aforesaid MOA by extending the end date from March 31, 2013 to July 31, 2013. The reason for the extension is that WCDSS wishes to thoroughly complete all audits and investigations included in this project.

3. How many cases of fraud have been uncovered since the 4/1/12 start?

Resolution 29230

Authority to enter into an agreement with Jarquin Graphics, Inc to create and maintain the College Internship Clearinghouse Portal on the current Westchester-Putnam One Stop website and provide trainin on its use.

3. Does this agreement require review and approval by DoIT?
4. How will students and businesses know that the portal is available?

Public Works and Transportation

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

Resolution 29289, 29297, 29296, 29322:

The 2012 Capital Account contains funds for the above referenced project.

Please provide the bond acts that approves each project.

Public Works and Transportation (continued)

Resolution 29271

Authority to enter into a Lease Agreement with North Brook Realty Associates, a general partnership, having an office and place of business at 270 North Avenue, New Rochelle, New York 10801 for approximately 20,000 square feet of space at 270 North Avenue in the City of New Rochelle, New York, for a period of five (5) years commencing on January 1, 2013, at a base rental of \$417,000.00 for the first year of the agreement (Agreement No. 12-922)

4. What were actual lease payments for 270 North Avenue in 2010 and 2011?
5. What is the estimated payment for 2012?
6. In which account are the taxes appropriated for 2013-2017?

From: Reasoner, Anne
Sent: Thursday, October 04, 2012 04:08 PM
To: Sculti, Christine
Cc: Rhodes, Olivia; Cabibbo, Davide
Subject: 10 11 12 AC Questions.docx

Christine,
Attached are the questions for October 11, 2012 A&C meeting.
Anne

Reasoner, Anne

From: Reasoner, Anne
Sent: Tuesday, October 16, 2012 5:02 PM
To: Sculti, Christine
Cc: Rhodes, Olivia; Cabibbo, Davide
Subject: FW: 10/18/12 A&C Questions

Christine

When will the Board be in receipt of the answers to the questions below?

From: Cabibbo, Davide
Sent: Thursday, October 11, 2012 3:52 PM
To: Sculti, Christine
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: RE: 10/18/12 A&C Questions

Good catch Thanks

Dave Cabibbo
Fiscal Anayst
Westchester County Board of Legislators
p. (914) 995-2843

From: Sculti, Christine
Sent: Thursday, October 11, 2012 3:45 PM
To: Cabibbo, Davide
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: RE: 10/18/12 A&C Questions

Davide - FYI, 29397 is DPS.

Thanks,

Christine

From: Cabibbo, Davide
Sent: Thursday, October 11, 2012 3:29 PM
To: Sculti, Christine
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: 10/18/12 A&C Questions

A&C 10/18/12

Seniors

Resolution 29474, 29476:

The Agreement, as amended by the First Amendment, (the "Amended Agreement") has been funded solely by grant funds (the "Grant Funds") from the New York State Office for the Aging ("NYSOFA"). The County was recently notified by NYSOFA that is has authorized the County to continue to utilize the remaining portion of the Grant Funds, but only for an additional three (3) months, through June 30, 2012.

What is the future of the program?

Resolution 29477:

The Department will enter into short-form agreements for the program period April 1, 2012 through March 31, 2013 with 13 municipalities for the entire grant amount. Since each agreement will be for less than \$20,000, they do not require the prior approval from your Honorable Board.

The resolution states “13 Municipalities” and the budget lists nine, please explain.

Labs and Research

Resolution 29480:

The objective of this resolution is to accept Federal and State funding to provide the Westchester County Medical Examiner, Law Enforcement and Hospital community with timely and quality scientific results from the evidence submitted to the Division of Forensic Toxicology. The analyses include Postmortem, Human Performance (DWI/DWAI), Drug Facilitated Sexual Assault (DFSA) and hospital casework. Timely analyses are extremely important for prosecution. The Human Performance results for DWI/DWAI cases provide the citizens of Westchester County a higher degree of public safety. For Medical Examiner cases, toxicological results are important in determining the cause of death and impact on various criminal and liability cases affecting the community as well as relatives of the deceased. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

1. How will the reduction in funding impact testing?
2. Will the County supplement the difference in the grant funding?

Resolution 29481:

The objective of this resolution is to accept Federal and State funding to provide the law enforcement community of Westchester County with increased output and faster turnaround of the evidence submitted to the Department’s Division of Forensic Sciences. Faster turnaround and its related reduction of backlogged cases will allow user agencies to investigate crimes in a more efficient and timely manner and provide the citizens of Westchester County a higher degree of public safety. Elements of this program also provide for using the grant money to purchase equipment, service contracts for laboratory instrumentation, evidence databases, and supplies to meet new accreditation requirements, training and scientific literature for these purposes. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

1. How will the reduction in funding impact testing?
2. Will the County supplement the difference in the grant funding?

Resolution 29397:

Authority is sought for the County of Westchester (the “County”) to enter into an agreement commencing October 1, 2012, and terminating September 30, 2013, with the United States of America, acting by and through its Drug Enforcement Administration (“DEA”) permitting Westchester County, acting by and through its Department of Public Safety, to continue participation in the Tactical Diversion Squad Task Force (“Task Force”). This participation consists of the assignment of one (1) detective to the Task Force under the supervision and control of the DEA Supervisory Special Agent assigned to the Task Force. The agreement provides for reimbursement of a high percentage of overtime expenses for participating agencies.

1. How much revenue was received last term?
2. The budget box reflects Federal aid. The resolved clause refers to the NYS budget. Are revenues Federal Aid or State Aid?

Public Works and Transportation

Resolution 29443:

The approval of one (1) Subcontractor has been requested by Arben Group LLC, 175 Marble Avenue, Pleasantville, New York 10570 for the above referenced contract.

In the backup documentation the goal amount for MBE and WBE is double that of the proposed amount. Please explain.

Resolution 29437:

The 2012 Capital Budget contains funds for the above referenced project.

Please provide the bond act approving this expenditure.

Resolution 29438, 29439:

The 2012 Operating Budget contains funds for the above referenced project.

1. What is the approximate cost of each project?
2. What was budget in 2012 for each project?

Dave Cabibbo

Fiscal Analyst

Westchester County Board of Legislators

p. (914) 995-2843

Reasoner, Anne

From: Sculti, Christine
Sent: Wednesday, October 17, 2012 7:42 PM
To: Reasoner, Anne; Cabibbo, Davide; Rhodes, Olivia
Cc: Oros, George
Subject: RESPONSE: 10/18/12 A&C Preboard Questions Seniors 29474, 29476, 29477, Labs and Research 29480,29481 Public Safety 29397, DPWT 29443, 29437, 29438, 29439

Anne -
Here's this week's responses.
Thanks,
Christine

From: Egan, Jessica
Sent: Wednesday, October 17, 2012 05:39 PM
To: Sculti, Christine
Subject: FW: 10/18/12 A&C Preboard Questions Seniors 29474, 29476, 29477, Labs and Research 29480,29481 Public Safety 29397, DPWT 29443, 29437, 29438, 29439

A&C 10/18/12

Seniors

Resolution 29474, 29476:

The Agreement, as amended by the First Amendment, (the "Amended Agreement") has been funded solely by grant funds (the "Grant Funds") from the New York State Office for the Aging ("NYSOFA"). The County was recently notified by NYSOFA that it has authorized the County to continue to utilize the remaining portion of the Grant Funds, but only for an additional three (3) months, through June 30, 2012.

What is the future of the program?

RESPONSE: We anticipate another grant for materials. The trainers are all volunteers that we have trained to use the curriculum. The program is still very active and on-going.

Resolution 29477:

The Department will enter into short-form agreements for the program period April 1, 2012 through March 31, 2013 with 13 municipalities for the entire grant amount. Since each agreement will be for less than \$20,000, they do not require the prior approval from your Honorable Board.

The resolution states "13 Municipalities" and the budget lists nine, please explain.

RESPONSE: There are only 9 municipalities getting AAA transportation money. The resolution was adjusted on 10/12/12 to reflect the appropriate number of municipalities receiving funding.

Labs and Research

Resolution 29480:

The objective of this resolution is to accept Federal and State funding to provide the Westchester County Medical Examiner, Law Enforcement and Hospital community with timely and quality scientific results from the evidence submitted to the Division of Forensic Toxicology. The analyses include Postmortem, Human Performance (DWI/DWAI), Drug Facilitated Sexual Assault (DFSA) and hospital casework. Timely analyses are extremely important for prosecution. The Human Performance results for DWI/DWAI cases provide the citizens of Westchester County a higher degree of public safety. For Medical Examiner cases, toxicological results are important in determining the cause of death and impact on various criminal and liability cases affecting the community as well as relatives of the deceased. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

1. How will the reduction in funding impact testing?

RESPONSE: It will not impact testing.

2. Will the County supplement the difference in the grant funding?

RESPONSE: No, the department has obtained an additional NYS Highway grant to defer costs.

Resolution 29481:

The objective of this resolution is to accept Federal and State funding to provide the law enforcement community of Westchester County with increased output and faster turnaround of the evidence submitted to the Department's Division of Forensic Sciences. Faster turnaround and its related reduction of backlogged cases will allow user agencies to investigate crimes in a more efficient and timely manner and provide the citizens of Westchester County a higher degree of public safety. Elements of this program also provide for using the grant money to purchase equipment, service contracts for laboratory instrumentation, evidence databases, and supplies to meet new accreditation requirements, training and scientific literature for these purposes. The Department will monitor and report the progress of this Agreement in quarterly progress reports provided to the granting authority.

1. How will the reduction in funding impact testing?

RESPONSE: It will not impact testing.

2. Will the County supplement the difference in the grant funding?

RESPONSE: No, the previous grant award included higher funding for equipment.

Public Safety

Resolution 29397:

Authority is sought for the County of Westchester (the "County") to enter into an agreement commencing October 1, 2012, and terminating September 30, 2013, with the United States of America, acting by and through its Drug Enforcement Administration ("DEA") permitting Westchester County, acting by and through its Department of Public Safety, to continue participation in the Tactical Diversion Squad Task Force ("Task Force"). This participation consists of the assignment of one (1) detective to the Task Force under the supervision and control of the DEA Supervisory Special Agent assigned to the Task Force. The agreement provides for reimbursement of a high percentage of overtime expenses for participating agencies.

1. How much revenue was received last term?

RESPONSE: As noted above, the revenue represents the reimbursement of overtime expenses. The amount received over the prior two year agreement was \$34,404.50 based on a maximum of \$17,202.25 per year..

2. The budget box reflects Federal aid. The resolved clause refers to the NYS budget. Are revenues Federal Aid or State Aid?

RESPONSE: The revenues are Federal Aid.

Public Works and Transportation

Resolution 29443:

The approval of one (1) Subcontractor has been requested by Arben Group LLC, 175 Marble Avenue, Pleasantville, New York 10570 for the above referenced contract.

In the backup documentation the goal amount for MBE and WBE is double that of the proposed amount. Please explain

RESPONSE: As indicated on the M/WBE Utilization Plan, Arben is requesting a waiver for specialty equipment. The plan has not yet been approved by NYSEFC (New York State Environmental Facilities Corporation).

Resolution 29437:

The 2012 Capital Budget contains funds for the above referenced project.

Please provide the bond act approving this expenditure.

RESPONSE: Bond Act# 90-2009

Resolution 29438, 29439:

The 2012 Operating Budget contains funds for the above referenced project.

1. What is the approximate cost of each project?

RESPONSE:

- Res. 29438: \$300,000/3 yr. total
- Res. 29439: \$105,000/3 yr. total

2. What was budget in 2012 for each project?

RESPONSE:

- Res. 29438: Contract 12-225 is a new service contract for fire suppression systems installed at the County's radio tower sites (construction completed by 12/31/12)
- Res. 29439: budget for Andover DDC systems in 2012 was \$35,000

From: Cabibbo, Davide
Sent: Thursday, October 11, 2012 03:28 PM
To: Sculti, Christine
Cc: Reasoner, Anne; Rhodes, Olivia
Subject: 10/18/12 A&C Questions

A&C 10/18/12

Reasoner, Anne

From: Reasoner, Anne
Sent: Tuesday, October 16, 2012 1:28 PM
To: Sculti, Christine
Subject: FW: RESPONSES A&C Preboard 10-11 Agenda --- follow up questions

Christine

Would you please provide the status of the answers for the questions in **green?**

Thanks

From: Reasoner, Anne
Sent: Wednesday, October 10, 2012 12:13 PM
To: Sculti, Christine
Cc: Rhodes, Olivia; Cabibbo, Davide; Oros, George
Subject: RE: RESPONSES A&C Preboard 10-11 Agenda --- follow up questions

Christine,

Follow up questions in GREEN

Resolution 29321:

Authority is now requested to amend the aforesaid MOA by extending the end date from March 31, 2013 to July 31, 2013. The reason for the extension is that WCDSS wishes to thoroughly complete all audits and investigations included in this project.

1. How many cases of fraud have been uncovered since the 4/1/12 start?

RESPONSE: DSS is not permitted to discuss ongoing investigations.

The question above does not request the discussion of ongoing investigations, but instead is requesting a quantitative response as to HOW many cases of fraud have been detected. The answer provided would make one assume that no fraud cases have been uncovered since 4/1/12.

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29294 Est. cost: \$375,000 (3 year total)

In 2009 the County paid 232,025 for a 3 year contract. Why is the estimated amount for a new 3 year contract increasing by over 50%?

- Res. 29293 Est. cost: \$675,000 (3 year total)

On 10/8/2009 a contract was approved for a period from 1/1/2010 to 12/31 2011 --- a 2 year contract for 588,800. This contract is for 3 years and the estimated increase is only 15%. Is the same amount of work being done for an additional year (33% more time) for only 15% more?

- and Res. 29295 Est. cost: \$125,000

Why is this an operating cost and where is it budgeted in the operating budget in 2012?

Anne N. Reasoner

Deputy Director of Fiscal Affairs
Westchester County Board Of Legislators
(P) 914-995-2804
(F) 914-995-3884

From: Sculti, Christine
Sent: Wednesday, October 10, 2012 11:30 AM
To: Reasoner, Anne
Cc: Oros, George; Cabibbo, Davide; Rhodes, Olivia
Subject: RESPONSES A&C Preboard 10-11 Agenda --- Planning 28567 (pulled) --- DSS 28613, 29321, 29230 --- DPWT 29292, 29294, 29293. 29295. 29289, 29297, 29296, 29322,29271

Anne - Please note the following responses for tomorrow's A&C Board Meeting:

Planning - Resolution 28567: **Department pulled from Pre-Board Agenda.**

Social Services

Resolution 28613:

Funding for the proposed Agreement shall exclusively be pursuant to a \$105,000 renewal grant from HUD to the County identified as Grant No NY0624B2T041103 (the "grant").

1. Please provide a budget for the program.

RESPONSE: See attached

Resolution 29321:

Authority is now requested to amend the aforesaid MOA by extending the end date from March 31, 2013 to July 31, 2013. The reason for the extension is that WCDSS wishes to thoroughly complete all audits and investigations included in this project.

2. How many cases of fraud have been uncovered since the 4/1/12 start?

RESPONSE: DSS is not permitted to discuss ongoing investigations.

Resolution 29230

Authority to enter into an agreement with Jarquin Graphics, Inc to create and maintain the College Internship Clearinghouse Portal on the current Westchester-Putnam One Stop website and provide trainin on its use.

1. Does this agreement require review and approval by DoIT?

RESPONSE: DoIT has been involved in the development of this project and has reviewed and approved this project.

2. How will students and businesses know that the portal is available?

RESPONSE: The project will be marketed and promoted through the network of colleges, business membership organizations and the one-stop partnering organizations. The marketing and promotion strategy includes presentations at various venues by county leaders, workforce board members and project partners. Initially, there will be a press event to officially launch the project, press releases and postings on various websites and social media outlets.

Public Works and Transportation

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29292 Est. cost: \$165,000 (3 year total)
- Res. 29294 Est. cost: \$375,000 (3 year total)
- Res. 29293 Est. cost: \$675,000 (3 year total)
- and Res. 29295 Est. cost: \$125,000

Resolution 29289, 29297, 29296, 29322:

The 2012 Capital Account contains funds for the above referenced project.

Please provide the bond acts that approves each project.

RESPONSE:

- Res. 29289: Bond Act #119-2010
- Res. 29297: Bond Act #123-2011
- Res. 29296: Bond Act #136-2011
- Res. 29322: Bond Act #'s 96-12 (RGC18) & #95-12 (RGC20)

Resolution 29271

Authority to enter into a Lease Agreement with North Brook Realty Associates, a general partnership, having an office and place of business at 270 North Avenue, New Rochelle, New York 10801 for approximately 20,000 square feet of space at 270 North Avenue in the City of New Rochelle, New York, for a period of five (5) years commencing on January 1, 2013, at a base rental of \$417,000.00 for the first year of the agreement (Agreement No. 12-922)

1. What were actual lease payments for 270 North Avenue in 2010 and 2011?

RESPONSE: 2010: \$517,335.56; 2011: \$523,980.00.

2. What is the estimated payment for 2012?

RESPONSE: \$542,267 (this is the 2012 budgeted amount).

3. In which account are the taxes appropriated for 2013-2017?

RESPONSE: Account 4320.

Thanks,

Christine

ORIGINAL QUESTIONS CONTAINED IN
ATTACHMENT:

A&C 10/11/12

Planning

Resolution 28567:

Authority is requested for the County of Westchester (the "County") to enter into an agreement with the Congregations Linked in Urban Strategy to Effect Renewal, Inc. ("CLUSTER"), pursuant to which CLUSTER will administer a tenant eviction prevention program for the County, for the term August 15, 2012 through December 31, 2012, for an amount not-to-exceed \$200,000.00, payable pursuant to an approved budget (the "Agreement").

1. Please provide the budget for this program.
2. The resolution contains no stated goals. In accordance with CLUSTER's RFP response, how many clients will be provided financial assistance under this agreement?
3. Did CLUSTER provide assistance between August 15, 2012 and October 1, 2012? If so, how many families were served? If not, why wouldn't the contract dates be changed to a different four and one half month period?

Social Services

Resolution 28613:

Funding for the proposed Agreement shall exclusively be pursuant to a \$105,000 renewal grant from HUD to the County identified as Grant No NY0624B2T041103 (the "grant").

2. Please provide a budget for the program.

Resolution 29321:

Authority is now requested to amend the aforesaid MOA by extending the end date from March 31, 2013 to July 31, 2013. The reason for the extension is that WCDSS wishes to thoroughly complete all audits and investigations included in this project.

3. How many cases of fraud have been uncovered since the 4/1/12 start?

Resolution 29230

Authority to enter into an agreement with Jarquin Graphics, Inc to create and maintain the College Internship Clearinghouse Portal on the current Westchester-Putnam One Stop website and provide trainin on its use.

3. Does this agreement require review and approval by DoIT?
4. How will students and businesses know that the portal is available?

Public Works and Transportation

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

Resolution 29289, 29297, 29296, 29322:

The 2012 Capital Account contains funds for the above referenced project.

Please provide the bond acts that approves each project.

Public Works and Transportation (continued)

Resolution 29271

Authority to enter into a Lease Agreement with North Brook Realty Associates, a general partnership, having an office and place of business at 270 North Avenue, New Rochelle, New York 10801 for approximately 20,000 square feet of space at 270 North Avenue in the City of New Rochelle, New York, for a period of five (5) years commencing on January 1, 2013, at a base rental of \$417,000.00 for the first year of the agreement (Agreement No. 12-922)

4. What were actual lease payments for 270 North Avenue in 2010 and 2011?
5. What is the estimated payment for 2012?
6. In which account are the taxes appropriated for 2013-2017?

From: Reasoner, Anne
Sent: Thursday, October 04, 2012 04:08 PM
To: Sculti, Christine
Cc: Rhodes, Olivia; Cabibbo, Davide
Subject: 10 11 12 AC Questions.docx

Christine,
Attached are the questions for October 11, 2012 A&C meeting.
Anne

Reasoner, Anne

From: Reasoner, Anne
Sent: Tuesday, October 16, 2012 1:17 PM
To: Sculti, Christine
Subject: FW: Added starters 29738 and 29739 for 10.11.2012 A&C

Christine

Would you please provide the status on the answers to the questions in BLUE?

From: Reasoner, Anne
Sent: Thursday, October 11, 2012 2:44 PM
To: Sculti, Christine
Cc: Oros, George
Subject: RE: Added starters 29738 and 29739 for 10.11.2012 A&C

Christine

I do not see a response to the additional questions in blue.

From: Sculti, Christine
Sent: Thursday, October 11, 2012 2:23 PM
To: Reasoner, Anne
Cc: Oros, George
Subject: Fw: Added starters 29738 and 29739 for 10.11.2012 A&C

Anne - Here you go....

1. Please provide budgets for these programs.

RESPONSE: 100% of the funding will be used for financial assistance to assist low income households with rental arrears to prevent evictions and/or utility arrears to prevent utility shut-off.

2. The resolution contains no stated goals. How many clients will be provided financial assistance by each vendor under this agreement?

RESPONSE: The average assistance (based on past experience) is approximately \$1300 for each month, and each household needs an average of two months assistance, so the funds are projected to assist approximately 77 households.

3. Did any vendor provide assistance between August 15, 2012 and October 1, 2012? If so, how many families were served? If not, why wouldn't the contract dates be changed to a different four and one half month period?

RESPONSE: No. The agency has not yet begun work on this grant. The grant is slated to end on December 31, 2012. Because the Eviction Prevention Network stated that their agencies run out of other funding sources by the end of the summer, they have asked for County funds to carry them through the end of the year until their other funds kick in again in the new year.

Thanks,
C

From: Reasoner, Anne
Sent: Thursday, October 11, 2012 01:49 PM

To: Sculti, Christine

Subject: Added starters 29738 and 29739 for 10.11.2012 A&C

Christine,

The two added starters for today's meeting are essentially substitutions for resolution #28567 which was pulled off the agenda. That being said the original questions sent for resolution #28567 still apply to the added starters along with the following additional questions which are in blue.

Planning #29739

Resolution authorizing the County of Westchester to enter into an agreement with each of four (4) agencies, pursuant to which each of the agencies will administer a tenant eviction prevention program for the County, for a term commencing on August 15, 2012 and continuing through December 31, 2012, for a total aggregate amount not-to-exceed \$200,000.00, and for various individual amounts not-to-exceed.

1. Please provide budgets for these programs.
2. The resolution contains no stated goals. How many clients will be provided financial assistance by each vendor under this agreement?
3. Did any vendor provide assistance between August 15, 2012 and October 1, 2012? If so, how many families were served? If not, why wouldn't the contract dates be changed to a different four and one half month period?

Additional questions

An RFP was issued in March for homeless prevention services. Based on responses, a resolution (#28567) was drafted which awarded CLUSTER \$200,000 to provide administer a tenant eviction program. The aforementioned resolution was withdrawn and funding was prorated among four agencies.

Given that there are less than twelve weeks between contract authorization and termination, why was contract administration changed from one vendor to four?

Why is there a need for an exemption from the procurement policy when the top four RFP respondents were awarded contracts?

Reasoner, Anne

From: Sculti, Christine
Sent: Thursday, October 18, 2012 9:09 AM
To: Reasoner, Anne
Cc: Oros, George
Subject: RESPONSES: Added starters 29738 and 29739 for 10.11.2012 A&C

Anne - Here's the responses to all the follow-up questions:

Additional questions

An RFP was issued in March for homeless prevention services. Based on responses, a resolution (#28567) was drafted which awarded CLUSTER \$200,000 to provide administer a tenant eviction program. The aforementioned resolution was withdrawn and funding was prorated among four agencies.

1. Given that there are less than twelve weeks between contract authorization and termination, why was contract administration changed from one vendor to four?

R: With the limited time left, it would be easier for four agencies to be able to process the funds to address the client's needs.

2. Why is there a need for an exemption from the procurement policy when the top four RFP respondents were awarded contracts?

R: Working with the County Attorney's office, it was determined that the best course of action was to request an exemption, since there was not enough time to reissue the RFP.

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29294 Est. cost: \$375,000 (3 year total) **Advertise- Contract 12-230, Environmental Testing & Monitoring Services**
In 2009 the County paid 232,025 for a 3 year contract. Why is the estimated amount for a new 3 year contract increasing by over 50%?

Contracts 12-229 Environmental Abatement Services and Contract 12-230 Environmental Testing and Monitoring Services have been packaged differently from the previous contracts to meet industry standards, specifically the environmental testing has been shifted from the abatement contract to the air monitoring contract. Additionally, the term for Contract 12-229 Environmental Abatement Services has been extended to the County's standard 3 years. Financially, the estimate for both new contracts is at \$1,050,000 which would be similar to the \$1,016,000 for the previous contracts (assuming that both had run for 3 year periods).

Res. 29293 Est. cost: \$675,000 (3 year total)**Advertise Contract 12-229, Environmental Abatement Services**

On 10/8/2009 a contract was approved for a period from 1/1/2010 to 12/31 2011 --- a 2 year contract for 588,800. This contract is for 3 years and the estimated increase is only 15%.

Is the same amount of work being done for an additional year (33% more time) for only 15% more?

Contracts 12-229 Environmental Abatement Services and Contract 12-230 Environmental Testing and Monitoring Services have been packaged differently from the previous contracts to meet industry standards, specifically the environmental testing has been shifted from the abatement contract to the air monitoring contract. Additionally, the term for Contract 12-229 Environmental Abatement Services has been extended to the County's standard 3 years. Financially, the estimate for both new contracts is at \$1,050,000 which would be similar to the \$1,016,000 for the previous contracts (assuming that both had run for 3 year periods)

Res. 29295 Est. cost: \$125,000 **Advertise Contract 12-238, Replacement of Recreation Room HVAC, Coachman Center (22-8900/8910-5850)**

Why is this an operating cost and where is it budgeted in the operating budget in 2012?

The replacement is needed before the warm weather in 2013. To treat it as a capital budget item would mean the repair/replacement would not take place until 2014 at the earliest. Inasmuch as we did not anticipate it breaking down, we did not budget it in 2012 and have had to fund it this year as an additional operating expense of the shelter.

Public Works and Transportation

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29292 Est. cost: \$165,000 (3 year total)
- Res. 29294 Est. cost: \$375,000 (3 year total)
- Res. 29293 Est. cost: \$675,000 (3 year total)
- and Res. 29295 Est. cost: \$125,000

Resolution 29289, 29297, 29296, 29322:

The 2012 Capital Account contains funds for the above referenced project.

Please provide the bond acts that approves each project.

RESPONSE:

- Res. 29289: Bond Act #119-2010
- Res. 29297: Bond Act #123-2011
- Res. 29296: Bond Act #136-2011
- Res. 29322: Bond Act #'s 96-12 (RGC18) & #95-12 (RGC20)

Resolution 29271

Authority to enter into a Lease Agreement with North Brook Realty Associates, a general partnership, having an office and place of business at 270 North Avenue, New Rochelle, New York 10801 for approximately 20,000 square feet of space at 270 North Avenue in the City of New Rochelle, New York, for a period of five (5) years commencing on January 1, 2013, at a base rental of \$417,000.00 for the first year of the agreement (Agreement No. 12-922)

1. What were actual lease payments for 270 North Avenue in 2010 and 2011?

RESPONSE: 2010: \$517,335.56; 2011: \$523,980.00.

2. What is the estimated payment for 2012?

RESPONSE: \$542,267 (this is the 2012 budgeted amount).

3. In which account are the taxes appropriated for 2013-2017?

RESPONSE: Account 4320.

Thanks, in advance.
Christine

Resolution 29292, 29294, 29293, 29295:

The 2012 Operating Budget contains funds for the above referenced project.

What are the assumed costs for each project?

RESPONSE:

- Res. 29294 Est. cost: \$375,000 (3 year total)

In 2009 the County paid 232,025 for a 3 year contract. Why is the estimated amount for a new
3

year contract increasing by over 50%?

- Res. 29293 Est. cost: \$675,000 (3 year total)

On 10/8/2009 a contract was approved for a period from 1/1/2010 to 12/31 2011 --- a 2 year
contract for 588,800. This contract is for 3 years and the estimated increase is only 15%. Is
the

same amount of work being done for an additional year (33% more time) for only 15% more?

- and Res. 29295 Est. cost: \$125,000

Why is this an operating cost and where is it budgeted in the operating budget in 2012?