

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, MAY 3, 2012 AT 11:00 A.M.**

Acting County Executive	Kevin Plunkett
Chairman, Board of Legislators	Ken Jenkins
Commissioner of DPW/DOT	Jay Pisco
Deputy County Attorney	Jim Robertson
Deputy Commissioner, Dept. of Finance	Dennis Kelly
County Executive's Office	Bill Mooney
County Executive's Office	Christine Sculti
Budget	Patricia Haggerty
Board of Legislators	Anne Reasoner
Board of Legislators	Larry Goldstein
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

---

**Mr. Plunkett presided.**

**Mr. Plunkett said, "The County Executive is out of the County and has asked me to chair the Board of Acquisition and Contract meeting of this morning."**

**Mr. Plunkett continued, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"**

**Ms. Vieira confirmed that she had done so.**

**Mr. Plunkett said, "The Chairman of the Board of Legislators has just spoken to me and to Christine Sculti regarding some matters where there are some open questions on resolutions that were held over from last week. Those will be moved today, but we understand that there are some answers that we will be providing to the Board of Legislators in response to some of their questions. Understanding that, I move that the Board consider items 1 – 30."**

**Mr. Jenkins responded, "We will just submit the questions for the record and thank you so much for us having that opportunity. We will note our normal objection with our Acting Commissioner and then we will go from there. The Board is prepared to vote."**

**Mr. Plunkett said, "I will note for the record the Board has a email dated Tuesday, April 24<sup>th</sup> from David Cabibbo to Christine Sculti on A&C questions for 4/26/12 but those are the matters that were held over last week which are on today."**

**Mr. Jenkins responded, "And we are prepared to vote for those. Thank you, Mr. Chairman, for the consideration and the assurance that we have the answers."**

**Acquisition & Contract.** Minutes of the meeting of 4/26/12 and the SEQR Review for agenda items.

J. Vieira

**Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (25976) **Planning** - Enter into an agreement with ATC Associates, Inc., through the Lead Safe Westchester Program, to provide lead-based paint inspections, risk assessments and clearance tests to determine conditions of properties that will participate in the Lead Safe Westchester program, from 3/19/12 – 6/19/14, in the amount of \$200,000.

E. Buroughs

**Held Over By Board of Legislators – 4/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

2. (25835) **Social Services** - Enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc., to provide homelessness prevention, eviction intervention assistance and other related mediation services between tenants and landlords at the White Plains and Peekskill District Offices of the Department, from 7/1/12- 6/30/13, for an amount not to exceed \$120,000.

K. McGuire

**Held Over By Board of Legislators – 4/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

3. (25900) **Social Services** - Enter into an agreement with Sandata Technologies, LLC, for the provision of an automated telephony system utilizing a product device called Santrax, that allows all case notes to be called in by caseworkers in the field for transcription and availability, from 7/1/12 – 6/30/13, for an amount not to exceed \$60,000.

McGuire/Beirne

**Held Over By Board of Legislators – 4/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

4. (25958) **Health** - Enter into contract with the New York State Department of Health to accept continued funding for the Tobacco Enforcement Program Grant, from 4/1/12 – 3/31/13, in the not to exceed amount of \$280,577.

S. Amler

**Held Over By Board of Legislators – 4/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

5. (25995) **DPW/Transportation** – Contract No. 10-514, with Arben Group LLC, for Biological Nutrient Removal Upgrade, Blind Brook Wastewater Treatment Plant, Rye, New York. Completed work and Final Contract Amount \$438,117.

J. Pisco

**Held Over By Board of Legislators – 4/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

6. (25997) **DPW/Transportation** – Contract No. 10-551, for Rehabilitation of the Broad Street Bridge, Cities of Yonkers and Mount Vernon, New York. Authority to advertise for bids.

J. Pisco

**Held Over By Board of Legislators – 4/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

7. (25963) **DEF** - Amend an agreement with Air Resources Group, LLC, for consulting services in connection with the Yonkers Joint Wastewater Treatment Plant's compliance with the Federal and State mandated Title V Air Permit, in order to provide additional services, by increasing the amount an additional \$47,000, for a new not to exceed amount of \$107,000, and extending the termination date of the agreement by one year to a new termination date of 3/14/13.

T. Lauro

**Held Over By Board of Legislators – 4/26/12**

---

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

8. (26173) **CE/Human Resources** - Enter into an agreement with Abigail Kirsch at Tappan Hill, Inc., to provide catering and event services for an employee awards breakfast to be administered by the Department on 5/11/12, for an amount not to exceed \$4,000, under the listed terms and conditions.

K. Oristano

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

- 
9. (26207) **Information Technology** - Enter into an agreement (IT-1237) with ASC Staffing LLC, Stamford, CT, for multiple information technology professional consulting services, from 4/1/12 – 3/31/14, for a total amount not to exceed \$873,357, under the listed terms and conditions.

M. Beirne

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

10. (26023) **Planning** - Enter into an agreement with the National Fish and Wildlife Foundation to accept a grant, in the amount of \$41,000, to develop plans and technical specifications for a segment of the Mamaroneck River corridor at Saxon Woods Park, from 3/1/12 – 2/28/13, with the County contributing at least \$4,500, of in-kind services as a match to the grant.

E. Buroughs

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

11. (25645) **Social Services** - Renew an agreement with Family Ties of Westchester, Inc., to provide professional consultation, monitoring, evaluation screening and training of potential adoptive and foster parents by extending the agreement for one (1) additional year, from 5/1/12 – 4/30/13, in an amount not to exceed \$226,360, under the listed terms and conditions.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

12. (25960) **Social Services** - Amend the agreement with Westchester Institute for Human Development for the provision of an After Care from Foster Care Tier I & Tier II Program providing after care case management, supports and services to foster care families in a two "Tier" design, from 6/1/10 – 5/31/13, in an amount not to exceed \$2,351,403, in order to expand the scope of services to include families and children from the Preventive Services program area at no additional cost.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

13. (26140) **Social Services** - Renew an agreement with Family Ties of Westchester, Inc., for the provision of a foster/adoptive parent marketing and recruitment program, for one additional year, from 5/1/12 – 4/30/13, in an amount not to exceed \$119,016, under the listed terms and conditions.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

14. (26196) **Social Services** - Enter into agreements with those municipalities listed, to hire temporary workers to assist in recovery efforts from damages caused by Hurricane Irene and Tropical Storm Lee, for a total aggregate amount not to exceed \$277,133, in the individual amounts set forth, commencing upon execution and shall not exceed a term of one (1) year, under the listed terms and conditions.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

15. (26021) **Senior Programs** - Enter into an agreement with Westchester Jewish Community Services to provide Caregiver Escort/Assisted Transportation services under Title III-E, of the Older Americans Act, in an amount not to exceed \$123,664, comprised of \$113,490 in Federal funds and \$10,174 in subcontractor matching funds, from 1/1/12 – 12/31/1, under the listed terms and conditions.

M. Carpenter

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

16. (26022) **Senior Programs** - Enter into agreements with the three (3) agencies listed to provide Caregiver Support Services under Title III-E of the Older Americans Act, from 1/1/12 – 12/31/12, in the total aggregate amount not to exceed \$40,704, in the individual amounts set forth, under the listed terms and conditions.

M. Carpenter

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

17. (26141) **Health** - Enter into contract with the New York State Department of Health to accept continued funding for the Drinking Water Program Local Assistance Funding Enhancement Grant, from 4/1/12 – 3/31/13, for a not to exceed amount of \$221,325.

S. Amler

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

18. (25964) **Labs and Research** - Enter into an agreement with the New York State Industries for the Disabled, Inc., NYC, for the provision of janitorial services at the Department of Labs and Research, Valhalla, from 5/1/12 – 4/30/14, for a total amount not to exceed \$239,564.40, and approval of Jawonio, Inc., New City, as a subcontractor, under the listed terms and conditions.

K. Ashar

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

19. (26005) **DPW/Transportation** - Amend the 3/8/12 Resolution, to enter into a First Amendment to Agreement No. 10-939 with PB Americas, Inc., for engineering services in connection with the Central Avenue Bus Rapid Transit System Improvements, Cities of White Plains and Yonkers and Town of Greenburgh, New York, to correct the name of the consultant from PB Americas, Inc., to Parson Brinckerhoff, Inc.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

20. (26222) **DPW/Transportation** – Contract No. 07-503, with Globe Fence & Railings, Inc., for Replacement of Traffic Control Signs – Phase II, Various Locations, Westchester County, New York, be amended to change the end date to 9/30/12.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

21. (26223) **DPW/Transportation** - Contract No. 08-511, with Montesano Brothers, Inc., for Resurfacing and Related Improvements, New York Post Road from Scarsdale/White Plains Line to Mamaroneck Avenue, A Distance of 1.25 Miles, City of White Plains, New York, amended to change the end date to 10/31/12.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

22. (26224) **DPW/Transportation** – Contract No. 08-548, with ADCO Electrical Corp., for Security System Integration – Phase I, Jail Division, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York, amended to change the end date to 2/28/13.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

23. (26225) **DPW/Transportation** – Contract No. 09-515, with SRI Fire Sprinkler, LLC, for Countywide Installation of FM-200 Fire Suppression for Radio Tower Buildings, Westchester County, New York, amended to change the end date to 12/31/12.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

24. (26226) **DPW/Transportation** – Contract No. 09-531, with E-J Electric Installation Co., for Security Systems Integration – Phase II, Jail Division, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York, amended to change the end date to 2/28/13.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

25. (26227) **DPW/Transportation** – Contract No. 10-215, with R. Pugni & Sons, Inc., for Replacement of Security Culvert, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, amended to change the end date to 12/31/12.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

26. (26228) **DPW/Transportation** – Contract No. 09-500, with Fourmen Construction, Inc., for Data Center Floor Replacement, 148 Martine Ave, White Plains, New York. Completed work and Final Contract Amount of \$301,080.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

27. (26229) **DPW/Transportation** – Contract No. 10-211, with Landi Contracting Inc., (WBE), for Gravel Stormwater Wetland Construction, Bronx River Parkway Reservation, North of Parkway Homes Road, Town of Greenburgh, New York. Completed work and Final Contract Amount of \$88,985.00.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

28. (26230) **DPW/Transportation** – Contract No. 12-213, for Countywide Installation of Data, Telephone and Branch Circuitry, Various Locations, Westchester County, New York. Advertise for bids.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

29. (26231) **DPW/Transportation** – Contract No. 12-518, for Exterior Repairs – Phase II, Michaelian Office Building, White Plains, New York. Advertise for bids.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

30. (26232) **DPW/Transportation** – Contract No. 12-519, for Drainage and Site Improvements, 450 Saw Mill River Road, Ardsley, New York. Advertise for bids.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

  
\_\_\_\_\_  
JoMary Vieira, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 5/4/12

  
\_\_\_\_\_  
JoMary Vieira, Secretary

## Reasoner, Anne

---

**From:** Cabibbo, Davide  
**Sent:** Tuesday, April 24, 2012 1:36 PM  
**To:** Sculti, Christine  
**Cc:** Reasoner, Anne; Rhodes, Olivia  
**Subject:** A&C 4/26/12 Questions

**Importance:** Low

---

## A&C 4/26/12

### Planning

#### Resolution 25976:

ATC provided all services in a 2010 agreement with Westchester County in accordance with industry standards and contractual requirements. They provided 108 units with XRF Inspection/Risk Assessment and 95 units with dust wipe clearance examinations. In the proposed agreement, ATC will provide lead based paint services including but not limited to, inspections, risk assessments and clearance tests to determine the conditions of approximately 170 units of housing to determine if lead hazards are present in the units.

#### Question:

1. The backup schedule identifies "Units to be cleared (proposed)" at 140. How does the 140 units to be cleared relate to the numbers above?
2. From 2010-2012 the contracted amount was for a NTE of \$156,500. In the 2010-2012 time period the above accomplishments were achieved. What will ATC provide in the categories of XRF Inspection/Risk Assessment, dust wipe clearance examinations and lead based paint services including but not limited to, inspections, risk assessments and clearance tests to determine the conditions of housing to determine if lead hazards are present in the units in this CT period (2012-2014) for a NTE of \$200,000?
3. The prior year grant amount was \$1,150,000. Provide the grant breakdown in the same format as the breakdown for the \$1,749,639 is shown.
4. Provide the budget for the \$200,000.
5. Identify staff positions (FTE's) being charged to this grant.

### Social Services

#### Resolution 25835:

- |  |     |
|--|-----|
| ▪ Number served                          | 341 |
| ▪ Number of referrals resolved           | 206 |
| ▪ Number who maintained existing housing | 194 |
| ▪ Number who secured replacement housing | 16  |
| ▪ Number placed in shelters              | 0   |

#### Question:

1. Based on information available through January 2011 in resolution 18048, compared to information available through December of 2011 in this resolution, the monitored performance measures have increased. What is driving the increase in people served?

2. Since the NTE amount has remained the same form the prior resolution to this resolution, how will WCHH attain the increased goals?

**Resolution 25900:**

Attached for your consideration is a resolution which, if approved by your Honorable Board, would authorize the County of Westchester, acting by and through its Department of Social Services, to enter into an agreement with Sandata Technologies, LLC, for the provision of an automated telephony system that allows all case notes to be called in by caseworkers from the field for transcription and availability by utilizing a product device called Santrax for an amount not to exceed \$60,000 to be paid pursuant to an approved program budget and subject to appropriation for the period July 1, 2012 through June 30, 2013. Please note that there has been no increase in the budget requested for this year's agreement.

Question:

1. How does Santrax take down the notes? i.e. touch tone options, voice recognition
2. How often do caseworkers check the automated telephony system to ensure accuracy?
3. With no increase in the budget for this year's agreement, can it be assumed that volume will remain stable? If so what is the basis for that assumption? If not how can a larger amount of calls be handled properly with no increase in cost?

Resolution 25913:

Authority is now requested to amend the aforesaid agreement with Program Design and Development, LLC by modifying the scope of services to include the preparation of up to two additional grant applications and by increasing the not to exceed amount by \$12,000 from an amount not-to-exceed \$42,000 to a new amount not to exceed \$54,000 to cover the cost associated with additional services to be provided under the modified scope of services.

Question:

1. What two additional grant applications are being applied for?
2. What will be the benefit of these additional grants to the County?

## **Health**

**Resolution 25958:**

The Westchester County Department of Health ("WCDH") seeks authorization to enter into contract with the New York State Department of Health ("NYSDOH") to accept continued funding for the Tobacco Enforcement Program Grant, pursuant to an approved budget, for the period 4/1/12 through 3/31/13, in the not-to-exceed amount of \$280,577.

Question:

1. 2012 Budget for this grant reflected an amount of \$268,519 with a funding period from 10/1/11-9/30/12 funding two positions. The prior resolution shows funding from 10/1/10-3/31/12. Confirm that the grant period for the current resolution and prior resolution are correct.

## **Public Works and Transportation**

**Resolution 25997:**

The work under this contract consists of providing all necessary labor, material and equipment required for rehabilitation of concrete arches, expansion joints and bridge deck along with repair of sidewalks and bridge parapet walls. The project also includes resurfacing of approach roadways along with replacement of concrete curbs and installation of new pavement markings.

Question:

1. Who provided design for this project and what is the status on the completion of design?

**Resolution 25995:**

Contract No. 10-514, with Arben Group LLC, for Biological Nutrient Removal Upgrade, Blind Brook Wastewater Treatment Plant, Rye, New York. Acceptance of completed work and approval of Final Contract Amount \$438,117.

Question:

1. The authorization for contract No. 10-514 and award to Arben during 2010 stated that work needed to be completed by September 30, 2010, in order to obtain reimbursement under the NYSDEC Water Quality Improvement Project program. Is any difficulty anticipated to obtain NYSDEC reimbursement for the full amount?

---

## **Environmental Facilities**

**Resolution 25963:**

Request authority to amend an agreement with Air Resources Group, LLC, for consulting services in connection with the Yonkers Joint Wastewater Treatment Plant's compliance with the Federal and State mandated Title V Air Permit, in order to provide additional services, by increasing the amount an additional \$47,000, for a new not to exceed amount of \$107,000, and extending the termination date of the agreement by one year to a new termination date of 3/14/13.

Question:

1. The services by Air Resources Group should address several issues concerning the Yonkers JWTP Title V Permit, including permit renewal, modification, and hopefully the elimination of a consent order for past permit violations. Please provide any formal correspondence from NYSDEC in 2012 or latter part of 2011 that describes NYSDEC's position and direction to the County concerning the YJWTP Title V Permit. If it is known, please also advise whether NYSDEC will require a consent order for past violations.

**Dave Cabibbo**

Fiscal Analyst

Westchester County Board of Legislators

148 Martine Avenue, 8th floor

White Plains, NY 10601

p. (914) 995-2843 f. (914) 995-3884