

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, FEBRUARY 2, 2012 AT 11:00 A.M.**

Acting County Executive	Kevin Plunkett
Chairman, Board of Legislators	Ken Jenkins
Comm. - Public Works & Transportation	Jay Pisco
Deputy County Attorney	Jim Robertson
County Executive's Office	Christine Sculti
CIO – Information Technology	Marguerite Beirne
Budget	Patricia Haggerty
Deputy Commissioner, Dept. of Finance	Dennis Kelly
Board of Legislators	Anne Reasoner
Board of Legislators	Larry Goldstein
Board of Legislators	David Tubiolo
League of Women Voters	Barbara Strauss
Community Housing Innovations	Debbie Perkins
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

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**Mr. Plunkett presided.**

**Mr. Plunkett said, "I am the Deputy County Executive I am chairing this meeting today at the request of the County Executive who is out of the County on business."**

**Mr. Plunkett said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"**

**Ms. Vieira confirmed that she had done so.**

**Mr. Plunkett said, "Before we proceed I would like to note that Comm. Pisco is recusing himself from voting on Item #12 unless there is any objection I move to have a separate vote on item #12 so the vote can be reported properly."**

**Mr. Jenkins responded, "No objection to recusing himself from that, however, we will still go on the record as challenging Mr. Pisco's appearance at this committee as he has not been fully approved as of yet and I note that just for the record."**

**Mr. Plunkett said, "You understand that we disagree."**

**Mr. Jenkins said, "The Board just wants to note again on Items #2 (23171) and #3 (23201), we did receive the information from Ms. Sculti on those two particular items. The concern that the Board has raised is as it relates to the policy decision enacted by the Board. Not that these two organizations are not suitable and have not been providing great service to the County all the time. We are just concerned about the process and not suggesting that since we are in February that they would not have a shorter period of contract as opposed to doing it for the year and then starting over."**

**Mr. Plunkett said, "On Item #12 where Commissioner Pisco has recused himself, I want to note for the record this particular contract was something that had been bid and put out for proposals before Commissioner Pisco became commissioner; however, I do think it is appropriate and he has recused himself. I just wanted the record to indicate that this predated any involvement of Commissioner Pisco with the County of Westchester."**

Mr. Plunkett said, "Items 2 and 3 which were severed by Chairman Jenkins and approved by the Board are Social Services agreements that Chairman Jenkins has already put his position on the record. I just want to note for the record that these two particular contracts are essential for the Department of Social Services to deal with the necessary housing units for homeless families. We have been requested by the Department of Social Services to have these voted on as soon as possible. We understand the position of the BOL that they have adopted some policy that the Commissioner of Social Services has to comply with. We may disagree with that, but it is not for today's discussion. With that said, I move that we vote on item 2 and 3 separately."

**Acquisition & Contract.** Minutes of the meeting of 1/26/12 and the SEQR Review for agenda items:

J. Vieira

**Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (24108) **County Executive – HELD OVER BY BOL.** Request authority to enter into an agreement with the Westchester County Industrial Development Agency, for a one year period commencing on 1/1/12, whereby the County will provide office space, personnel and support services to the WIDA and for which WIDA shall pay the County an amount not to exceed \$976,908 in accordance with the attached schedule.

R. Astorino

**Withdrawn By Administration – 1/26/12**

2. (23171) **Social Services** - Enter into an agreement with Interfaith Council for Action, Inc., for the purpose of operating scattered site transitional housing units and providing case management and supportive services to families transitioning to permanent housing, from 1/1/12 – 12/31/12, for an amount not to exceed \$421,914.

K. McGuire

**Tabled by the Administration – 1/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and approved by Mr. Plunkett and Mr. Pisco. Mr. Jenkins voted in the negative.**

3. (23201) **Social Services** - Enter into an agreement with Community Housing Innovations, Inc., to manage and operate scattered site transitional housing units for homeless families, from 1/1/12 – 12/31/12, for an amount not to exceed \$1,346,017.

K. McGuire

**Tabled by the Administration – 1/26/12**

**Mr. Plunkett moved the resolution, which was duly seconded and approved by Mr. Plunkett and Mr. Pisco. Mr. Jenkins voted in the negative.**

4. (24146) **Board of Elections** - Enter into an agreement with Robis Elections, Inc., for the provision of programming services of the AskED devices for each election to be held in 2012, for a total amount not to exceed \$40,000, from 1/1/12 – 12/31/12.

Lafayette/Colety

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

5. (24182) **Social Services** - Amend an agreement with the People's Institute for Survival and Beyond, Inc., to provide training and technical assistance for staff in the Division of Child Welfare, by extending the end date of the agreement to 6/30/12.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

6. (24215) **Social Services** - Amend a 12/29/11 Resolution with Medical Answering Services, LLC, for the management of non-emergency Medicaid transportation to Medicaid recipients, from 9/1/11 – 8/31/12, in an amount not to exceed \$25,000, with an option on the part of the County to extend the term of the agreement for four additional one-year terms, and increasing the not to exceed amount of the Agreement to \$450,000.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

7. (24216) **Social Services** - Exercise an option to extend the term of the agreement with Northern Westchester Hospital, to provide customized training services for up to 50 incumbent workers in accordance with Title I of the Workforce Investment Act of 1998, from 2/1/11 – 1/31/12, for a total cost of \$40,000, under the listed terms and conditions.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

8. (24217) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Workforce Strategy Center, Inc., for the continued provision of a Sector Partnership Manager.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

9. (24218) **Social Services** - Amend an agreement with Workforce Strategy Center, Inc., to provide a Sector Partnership Manager to plan, coordinate, implement, and evaluate all WPWIB activities in accordance with the WPWIB's local workforce investment plan, for an amount not to exceed \$120,000, from 1/1/10 – 12/31/11, by **1)** extending the termination date from 12/31/11 to 6/30/12, and **2)** increasing the not to exceed amount by \$25,000, for a new total not to exceed amount of \$145,000.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

10. (23126) **Social Services** - Enter into an agreement with SOURCECORP BPS, Inc., for the purpose of sorting, retrieving and destroying case records belonging to the Department's divisions of Temporary Assistance, Medical Assistance, Food Stamp, Daycare, Child Support Enforcement, Home Energy Assistance and Child Welfare, from 1/1/12 – 12/31/12, for an amount not to exceed \$60,948.

McGuire/Beirne

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

11. (24173) **DPW/Transportation** - Execute an amendment with Bruel & Kjaer EMS, Inc., for the upgrade of the Airport Noise and Operations Monitoring System at Westchester County Airport, in order to extend the end date to 8/31/12.

Pisco/Beirne

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

12. (24202) **DPW/Transportation** - Enter into Agreement #11-916 with BSG Engineering, Surveying & Landscape Architecture, LLC, for engineering services in connection with the Rehabilitation of Gas Collection and Control Systems, Croton and Railroad 1 Landfills, Croton Point Park, Croton-on-Hudson, New York, in the amount of \$47,750.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and approved by Mr. Plunkett and Mr. Jenkins. Mr. Pisco recused himself.**

13. (24203) **DPW/Transportation** – Contract No. 12-203, for Pavement Sweeping and Litter Removal Services, Playland Park, Rye, New York. Advertise for bids.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

14. (24204) **DPW/Transportation** - Obtain a proposal and negotiate a fee with AECOM USA, Inc., NYC, for engineering services for the Rehabilitation of Taxiway "A", Phase I – Engineering Design, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

15. (24205) **DPW/Transportation** - Obtain a proposal and negotiate a fee with DY Consulting Engineers, PC d/b/a DY Consultants, Garden City, NY, for engineering services for the Airport Master Plan, Phase I – Study, Westchester County Airport.

J. Pisco

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

16. (24206) **DPW/Transportation** - Obtain a proposal and negotiate a fee with TRC Engineers, Inc., Hawthorne, NY, for engineering services for the Storm Water Management Upgrades, Phase I – Engineering Design, Westchester County Airport.

J. Pisco


**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

  
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JoMary Vieira, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 2/6/12  
  
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JoMary Vieira, Secretary