

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY OCTOBER 20, 2011 AT 11:00 A.M.**

Acting County Executive	Kevin Plunkett
Chair, Board of Legislators	Ken Jenkins
Commissioner- Public Works & Transportation	John Hsu
Deputy County Attorney	Jim Robertson
Budget	Pat Haggerty
Deputy Commissioner, Dept. of Finance	Dennis Kelly
Board of Legislators	Anne Reasoner
Board of Legislators	Olivia Rhodes
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

Mr. Plunkett presided.

Mr. Plunkett said, "I am conducting this meeting of A&C since the County Executive is engaged in an Indian Point drill which he is required to be at and I was there until just recently, as was Commissioner Hsu, but business must go on so we are conducting our business."

Mr. Plunkett said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Vieira confirmed that she had done so.

Mr. Plunkett noted that Commissioner Hsu wished to make a motion.

Mr. Hsu said, "Thank you. At the request of the Department of Social Services, I move to add eight items to the agenda. The specific items are as follows:

Item 23 (ID#22005) - A grant agreement with HUD for \$525,185 to continue a supportive housing program for chronically homeless and/or disabled single individuals and a separate agreement with Westhab, Inc. to operate the program.

Item 24 (ID#22006) – A grant agreement with HUD for \$30,000 for a supportive housing program for homeless and disabled single men at the Family YMCA, 62 Main Street, Tarrytown, NY and a separate agreement with the Family YMCA to operate the program.

Item 25 (ID#22007) – A grant Agreement with HUD for \$105,000 for a supportive housing program to provide transitional housing and supportive services program for domestic violence victims and a separate agreement with My Sisters' Place, Inc. to operate the program.

Item 26 (ID#22008) – A grant Agreement with HUD for \$48,530 to implement a supportive housing program called the “Life Bridges Program” and a separate agreement with The Children’s Village, Inc. to operate the program.

Item 27 (ID#21545) – A grant Agreement with HUD for \$345,652 to fund work related to the County’s Homeless Management Information System.

Item 28 (ID#21565) – A grant Agreement with HUD for \$100,000 for the Apartment Finding Initiative and a separate agreement with Westhab, Inc. to carry out the program.

Item 29 (ID#21568) – A grant Agreement with HUD for \$121,776 to assist 16 homeless families to secure and maintain permanent housing a separate agreement with Human Development Services of Westchester, Inc. to carry out the program.

Item 30 (ID#22030) – To amend a grant Agreement with HUD for \$420,000 and a separate agreement with Westhab, Inc. for the construction of a affordable rental building located at 157 Bruce Avenue, Yonkers, New York for use as permanent and transitional affordable rental housing for persons who have served in the armed forces in order to extend the term of both agreements through September 30, 2012.”

Mr. Plunkett seconded the motion and items 23-30 were added to the agenda.

Mr. Plunkett said, “Just to clarify for the record, I understand the reason for the request to layover the number of items that are being requested to be laid over is that there has been some snafu in the ability of the Board to review some of the budget background information which apparently supports some of the resolutions. The ones that we are moving forward are being moved forward because of their time sensitivity and the need to do it in an expeditious manner.”

Mr. Jenkins responded, “We appreciate that opportunity. Certainly the rules allow us to layover items but with a huge number we wanted to make sure that it was clear that the rationale for that was because there is an IT issue. We did receive a note from Ms. Sculti, from Larry Soule the Budget Director to Ms. Sculti, that you distributed to all the members of this committee, that clearly stated there is an IT problem and the intent to have this issue resolved by the next Preboard calendar. Therefore, that issue would not be a problem, but in order for the Board to do its due diligence we need to see that information that is currently not available in the system because of this IT issue.”

Mr. Plunkett said, “I do note on Mr. Soule’s memo that he does reference that all the matters on today’s calendar were reviewed and approved by the Budget office. However, I understand that the background information has not been reviewed yet. Please for the record take a copy of the memo.”

Mr. Jenkins said, “At our last Board meeting we did move items 21725 and 21072 which were items from the October 13th agenda of the Board of Acquisition and Contract which was adopted by all of us. There was some follow-up work that needed to be done. The questions that had been asked by the Board had answers that required us to have secondary questions. We just wanted to note for follow-up the answer that we received said there were no satellite phones for the helicopters and it was a new addition. Certainly I would expect that we would receive that from the department and I just want to give you a copy of the resolution from November of 2006 with the satellite services that we had already provided for in 2006. I would respectfully ask to have your staff take a follow up look on that and determine the issue because there was a question on how much money was spent for the maintenance of those satellite phones previous to the resolutions that we adopted in 2009 and 2010.”

Acquisition & Contract. Minutes of the meeting of 10/13/11 and the SEQR Review for agenda items.

J. Vieira

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (21331) **Public Safety –OVER BY BOARD OF LEGISLATORS.** Request authority for the County to exercise the second of two options to renew an agreement with Security Systems of Connecticut, Inc., d/b/a Security Solutions Company, for Security Guard Services for various locations, and increasing the total contract amount by \$582,449.92, to a new amount not to exceed \$2,867,370.40, for a term commencing 10/1/11 – 9/30/12.

G. Longworth

Withdrawn By Department – 10/13/11

2. (21642) **Information Technology – OVER BY BOARD OF LEGISLATORS.** Request authority, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Data Systems International, Inc., Utah, for maintenance of the County's Homeless Management Information System.

Beirne/McGuire

3. (21643) **Information Technology – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement (IT-1208) with Data Systems International, Inc., Utah, to maintain the County's Homeless Management Information System, from 2/1/11 – 1/31/12, for an amount not to exceed \$190,152.

Beirne/McGuire

4. (21900) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with the Community Capital Resources Housing Development Fund Corporation to receive grant funds through the New York State Affordable Housing Corporation's Affordable Homeownership Development Program, in the amount of \$40,000, to subsidize the purchase price of the home located at 1400 Main St., Peekskill, from 8/1/11 – 12/31/11.

E. Buroughs

5. (21901) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement between the County of Westchester and the City of Yonkers and Asburton I, LLP, its successor or assigns, to construct infrastructure improvements associated with the Ashburton Senior apartments, in order to change the expiration date from 11/30/11 to 11/30/12.

E. Buroughs

6. (21902) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement between the City of Yonkers and Mulford I, LP its successor or assigns, to conduct infrastructure improvements associated with the Grant Park apartments, in order to change the expiration date from 10/18/11 to 10/18/12.

E. Buroughs

7. (21903) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with Westchester Coalition For the Hungry and Homeless, Inc., for a Homeless Prevention and Rapid Re-Housing Program, in order to change the expiration date from 8/31/11 to 5/31/12.
- E. Buroughs
8. (21904) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with Westchester Residential Opportunities, Inc., through the Emergency Shelter Grant Program, by changing the expiration date from 6/30/11 to 12/31/11, and increasing the amount by \$6,512.73, for a new not to exceed amount of \$42,132.73.
- E. Buroughs
9. (21312) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with Westchester RISE, Inc., to provide a Student Transition Assistance and Job Readiness Program for students in grades 9-12 who are eligible for Temporary Assistance for Needy Families (TANF) services at Woodlands High School, from 9/1/11 – 8/31/12, for an amount not to exceed \$127,512.
- K. McGuire
10. (21313) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with the YMCA of Yonkers, Inc., for the provision of operating an after school activity and summer day program for TANF eligible youth who reside in Yonkers, from 9/1/11 – 8/31/12, for an amount not to exceed \$36,000.
- K. McGuire
11. (21328) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with Nepperhan Community Center, Inc., to provide the “Achieving Success” after school program for students ages 13-17 who qualify for Temporary Assistance for Needy Families (TANF) services, from 9/1/11 – 8/31/12, for an amount not to exceed \$69,300.
- K. McGuire
12. (21572) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with the Boys and Girls Club of New Rochelle, Inc., for the provision of Project Learn, an educational enhancement program for at-risk youth from low income families, from 9/1/11 – 8/31/12, in an amount not to exceed \$22,500.
- K. McGuire
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13. (21925) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with the Urban League of Westchester County, Inc., for the provision of various support services through a program called WRAPP (Work, Readiness, And Preparedness Program) for the “hard-to-serve” Safety Net Family population in Westchester County, from 7/1/10 – 9/30/11, for a total amount not to exceed \$506,615 by: **1)** extending the end date from 9/30/11 to 12/31/11; **2)** increasing the not to exceed amount by \$101,815, for a new total not to exceed amount of \$608,430; and **3)** modifying the scope of services to include revised performance measurement indicators to take effect from 10/1/11 – 12/31/11.
- K. McGuire

14. (21985) **Senior Programs – OVER BY BOARD OF LEGISLATORS.** Request authority to **1)** enter into an agreement with the State of New York, acting by and through the New York State Office for the Aging to accept a grant in an amount not to exceed \$20,951 in State grant funds to pay for various operational costs associated with providing social and recreational programs to Westchester seniors under the Congregate Services Initiative Program, from 4/1/11 – 3/31/12; and **2)** enter into an agreement with the Westchester Public Private Partnership for Aging Services to provide various subcontracted social and recreational services to seniors under the CSI Program, for a total amount not to exceed \$20,951, from 4/1/11 – 3/31/12.

M. Carpenter

15. (22144) **College – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into a license agreement with the Westchester Library System (“WLS) for which WLS will provide the College with classroom space at the White Plains and New Rochelle Public Libraries (the “Libraries”) to provide on-site English as a Second Language (“ESL”) instruction with integrated civics and citizenship content for patrons of the libraries from 9/1/11 – 8/31/12, for an amount not-to-exceed \$243,268.

J. Hankin

16. (21986) **DPW/Transportation** - Enter into an agreement with Bruel & Kjaer EMS, Inc., to provide support to the Airport Noise and Operations Monitoring System, from 4/15/11 – 4/14/16, under the listed terms and conditions.

Hsu/Beirne

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (21987) **DPW/Transportation** – Contract No. 11-219, for Steam Manhole and Piping Repairs, Dana Road, Valhalla Campus, Valhalla, New York. Awarded to Low Bidder, Abbott & Price, Inc., Ossining, in the amount of \$103,075. Approval of Clean Air Quality Service, Inc., Hawthorne, as a subcontractor. (4 bids)

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (21988) **DPW/Transportation** – Contract No. 11-544, for Rehabilitation of Bascule Span Sidewalks, Railings and Joints, Glen Island Bridge, City of New Rochelle, New York. Awarded to Low Bidder, Anjac Enterprises Inc., Brooklyn, in the amount of \$995,897.20. (5 bids)

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (21989) **DPW/Transportation** - Enter into Agreement #11-922 (a Multi-Phased Agreement) with McFarland-Johnson, Inc., Binghamton, NY, for engineering services in connection with the Realignment of Runway 11/29, Phase I – Feasibility Study, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, in the amount of \$350,000, from 11/1/11 – 12/31/14. Approval of the three (3) listed subconsultants.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (21990) **DPW/Transportation** - Enter into Agreement #11-924, with the firm of Stephen Tilly, Architect, Dobbs Ferry, for architectural services for the Tarrytown Lighthouse Restoration, Kingsland Point Park, Sleepy Hollow, for a total compensation of \$78,000, from 11/1/11 – 12/31/14. Approval of the six (6) listed subconsultants.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

21. (21991) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 09-526, with A&J Construction of N.Y., Inc., (MBE), for Roof Replacement and Exterior Repairs, 9 Union Avenue – Mount Vernon Annex, Mount Vernon, New York. Approval of the five (5) listed subcontractors.

J. Hsu

22. (21992) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 10-563, with A&J Construction of N.Y., Inc., (MBE), for Roof Coating – Operations Building, 35 Woods Road, Valhalla Campus, Valhalla, New York. Approval of Archinova Builders LLC, Orangeburg, NY, as a subcontractor.

J. Hsu

23. (22005) **Social Services –** Enter a grant agreement with HUD for \$525,185. to operate a supportive housing program for chronically homeless and/or disabled single individuals; and enter a separate agreement with Westhab, Inc., from 10/1/11 – 9/30/12, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

24. (22006) **Social Services –** Enter a renewal grant agreement with HUD for \$30,000 to operate a Supportive Housing program for homeless and disabled single men At the Family YMCA, 62 Main Street, Tarrytown, NY; and enter a separate agreement with the Family YMCA program, from 11/1/11 – 10/31/12.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

25. (22007) **Social Services –** Enter a renewal grant agreement with HUD for \$105,000 to operate a transitional housing program; and enter a separate agreement with My Sisters' Place, Inc., to continue the operation of the transitional housing program, from 11/1/11 – 10/31/12.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

26. (22008) **Social Services –** Enter into a grant agreement with HUD for \$48,530 to implement a supportive housing program called the "Life Bridges Program"; and enter a separate agreement with The Children's Village, Inc., from 9/1/11 – 8/31/12.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

27. (21545) **Social Services –** Enter into a grant agreement with HUD for \$345,652 for the Supportive Housing Program, to fund work related to the County's Homeless Management Information System, from 2/1/11 – 1/31/12.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

28. (21565) **Social Services** – Enter into a grant agreement with HUD for \$100,000, to implement a supportive housing program called Apartment Finding Initiative; and enter into a separate agreement with Westhab, from 2/1/11 – 1/31/12.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

29. 21568) **Social Services** – Enter into a grant agreement with HUD for \$121,776; and enter into a separate agreement with Human Development Services of Westchester, Inc., to utilize the funds received under the grant agreement to assist 16 homeless families headed by a parent recovering from mental illness, from 6/1/11 – 5/31/12.

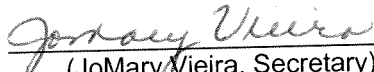
K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

30. (22030) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into a grant agreement with HUD for \$420,000; and a separate agreement with Westhab, Inc., for the construction of affordable rental building located at 157 Bruce Avenue, Yonkers, for use as permanent and transitional affordable rental housing for persons who have served in the armed forces, by extending both agreements through to 9/30/12.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

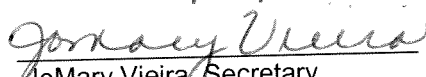
There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



(JoMary Vieira, Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 10/21/11



JoMary Vieira, Secretary
Board of Acquisition and Contract