

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY JULY 28th, 2011 AT 11:00 A.M.**

County Executive	Robert P. Astorino
Chair, Board of Legislators	Ken Jenkins
Acting Commissioner- Public Works & Transportation	Patty Chemka
Deputy County Attorney	Jim Robertson
Budget	Pat Haggerty
Deputy Commissioner, Dept. of Finance	Dennis Kelly
County Executive's Office	Christine Sculti
CIO - Information Technology	Marguerite Beirne
Board of Legislators	Olivia Rhodes
Board of Legislators	Barney Molloy
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

Mr. Astorino presided.

Mr. Jenkins said, "The only reason we are holding up Item 10 is because we were waiting for an answer. The questions came a little later than normal but they were done. Certainly, you will note for the record that the person that usually identifies that for us, which is Anne Reasoner and her father passed away and you Mr. Chairman have expressed condolences directly about that and so we apologize for the delay in getting those questions to you and that was part of the rationale. With that we are prepared to vote."

Mr. Astorino said, "Just to be clear then, Items #1-23 with the exception of Item# 4 and then #10, which you are holding over?" Mr. Jenkins agreed.

Mr. Jenkins continued, "We would like to follow up on the July 21, 2011 meeting. I know that you were not here for that meeting. We are still waiting and have not received the source of funding for the emergency funds for the Mountain Lakes project – the \$300,000 that was identified or rather the \$296,921. We have not received that information as of yet. I just wanted to note that for the record, Mr. Chairman."

Acquisition & Contract. Minutes of the meeting of 7/21/11 and the SEQR Review for agenda items.

J. Vieira

Mr. Astorino moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (20287) **Social Services** - Authority to amend a grant Agreement/MOU with the New York State Office of Children & Family Services, to accept funds from OCFS in an amount not to exceed \$40,000, from 12/15/09 – 6/30/11, in order to fund the County's participation in the statewide Disproportionate Minority Representation Project, in order to extend the end date of the Agreement/MOU, from 6/30/11 to 9/30/11.

K. McGuire

Held Over by Board of Legislators – 7/21/11

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

2. (20327) **Probation** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Leake and Watts Services, Inc., to provide Secure Detention and related medical, clinical, educational, transportation, cleaning, security systems and food services.

R. Pozzi

Held Over by Board of Legislators – 7/21/11

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

3. (20049) **Probation** - Extend an agreement with Leake and Watts Services, Inc., for the provision of secure detention and related medical, clinical, educational, transportation, cleaning, security systems and food services at Woodfield Secure Detention Cottage, from 7/1/10 – 7/1/11, in order to extend the agreement an additional year from 7/1/11 – 6/30/12, increasing the not to exceed amount by \$3,146,734.

R. Pozzi

Held Over by Board of Legislators – 7/21/11

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

4. (19030) **Board of Legislators – OVER BY ADMINISTRATION.** Request authority to enter into an agreement with the City of Mount Vernon, to provide a summer basketball program, from 7/1/10 – 10/31/10 and 7/1/11 – 10/31/11, in an amount not to exceed of \$40,000, for each six (6) week program, for a total amount not to exceed \$80,000, under the listed terms and conditions.

K. Jenkins

5. (20268) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Diebold Enterprise Security Systems, for support and maintenance services for the C CURE perimeter intrusion and detection systems at various Westchester County locations.

Beirne/Longworth/Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

6. (20269) **Information Technology** - Enter into an agreement with Diebold Enterprise Security Systems, White Plains, for maintenance and support of the access control system, the vision badging and visitor management systems at various Westchester County locations, from 7/1/11 – 6/30/13 for a total not to exceed amount of \$64,176.

Beirne/Longworth/Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

7. (20343) **Information Technology** - Amend a resolution adopted on 10/28/10, to enter into an agreement with Motorola, Inc., to provide maintenance services for the County's UHF trunked analog two-way radio system and F1 and F3 VHF conventional analog two-way radio systems, from 1/1/11 – 12/31/11, in the total all-inclusive flat rate amount of \$550,980, in order to change the name of the contractor to Motorola Solutions, Inc.

Beirne/Longworth/Hsu/Sutton

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

8. (20408) **Information Technology** - Amend Contract IT-1146 with JANUS Associates, Inc., Stamford, Ct., for a needs assessment and development of a plan for an enterprise electronic records management program that includes a new Electronic Records Management Policy and the improvement of the Legal Discovery Process, by extending the agreement to a new termination date of 12/31/11.

Beirne/Meehan

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

9. (20329) **County Attorney** - Award and enter into a contract for the service of legal documents in all Family Court Proceedings with Inter County Judicial Service, LLC, from 8/1/11 – 7/31/13, in an amount not to exceed \$249,440 per year, for a total contract amount not to exceed \$498,880, under the listed terms and conditions.

R. Meehan

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

10. (20331) **County Attorney – OVER BY BOARD OF LEGISLATORS.** Request authority to purchase a Business Auto Insurance Policy from Selective Insurance Company of New York through the Sprain Agency, Mahopac, for the “Small Bus”, ParaTransit and Senior Programs & Services Fleets in the amount of \$437,169, and pay additional premiums up to \$55,000 which are for funds to insure “add on” vehicles, for a total amount not to exceed \$492,169 for the policy covering the combined fleets, from 8/22/11 – 8/22/12.

R. Meehan

11. (20332) **Planning** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Legal Services of the Hudson Valley for the provision of legal services that will prevent loss of affordable rental units.

E. Buroughs

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

12. (20333) **Planning** - Enter into an agreement with Legal Services of the Hudson Valley, in the not to exceed amount of \$90,000, for a term beginning 1/1/10 and ending 12/31/10, for the provision of legal services that will prevent loss of affordable rental units where landlords/owners seek to opt out of affordable housing programs and provide legal representation to tenants in subsidized housing complexes whose rights have been violated.

E. Buroughs

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

13. (20384) **Social Services** - Enter into an agreement with Hospitality Resource Group, Inc., to provide sector-based incumbent worker customized training in English as a Second Language for seventy-five (75) incumbent workers employed at various hotels throughout the County who are eligible to receive such training in accordance with Title I of the Workforce Investment Act of 1998, from 4/1/11 – 7/31/11, for an amount not to exceed \$54,150.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

14. (20389) **Social Services** - Enter into an agreement with White Plains Hospital Center, wherein the County shall assign one (1) County employee to accept and process Medicaid applications on-site for persons seeking Medical Assistance through White Plains Hospital Center, from 9/1/11 – 8/31/12, for a total estimated cost of \$105,000, under the listed terms and conditions.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

15. (19936) **Social Services** – Amend an agreement with Family Services of Westchester, Inc., to operate a community based, culturally competent, family focused After Care from Foster Care Tier I & Tier II Program providing after care case management, support and services to foster care families in a two “Tier” design, from 3/1/10 – 2/28/13, in an amount not to exceed \$1,419,535, by increasing the not to exceed amount by \$114,823, for a new total not to exceed amount of \$1,534,358 to be used to provide services to 25 additional youth being discharged to an independent living program, commencing on July 1, 2011 through to the end of the current contract period.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

16. (20427) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging, to accept a grant in the amount of \$2,499,067 to provide case management, in-home homemaker, housekeeper, respite, and personal emergency response system services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, from 4/1/11 – 3/31/12.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

17. (20428) **Senior Programs** - Enter into agreements with the subcontractors listed in Schedule “A”, to provide case management, in-home homemaker, housekeeper, respite, and personal emergency response system services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, in a total aggregate amount not to exceed \$2,606,056, from 4/1/11 – 3/31/12, under the listed terms and conditions.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

18. (20412) **DPW/Transportation** – Contract No. WCA-11-051, for Snow Removal Service, Westchester County Airport. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

19. (20406) **DPW/Transportation** – Contract No. 11-209, for Emergency Generator Service, Various Locations, and Westchester County, New York. Award to Low Bidder, Peak Power Systems, Inc., Middletown, NY, in the amount of \$248,807.61. (2 bids)

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

20. (20409) **DPW/Transportation** – Amend Agreement No. 10-923 with Stearns & Wheler, LLC, Cazenovia, NY, to change the name of the Consultant to GHD Consulting Engineers, LLC; to provide for construction administration services, in the amount of \$210,292 and to approve the following subconsultants: KJM Construction Management, Inc., Elmsford; Charles A. Manganaro Consulting Engineers, P C (MBE), Hawthorne, and Contour Graphics, Inc., (WBE), Elmsford.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

21. (20410) **DPW/Transportation** – Contract No. 07-506-HVAC, with AKL Mechanical Corp., for Renovation of Emergency Services Command Center, Old Jail, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Acceptance of completed work and approval of Final Contract Amount of \$289,000.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

22. (20411) **DPW/Transportation** – Contract No. 07-553, with Monpat Construction, Inc., for Roofing Replacement, Old Jail, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Acceptance of completed work and approval of Final Contract Amount of \$1,019,820.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

23. (20413) **DPW/Transportation** – Contract No. 10-560, with Galvin Brothers, Inc. /Madhue Contracting, Inc., a Joint Venture, for Mamaroneck River Buffer Restoration, Saxon Woods Park, Towns of Harrison and Mamaroneck, Village of Scarsdale and City of White Plains, New York. Approval of Allied Biological Inc., Hackettstown, NJ, as a subcontractor.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.


This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.


(JoMary Vieira – Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 7/29/11


Jo Mary Vieira, Secretary
Board of Acquisition and Contract