

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY JULY 7th , 2011 AT 11:20 A.M.**

Acting County Executive	Kevin Plunkett
Chair, Board of Legislators	Ken Jenkins
Acting Commissioner- Public Works & Transportation	Patty Chemka
Deputy County Attorney	Jim Robertson
Budget	Pat Haggerty
Director of Fiscal Operations	Mario Arena
County Executive's Office	Christine Sculti
CIO - Information Technology	Marguerite Beirne
Board of Legislators	Davide Cabibbo
Board of Legislators	David Tubiolo
Secretary BAC	JoMary Vieira
Secretary II BAC	Valerie Rodriguez

Mr. Plunkett presided.

Mr. Plunkett said that the County Executive was at a meeting and has asked me, as Deputy County Executive to fill in.

Mr Plunkett asked if the Secretary had gone to the reception area to make sure that all members of the public who wish to attend this meeting had been invited into this conference room.

Ms. Vieira confirmed that she had done so.

Mr. Plunkett welcomed Ms. Chemka to the meeting today on behalf of the Commissioner of Public Works, Mr. Hsu.

Mr. Jenkins advised that the Board of Legislators is reviewing the technology of OnBase. The Board has identified an issue with the workflow, according to the County Charter, Sec. 161.01, which is the A & C component of the Charter. is not consistent with how things get through on the technology. It is not a flow issue but an issue as to how things get on OnBase. We will work on that later on, we wanted to put this on the record.

Mr. Plunkett said that Administration will review the Board's concerns and certainly address them.

Acquisition & Contract. Minutes of the meeting of 6/30/11 and the SEQR Review for agenda items.

J. Vieira

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (17606) **Planning** - Enter into an agreement with the Westchester Housing Fund, Inc., d/b/a Community Capital Resources to carry out affordable housing and small business activities, for an amount not to exceed \$99,652, from 1/1/11 – 12/31/11, under the listed terms and conditions.

E. Buroughs

Held Over by Board of Legislators – 6/30/11

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

2. (19665) **Planning** - Enter into an agreement with Westchester Residential Opportunities, Inc., for a Condominium and Cooperative Board Fair Housing Education Program and an Asset Building/Individual Development Account Program, in an amount not to exceed \$30,000, from 1/1/11 – 12/31/11.

E. Buroughs

Held Over by Board of Legislators – 6/30/11

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

3. (19679) **Planning** - Enter into an agreement with the Housing Action Council, Inc., to provide technical assistance to not-for-profit developers of new fair and affordable housing projects, by determining financial feasibility, securing Federal, State and private funds for, and other matters related to the development, preservation, and improvement of affordable housing, in an amount not to exceed \$100,000, from 1/1/11 – 12/31/11.

E. Buroughs

Held Over by Board of Legislators – 6/30/11

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

4. (19890) **Information Technology** - Enter into agreement (IT-1202), with Conversion Services International, Inc., East Hanover, NJ, for the provision of professional consulting services, from 7/1/11 – 3/31/12, for a total not to exceed contract amount of \$57,015, under the listed terms and conditions.

M. Beirne

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (19891) **Information Technology** - Amend Contract IT-1180 with Fox Ridge Communications, Inc., Gettysburg, PA for consultant services, by increasing the amount by \$8,500, for a new total not to exceed contract amount of \$28,500.

M. Beirne

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

6. (19857) **Planning** - Enter into an agreement with the City of New Rochelle and Horton Winthrop, LLC, or its designee, for the construction of infrastructure improvements associated with the fair and affordable housing development known as Heritage Homes located in the City of New Rochelle for a total estimated maximum cost of \$990,000 and to accept the grant of all necessary property rights, at no cost to the County, from 6/23/11 – 6/30/14.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (19858) **Planning** - Amend the agreement with Westhab, Inc., for a Homeless Prevention and Rapid Re-Housing Program, in order to change the expiration date from 12/31/11 to 7/7/12 and increase the dollar amount an additional \$674,108, for a total not to exceed amount of \$1,109,525.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

8. (19856) **Planning** - Enter into agreements necessary to purchase from Apropos-Housing Opportunities and Management Enterprises, Inc., d/b/a (A-HOME) or current owner of record, 2.5 acres of real property including a 3-story wood-frame house containing 7 rental units located at 37 Wildwood Road in the hamlet of Katonah, Town of Bedford, with the estimated maximum purchase cost of the property \$400,000, plus customary and usual County closing costs associated with the acquisition, from 6/23/11 – 6/30/12, under the listed terms and conditions.

Boroughs/Mahon

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (19897) **CE/Emergency Services** - Enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services, to accept grant funds from 8/1/10 – 7/31/13, in an amount not to exceed \$2,247,291, to enhance Westchester County's capability to prevent, deter, respond to, and recover from threats or acts of terrorism and mitigate man-made and natural hazards in compliance with the FY10 Urban Area Security Initiative.

A. Sutton

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

10. (19942) **CE/Emergency Services** - Enter into a Regional Partnership Agreement with Dutchess County and Putnam County in order to receive funding from the New York State Division of Homeland Security and Emergency Services under the FY10 Hazardous Materials Grant Program, awarding \$117,850, for the purchase of highly specialized rapid detection equipment which will advance the Weapons of Mass Destruction (WMD)/HAZMAT response capabilities of the Lower Hudson Valley Region and New York State, from 8/1/10 – 7/31/13.

A. Sutton

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (19859) **Social Services** - Enter into an agreement with Family Ties of Westchester, Inc., for the provision of the Every Kid Counts Program incorporating the Family Unity model for families at risk of subsequent Child Protective Services investigations within the areas covered under the Department of Social Services' Mount Vernon and Peekskill District Offices, from 7/1/11 - 12/31/12, in an amount not to exceed \$581,222.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

12. (19860) **Social Services** - Enter into an agreement with The Children's Village, Inc., to provide transitional living services for homeless and aging out of foster care youth ages 16-21 to assist them in achieving self-sufficiency and thereby, avoid long term dependency on support services from the County of Westchester, from 7/1/11 – 6/30/12, in an amount not to exceed \$125,860.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

13. (19901) **Social Services** - Enter into an agreement with each of the ten (10) agencies listed in which each agency will operate a summer youth employment program for a certain number of TANF eligible youth ages 14-21, as part of the overall Summer Jobs Express! Program, for a total aggregate amount not to exceed \$1,069,518 from 6/13/11 – 9/30/11, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (19961) **Social Services** - Enter into an agreement with Public Consulting Group, Inc., to which PCG will provide Social Security eligibility services for Aid to Families with Dependent Children – Foster Care cases as well as for Temporary Assistance for Needy Families and Safety Net Assistance cases for the County, from 7/1/11 – 6/30/12, with the County having the sole option to extend the term of the agreement for three (3) additional one-year periods, for an amount not to exceed \$350,000, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (20113) **Social Services** - Amend an agreement with Westchester Community Opportunity Program, Inc., to operate the Oasis Homeless Shelter Warming/Drop-in Site, from 1/1/11 – 6/30/11, for an amount not to exceed \$250,000, by extending the end date from 6/30/11 to 12/31/11 and by increasing the not to exceed amount by \$250,000, for a new amount not to exceed \$500,000 to compensate for the services to be provided during the extended term.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (19873) **College** – Contract No. WCC-11-605, for Construction Phase of Solar Panels on Physical Education Building Roof, Westchester Community College, Valhalla, New York. Award to Low Bidder, Earthkind Energy, Inc., Kingston, NY, in the amount of \$219,000. (2 bids)

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (19867) **Public Safety** - Enter into an agreement with the New York State Division of Criminal Justice Services, to operate the Firearm Laboratory Backlog Reduction program, to accept grant funds in an amount not to exceed \$30,000, from 1/1/11 – 3/31/12.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (19522) **Probation** - Enter into a Curriculum License Agreement with National Curriculum Training Institute, Inc., to allow Department of Probation the ability to copy NCTI Cognitive Life Skills Program materials, from 6/1/11 – 5/31/12, at a cost not to exceed \$25,000.

R. Pozzi

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (19941) **DPW/Transportation** - Enter into a fifth amendment of an agreement with Macro Corporation for professional consulting services in connection with the design and installation of an electronic transit data communication system for the Bee-Line System,

and integration of that system with the County-wide trunked voice communication system, in order to expand the scope of services and to increase the not to exceed amount by \$109,053, for a total contract amount of, \$1,977,800.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (19853) **DPW/Transportation** – Contract No. 11-533, for Exterior Repairs – Phase I, Michaelian Office Building, White Plains, New York. Request authority to advertise for bids.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

21. (19937) **DPW/Transportation** – Contract No. 10-540, for Total Residual Chlorine Reduction, Peekskill Wastewater Treatment Plant, Peekskill, New York. Award to Low Bidder, Mace Contracting Corp. (MBE), New Rochelle, in the amount of \$3,710,000, and approved Filingeri Electrical Contracting Corp. Mohegan Lake, and Southeast Plumbing Corp., Brewster, as subcontractors.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

22. (19938) **DPW/Transportation** – Contract No. 10-545, for Total Residual Chlorine Reduction and Structural Repairs to the Chlorine Contact Tank, Ossining Wastewater Treatment Plant, Ossining, New York. Award to Low Bidder, Arben Group LLC, Pleasantville, in the amount of \$1,678,000, and approved Mengler Mechanical, Inc., Brewster, and RLJ Electric Corp., Peekskill, as subcontractors.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

23. (19939) **DPW/Transportation** – Contract No. 10-564, for Roofing Replacement, Automotive Garage and Roads and Grounds Garage, Valhalla Campus, Valhalla, New York. Award to Low Bidder, Maximus 1 Contracting Corp., Astoria, in the amount of \$283,000. (9 bids)

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

24. (19940) **DPW/Transportation** – Contract No. 11-524, for Traffic Signal Replacement and Related Improvements, North and South Ridge Street (C.R. 54B), Village of Rye Brook, New York. Award to Sole Bidder, Verde Electric Maintenance Corp., Mount Vernon, in the amount of \$488,987.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

25. (19943) **DPW/Transportation** – Contract No. 09-534, with Carino Management Inc., (MBE), for Manursing Lake Tidal Gate Replacement and Automation, Playland Park, Rye, New York. Acceptance of completed work and approval of Final Contract Amount of \$207,760.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

26. (19944) **DPW/Transportation** – Contract No. 11-210, for River Bank Stabilization, Bronx River South of Popham Road, Village of Scarsdale, New York. Request authority to advertise for bids.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

27. (19945) **DPW/Transportation** – Contract No. 11-519, for Roof Replacement, Primary Settling Tank Area, Port Chester Wastewater Treatment Plant, Port Chester, New York. Request authority to advertise for bids.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

28. (19968) **DPW/Transportation** – Enter into Agreement 11-920, for a contract of sale, and acceptance of bargain and sale deeds with covenants against grantor's acts, from the Village of Scarsdale or the current owners of record, in connection with the Bridge Reconstruction of the Bronx River Parkway over the Bronx River and MTA Metro-North Railroad, at the Crane Road Viaduct; and enter into Agreement 11-921, for permanent and temporary easement agreement for parkway purposes, from Midtown Trackage Ventures LLC, or the current owners of record, real property located at Crane Road on the Bronx River Parkway, in the Village of Scarsdale and Town of Greenburgh, under the listed terms and conditions.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (19969) **DPW/Transportation** – Enter into Agreement 11-920, for a contract of sale and acceptance of bargain and sale deeds with covenants against grantor's acts, from the Village of Scarsdale or the current owners of record, in connection with the Bridge Reconstruction of the Bronx River Parkway over the Bronx River and MTA Metro-North Railroad, at the Crane Road Viaduct; and enter into Agreement 11-921, for permanent and temporary easement agreement for parkway purposes, from Midtown Trackage Ventures LLC, or the current owners of record, real property located at Crane Road on the Bronx River Parkway, in the Village of Scarsdale and Town of Greenburgh, under the listed terms and conditions.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

30. (19894) **DEF** - Extend the agreement with TUV American, Inc., for Registrar Services for the certification of the DEF Environmental Management System to the ISO 14001 Standard, from 3/1/06 – 2/28/11, to 12/31/12.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved

resolutions are on file electronically with the Board of Acquisition and Contract.

JoMary Vieira
(JoMary Vieira – Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 7/2/11

JoMary Vieira
Jo Mary Vieira, Secretary
Board of Acquisition and Contract