

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, JUNE 30, 2011 AT 11:00 A.M.**

Acting County Executive	Kevin Plunkett
Vice-Chair, Board of Legislators	Lyndon Williams
Commissioner of Public Works and Transportation	John Hsu
Deputy Commissioner of DPW/DOT	Patty Chemka
Deputy County Attorney	Jim Robertson
County Executive's Office	Christine Sculti
Office of Budget	Patricia Haggerty
Deputy Commissioner, Dept. of Finance	Dennis Kelly
Board of Legislators	Anne Reasoner
Finance Intern	Nick Terp
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

Mr. Plunkett presided.

Mr. Plunkett said, "The County Executive is out of the office today and will return later today and has asked me, as Deputy County Executive, to fill in, in his stead. I note that the Vice Chair of the Board of Legislators, Mr. Williams, is here and we welcome him again."

Mr. Plunkett said, "For the record, has the Secretary gone to the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Vieira confirmed that she had done so.

Mr. Williams said, "On Item #2- 19501, Department of Social Services, and is the request for authority to enter into an agreement with Providence House which is a shelter for up to 7 homeless families. The BOL is very supportive of ensuring that housing is made available for the homeless in the County of Westchester; however, we are concerned about not having a clear explanation of the overall plan for housing the homeless in Westchester. Given that we have closed a shelter in New Rochelle, the Oasis Shelter in New Rochelle last year and now we are opening another shelter I understand that there is a need for it but we need to have a plan articulated as to what are the long term plans to insuring that the homeless population in this county are provided for. We have requested that the Commissioner of Social Services appear before the Board to provide an explanation at one of our committee meetings. I know that has not occurred yet but assuming that it will occur at sometime. I will also request that we be provided with a written document as to what the plan is given that these change of events in the opening of this new shelter. What is the overall plan for housing the homeless in Westchester County?"

Mr. Plunkett responded, "Thank you Mr. Williams. Just a couple of comments. Number one, I did speak to the Chairman the other day and I did indicate to him that we understood that the Board wanted to talk about the overall plan. I'm not sure there will be a written plan presented because the Commissioner can certainly explain his position. I believe he is on for one of the committees on Tuesday in front of the BOL to discuss the overall plan. I know from speaking to the Commissioner that he wanted us to move forward today on Item #2- 19501 so we will do that. Also, the Oasis contract is on Preboard today for an extension through the end of the year at a quarter of a million dollars. That is something that I did talk to Chairman Jenkins about. We certainly share your concern, the Commissioner shares your concern and that of the BOL and we want to work collaboratively with you. He will be there on Tuesday to discuss his overall plan whether it is a written plan or not. I talked to

the Chairman, and I just don't want our commissioners doing make work where things can be explained and discussed in a respectful way, so we will see where it goes on Tuesday and go from there."

Mr. Williams said, "Just to make a clarification, the request for a written plan is not from a standpoint of putting more burden on the Commissioner. I understand he has a lot on his plate; however, it makes it a lot more transparent and easier for the Board members who might not be on the committee to be able to get the information. In addition to that, to be able to have a clear explanation for the public as to exactly how we are proceeding on these very, very important public issues that the residents really would have some interests in knowing how we are proceeding in an orderly manner to deal with issues like this."

Mr. Plunkett responded, "We will take it under advisement. I understand. Thank you"

Acquisition & Contract. Minutes of the meeting of 6/23/11 and the SEQR Review for agenda items.

J. Vieira

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (18116) **CE/Youth Bureau** –Enter into an agreement with Youth Theatre Interactions, Inc., to operate the Intimate Realities and After School Performing Arts Program, from 1/1/11 – 12/31/11, for a total amount not to exceed \$125,000, under the listed terms and conditions.

M. Cabaleiro

Held Over by Administration – 6/23/11

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

2. (19501) **Social Services** – Enter into an agreement with Providence House, Inc., to operate a shelter for up to seven (7) homeless families and/or single mothers with small children and/or pregnant women at a facility known as Providence House located at 89 Sickles Ave, New Rochelle, from 7/1/11 – 6/30/12, for an amount not to exceed \$268,256.

K. McGuire

Held Over by Board of Legislators – 6/23/11

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

3. (19637) **County Attorney** - Enter into an agreement with the New York State Department of Public Service to accept and receive from the PSC Intervenor Funding pursuant to Public Service Law §122(5) and 16 NYCRR §§85-2.4(d), in connection with the County's participation in the Article VII Application of Champlain-Hudson Power Express, Inc. for a Certificate of Environmental compatibility and Public Need for the Construction, Operation and Maintenance of High Voltage Direct Circuit from the Canadian Border to New York City, from 10/1/10 – 6/2/12, for an amount not to exceed \$34,802.76.

R. Meehan

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

4. (17604) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Housing Fund, Inc., d/b/a Community Capital Resources to provide assistance to the Department of Planning in the provision of affordable housing.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (17606) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with the Westchester Housing Fund, Inc., d/b/a Community Capital Resources to carry out affordable housing and small business activities, for an amount not to exceed \$99,652, from 1/1/11 – 12/31/11, under the listed terms and conditions.

E. Buroughs

6. (19658) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Residential Opportunities, White Plains, for a Condominium and Cooperative Board Fair Housing Education Program and an Asset Building/Individual Development Account Program with.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (19665) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with Westchester Residential Opportunities, Inc., for a Condominium and Cooperative Board Fair Housing Education Program and an Asset Building/Individual Development Account Program, in an amount not to exceed \$30,000, from 1/1/11 – 12/31/11.

E. Buroughs

8. (19678) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Housing Action Council, Inc., for the provision of technical assistance to not-for-profit developers of fair and affordable housing in Westchester County.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (19679) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with the Housing Action Council, Inc., to provide technical assistance to not-for-profit developers of new fair and affordable housing projects, by determining financial feasibility, securing Federal, State and private funds for, and other matters related to the development, preservation, and improvement of affordable housing, in an amount not to exceed \$100,000, from 1/1/11 – 12/31/11.

E. Buroughs

10. (19770) **Planning** - Enter into an IMA with the Town of Somers, to provide a grant from the East of Hudson Water Quality Investment Program Funds to finance a conceptual design report to examine the wastewater needs and feasible solutions for the Lake Shenorock Watershed, in a not to exceed grant amount of \$100,000, commencing upon the signing of the IMA and terminating two (2) years thereafter.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (19672) **Social Services** - Enter into an agreement with Hope's Door, Inc., to operate a special needs shelter known as Hope's Door Shelter for adult women and their minor children who are victims of domestic violence, from 7/1/11 – 6/30/12, for an amount not to exceed \$500,842, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

12. (19675) **Social Services** - Enter into an agreement with My Sisters' Place, Inc., to operate a special needs shelter for women and minor children who are victims of domestic violence at a facility known as My Sisters' Place II, from 7/1/11 – 6/30/12, for an amount not to exceed \$503,333, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

13. (19676) **Social Services** - Enter into an agreement with My Sisters' Place, Inc., to operate a special needs shelter for women and minor children who are victims of domestic violence at a facility known as My Sisters' Place I, from 7/1/11 – 6/30/12, for an amount not to exceed \$403,333, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (19693) **Social Services** - Amend an agreement with the Urban League of Westchester County, Inc., for the provision of employment services for TANF customers, from 7/1/10 – 6/30/11, for a total aggregate amount not to exceed \$216,000 by: **1)** extending the end date from 6/30/11 to 9/30/11; and **2)** increasing the not to exceed amount by \$56,234, for a new total not to exceed amount of \$272,234, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (19733) **Social Services** - Enter into an agreement with Family Resource Center of Peekskill, Inc., to manage and operate scattered site transitional housing units for homeless families, from 7/1/11 – 6/30/12, for an amount not to exceed \$300,634, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (19734) **Social Services** - Enter into an agreement with Y.W.C.A. of Yonkers, Inc., to operate a shelter program for small families and/or single homeless women/mothers with infants at a facility known as the Y.W.C.A. of Yonkers located at 87 South Broadway, Yonkers, from 7/1/11 – 6/30/12, for an amount not to exceed \$184,910.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (19735) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Westchester Institute for Human Development, for the purpose of updating and maintaining the on-line Child Welfare DSS Manual.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (19840) **Social Services** - Agreement with the Westchester Institute for Human Development, for the purpose of updating and maintaining the on-line Child Welfare DSS Manual, from 7/1/11 – 12/31/12, for an amount not to exceed \$202,454.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (19694) **Labs and Research** - Extend an agreement with the New York State Division of Criminal Justice Services to accept funds in an amount not to exceed \$600,000 in State funds for the Department to operate the DNA 30 Day Turn Around Program, from 7/1/10 – 6/30/11, by extending the term to a new termination date of 8/31/11.

K. Ashar

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (19716) **College** – Contract No. WCC-11-897, for Construction Phase of Elevator Overhauls at the Library and Technology Buildings, Westchester Community College, Valhalla, New York. Awarded to Low Bidder, GS Elevator Industries, Inc., North Bergen, NJ, in the amount of \$164,350. (3 bids)

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

21. (19681) **Parks** - Award Contract PRC-740 to J.C. Ehrlich Co., Inc., Reading, PA, for Pest Prevention/Extermination Services at various Department of Parks, Recreation and Conservation Facilities, from 6/24/11 – 6/23/16, for a not to exceed amount of \$195,820.

K. O'Connor

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

22. (19835) **Parks** – Enter into a License Agreement with the Ecuadorian Civil Committee of Westchester, Sleepy Hollow, for use of certain areas of Croton Point Park for the purposes of holding a festival celebrating Ecuadorian Heritage, to be held on Sunday 8/14/11, for a fee of \$30,430, under the listed terms and conditions.

K. O'Connor

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

23. (19673) **DPW/Transportation** - Enter into an IMA with municipalities located within the County for a five (5) year term, from 4/1/11 – 3/31/16, for the continued operation of existing bus shelters and the additional of new shelters in the municipalities on an as-needed basis with the County-Wide Bus Shelter, for an amount of \$1,700,000.

Hsu/Mahon

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

24. (19520) **DPW/Transportation** – Contract No. 10-518, for Roadway Resurfacing and Related Improvements, North Street (C.R. No. 30) from Westchester Avenue to Hutchinson River Parkway, City Of White Plains, New York. Advertise for bids.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

25. (19657) **DPW/Transportation** – Contract No. 10-220, with Vezandio Contracting Corp., for Replacement of Entrance Doors, Terminal Building, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Approved Jenmar Management Corp., Whitestone, NY 11357, as a subcontractor.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

26. (19780) **DPW/Transportation** - Enter into a Permit Agreement with the Ethical Culture Society of Westchester, 7 Saxon Wood Road, White Plains, for participation in the Adopt-A-Road Program, including maintaining the appearance of a specific segment of the County roadway system, namely, County Road No. 8C, Mamaroneck Avenue, from Purdy Avenue to Ridgeway, White Plains, New York, a length of 1.4 miles. (Agreement No. 11-918)

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

27. (19841) **DPW/Transportation** – Contract No. 09-526, for Roof Replacement and Exterior Repairs, 9 Union Avenue – Mount Vernon Annex, Mt. Vernon, New York. Awarded to Low Bidder, A&J Construction of N.Y., Inc., West Nyack, in the amount of \$394,500. (9 bids)

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

28. (19842) **DPW/Transportation** – Contract No. 07-562, with Stonehenge Group Ltd., for Rehabilitation of Parking Structure, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Approved Change Order No. 1 in the amount of \$598,720.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

29. (19762) **DPW/Transportation** - Enter into lease agreement with L. Bonadies General Contracting for lease of warehouse space (approximately 900 square feet) in Building #2 at the Westchester County Airport, for a term of three (3) years, commencing on 7/1/11 – 6/30/14, under the listed terms and conditions.

Hsu/Mahon

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

30. (19753) **DPW/Transportation** - Enter into a five (5) year Lease Agreement with CVR Associates, Inc., Tampa, FL, for the lease of approximately 9,282 square feet of space located on the first floor of the County building at 112 East Post Road, White Plains, for a five year term commencing on 7/1/11 – 6/30/16, under the listed terms and conditions..

Hsu/Mahon

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

31. (19739) **DEF** – Contract No. EF-1102, for Instrumentation Maintenance and Repairs, Department of Environmental Facilities, Various Locations, Westchester County, New York. Awarded to Low Bidder, Aaron Associates of Connecticut, Inc., Waterbury, CT, in the amount of \$439,090. (5 bids)

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

32. (19779) **DEF** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement of an amendment to existing short form agreement with Air Resources Group, LLC, for consulting services in connection with the Yonkers Joint Wastewater Treatment Plant's compliance with Federal and State Mandated Title V Air Permit.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

33. (19777) **DEF** - Amend the short form agreement with Air Resources Group, LLC for consulting services in connection with the Yonkers Joint Wastewater Treatment Plant's compliance with Federal and State mandated Title V Air Permit, to provide for additional services and to increase the not to exceed amount of the agreement from \$15,000 to \$60,000.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

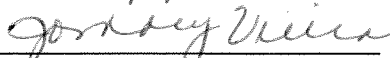
This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



(JoMary Vieira – Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 7/1/11


Jo Mary Vieira, Secretary
Board of Acquisition and Contract