

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, JUNE 16, 2011 AT 11:00 A.M.**

Acting County Executive
Chair, Board of Legislators
Commissioner of Public Works and Transportation
Deputy County Attorney
County Executive's Office
CIO – Information Technology
Office of Budget
Deputy Commissioner, Dept. of Finance
Finance Dept.
Board of Legislators
Board of Legislators
Board of Legislators
Acting Secretary BAC
Assistant Secretary BAC

Kevin Plunkett
Ken Jenkins
John Hsu
Jim Robertson
Christine Sculti
Marguerite Beirne
Patricia Haggerty
Dennis Kelly
Nick Terp
Davide Cabibbo
Barney Molloy
Larry Goldstein
Joan Cocciardi
Valerie Rodriguez

Mr. Plunkett presided.

Mr. Plunkett said, "The County Executive is out of the office and has asked me to conduct this meeting and I will do so."

Mr. Plunkett said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Cocciardi confirmed that she had done so.

Acquisition & Contract. Minutes of the meeting of 6/9/11 and the SEQR Review for agenda items.

J. Vieira

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

Mr. Plunkett said, "Based on an email that the Board received from Commissioner Hsu last Friday afternoon about an emergency condition at Dunwoodie Park caused by the sudden storms last Thursday night, it is my understanding that Commissioner Hsu wishes to make a motion."

Mr. Hsu said, "I move to add item 32 to today's agenda. This is a resolution to award an emergency contract to D&M Electrical Contracting, Inc for \$38,774.00. On the evening of Thursday, June 9, 2011 severe thunderstorms with very high winds resulted in downed trees which snapped seven (7) utility poles that provided primary electrical service to Dunwoodie Golf Course and Radio Tower. For reasons of health and safety, power was immediately shut off to the park and radio tower facility. Several poles were snapped in half with wires hanging and the area was roped off. The radio tower facility provides communications for police, fire and emergency medical services along with service for the Westchester County Bee-Line Bus System. Currently the tower is operating on the emergency back-up generator, but should that fail no back-up would remain. Bids were taken in accordance with the emergency contracting process in place since 2002. Two (2) contractors attended the site inspection and submitted bids. D&M Electrical Contracting, Inc., 90 South

Central Avenue, Elmsford, New York 10523 submitted the low bid of \$38,774.00. I respectfully request that this Honorable Board act immediately to address these emergency conditions.”

Mr. Jenkins seconded the motion and item 32 was added to the Agenda.

Mr. Jenkins said, “We want to note on this emergency resolution the fine outstanding work done by the Departments of Public Works and Parks, Recreation and Conservation on that particular matter. There were several events that were also scheduled and all went without any hitches at all and it is just a testament to the fine work of the outstanding county employees.”

Mr. Plunkett said, “Agreed and thank you for that.”

1. (19353) **Social Services** - Enter into an agreement with Volunteers of America – Greater New York, to operate a shelter for up to nineteen (19) homeless medically frail men and women at a facility known as Valhalla Residence located at Sunshine Cottage Road on the Valhalla Campus, from 7/1/11 – 6/30/12, for an amount not to exceed \$674,031.

K. Mc Guire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

Laid Over by the Board of Legislators – 6/9/11

2. (19354) **Social Services** - Enter into an agreement with the Urban League of Westchester County, Inc., to operate a Homeless Student Education Success program to facilitate the completion of educational designations, case counseling, school registration, education compliance and arrangement of school transportation for homeless school age children, from 7/1/11 – 6/30/12, for an amount not to exceed \$262,026.

K. Mc Guire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

Laid Over by the Board of Legislators – 6/9/11

3. (19258) **Labs and Research** - Enter into an agreement with Benchmark Analytics, Inc., for the provision of environmental laboratory analyses of water samples, on an as-needed basis, from 1/1/11 – 12/31/11, in an amount not to exceed \$45,000, under the listed terms and conditions.

K. Ashar

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

Laid Over by the Board of Legislators – 6/9/11

4. (17757) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the United Way of Westchester and Putnam for the operation of the Hudson Valley Region 211 Call Center.

K. Plunkett

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (17756) **County Executive** - Enter into an agreement with the United Way of Westchester and Putnam for operation of the Hudson Valley Region 211 Call Center to provide free information and referral services to County residents for a fee of \$100,000, from 5/1/11 – 4/30/12, under the listed terms and conditions.

K. Plunkett

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

6. (19529) **Board of Elections** - Solicit bids for public advertisement for six (6) Moving Services and Storage Contracts for Handicapped Accessibility Equipment between the County Warehouse and various Polling place locations for the 2011 Primary and General Elections covering Zones 1 – 6: **BOE 11-01, Zone 1; BOE 11-02, Zone 2; BOE 11-03, Zone 3, BOE 11-04; Zone 4; BOE 11-05; Zone 5; BOE 11-06, Zone 6**, from 9/1/11 – 12/31/11.

LaFayette/Colety

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (19531) **Board of Elections** - Solicit bids for public advertisement for six (6) Moving Services Contracts of Voting Machines, Supply Bags and Privacy Booths between the County Warehouse and various Polling place locations for the 2011 General Elections covering Zones 1 – 6: **BOE 11-13, Zone 1; BOE 11-14, Zone 2; BOE 11-15, Zone 3; BOE 11-16, Zone 4; BOE 11-17, Zone 5; BOE 18, Zone 6**, from 10/1/11 – 11/30/11.

LaFayette/Colety

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

8. (19532) **Board of Elections** - Solicit bids for public advertisement for six (6) Moving Services Contracts of Voting Machines, Supply Bags and Privacy Booths between the County Warehouse and various Polling place locations for the 2011 Primary Elections covering Zones 1 – 6: **BOE 11-07, Zone 1; BOE 11-08, Zone 2; BOE 11-09, Zone 3; BOE 11-10, Zone 4; BOE 11-11, Zone 5; BOE 11-12, Zone 6**, from 9/1/11 – 9/31/11.

LaFayette/Colety

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (19236) **Finance** - Exercise the first of two renewal options of the agreements with Mitchell & Titus LLP and O'Connor Davies Munns & Dobbins, LLP ("O'Connor Davies"), (collectively, the "firms") to which the firms will provide internal auditing services, for an amount not to exceed \$400,000, at the rates contained in Schedule "A-1," from 1/1/11 – 12/31/11, renewable at the County's option for up to one additional one-year term.

A. Berg

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

10. (19379) **Finance** - Extend an agreement with Hartford Life Insurance Company for the operation and administration of the County Deferred Compensation Plan, for an additional one (1) year term, from 12/20/11 – 12/19/12.

A. Berg

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (19166) **Information Technology** - Enter into an agreement (IT-1195) with Gartner, Inc., Stamford, Ct., for a variety of research and advisory service products for information technology professionals, from 5/1/11 – 4/30/12, for a total not to exceed amount of \$81,010, pursuant to the terms of New York State Office of General Services Contract Number PS 57647.

M. Beirne

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

12. (19479) **County Attorney** - Enter into an agreement consenting to the assignment of a retainer agreement with Grodensky Law Group, PLLC, as amended, to Stephen Einstein & Associates, P.C., for the provision of legal collection services to Westchester Community College, from 8/1/08 – 5/31/13, effective 4/1/11.

R. Meehan

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

13. (19320) **Social Services** - Amend an agreement with The Food Bank for Westchester, Inc., to assist non-profit food distribution centers in Westchester County, from 4/1/10 – 3/31/11, for an amount not to exceed \$107,500, by **1)** extending the end date of the agreement from 3/31/11 to 12/31/11; and **2)** increasing the not to exceed amount by \$72,563, for a new total not to exceed \$180,063.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (19321) **Social Services** - Advertise for the purpose of soliciting bids for a contract to provide Emergency Homeless Moving Services for households to and between homeless facilities within Westchester County in accordance with Section 352.6 of the Title 18 New York State Codes, Rules and Regulations for a one year period, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (19500) **Social Services** - Amend an agreement with Westhab, Inc., for the provision of various support services for the "hard-to-serve" Safety Net customers in Westchester County through a program called YRAP (Yonkers Reach Achieve and Prosper), from 7/1/10 – 6/30/11, for an amount not to exceed \$710,000 by: **1)** extending the end date from 6/30/11 to 9/30/11; **2)** increasing the not to exceed amount by \$177,500, for a new total not to exceed amount of \$887,500; and **3)** modifying the scope of services to serve only non-exempt, employable Safety Net customers only.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (19424) **Senior Programs - 1)** Enter into an agreement with the New York State Office for the Aging to accept a grant in the sum of \$1,373,323 to provide nutrition services to the elderly under the Supplemental Nutrition Assistance Program and the Nutritional Services Incentive Program of the Older Americans Act, from 4/1/11 – 3/31/12; and **2)** Enter into IMA's with the fourteen (14) municipalities set forth in the listed schedule, to administer nutrition services for the elderly under SNAP and NSIP of the Older Americans Act, from 4/1/11 – 3/31/12, under the listed terms and conditions.

M. Carpenter

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (19349) **College** - Enter into Agreement WCC 11-900 with Lynstaar Engineering, PC, Pleasantville, for Architectural and Engineering Services in connection with the Security System Master Plan, Phase I, Westchester Community College, Valhalla, New York, for a total compensation fee of \$225,000, from 8/1/11 – 12/13/13; and approve Aggleton & Associates, Inc., Tarrytown, and Cornerstone Environmental Associates, Yorktown Heights, as subconsultants.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (19346) **College** - Enter into Agreement WCC-11-902 with Ward Associates, PC, Bohemia, NY, for Architectural and Engineering Services associated with the Physical Education Field Improvements, Phase II, Westchester Community College, Valhalla, New York, for a total compensation fee of \$139,500, from 8/1/11 – 12/13/13; and approval of Toscano Clements Taylor, LLC, Huntington, as a subconsultant.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (19350) **College** - Enter into Agreement WCC-11-901 with Kaeyer, Garment & Davidson Architects, PC, for Architectural and Engineering Services in connection with the Physical Education Building Renovation/Improvements, Westchester Community College, Valhalla, New York, for a total compensation fee of \$208,450, from 8/1/11 – 12/13/13; and approval of O'Dea Lynch Abbattisa Consulting Engineers, Hawthorne; Nachman Engineering, Chappaqua; NASCO Construction Services; Armonk, and Falk Associates, Great Neck, as subconsultants.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (19426) **College** – Contract No. WCC-10-870, with Ashforth Properties d/b/a A. P. Construction, for Classroom Building Renovation/Improvements, Westchester Community College. Completed work and Final Contract Amount of \$ 2,547,932.35.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

21. (19471) **College** – Contract No. WCC-08-850, with Piazza, Inc., for Academic Arts Building Renovation/Improvements, Westchester Community College, Valhalla, New York, and approve Atlantic Sports Floor, Valley Cottage, Milcon Construction Corp., W. Babylon, and Xander Environmental, Bayshore, as subcontractors.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

22. (19473) **College** – Contract No. WCC-11-891, with Worth Construction Co., Inc., for Construction of Student Center Improvements/Expansion, Westchester Community College, Valhalla, New York, approve the ten (10) listed subcontractors.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

23. (19478) **College** – Contract No. WCC-02-602, with Peter J. Landi, Inc., for Campus Wide Traffic & Site Improvements, Westchester Community College. Completed work and Final Contract Amount of \$ 2,517,800.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

24. (19481) **College** – Enter into Agreement WCC-11-899 with La Rocca Greene Architects, LLC, Rye, for Architectural and Engineering Services in connection with the Administration Building Renovation/Improvements, Westchester Community College, Valhalla, New York, for a total compensation fee of \$112,000, and approval of Damaino Barile Engineers, PC, White Plains; NASCO Construction Services, Armonk; and Environmental Maintenance Contractors, Goldens Bridge, as subconsultants.

J. Hankin

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

25. (19355) **DPW/Transportation** - Enter into a lease agreement with ELRAC LLC d/b/a Enterprise Rent a Car for the lease of parking spaces at the Westchester County Airport, of approximately 12,200 square feet of parking space adjacent to Building #2, from 7/1/11 – 6/30/16, for an amount of \$80,964.

Hsu/Mahon

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

26. (19525) **DPW/Transportation** – Contract No. WCA 11-003, for Tree Trimming and Brush Removal, Westchester County Airport. Awarded to Second Low Bidder, Downes Tree Service Company Inc., Hawthorne, NJ, in the not to exceed amount of \$750,000, from 7/1/11 – 6/30/14. (5 bids)

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

27. (19453) **DPW/Transportation** – Contract No.09-528, with Best Roofing of NJ, Inc., for Roof Replacement, 85 Court Street, White Plains, New York. Approve Fourmen Construction, Inc., Peekskill, as a subcontractor.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

28. (19518) **DPW/Transportation** – Contract No.10-566, for Roofing Replacement, Jail Annex and Radio Tower Building, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Reject Bids and Re-Advertise for bids as 10-566-Rev.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

29. (19519) **DPW/Transportation** – Contract No.11-529, for Bus Stop Improvements, Valhalla Campus, Valhalla, New York. Advertise for bids.

J. Hsu

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

30. (19586) **DPW/Transportation** – Enter into a license agreement with Something Good in the World, for the use of space in Building A – Main Residence at Hilltop Hanover Farm, from 7/1/11 – 6/30/14, for an annual license fee of \$15,000 (\$1,250.00 monthly) inclusive of oil, electricity and water serving the premises, for a total amount of \$45,000. (Agreement No. 11-914)

Hsu/Mahon

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

31. (19404) **DEF** – Contract No. EF-1104, for Grit Removal from the Yonkers Joint, Peekskill, Mamaroneck, New Rochelle, Ossining and Port Chester Wastewater Treatment Plants and from the Hutch and North Yonkers Pump Stations, Westchester County, New York. Awarded to Low Bidder, Tully Environmental Inc., Flushing, in the amount of \$850,500. (3 bids)

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

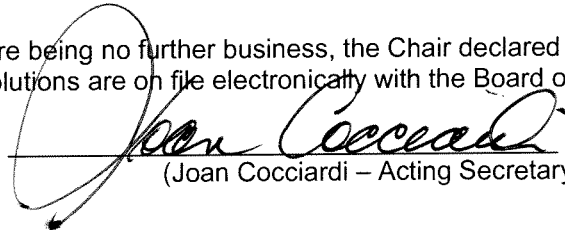
32. (19721) **DPW** – Contract No. 11-535 for Emergency Repairs of Overhead Primary System, Dunwoodie, Golf Course, Yonkers, New York. Awarded to D&M Electrical Contracting, Inc., Elmsford, in the amount of \$38,774.00.

J. Hsu

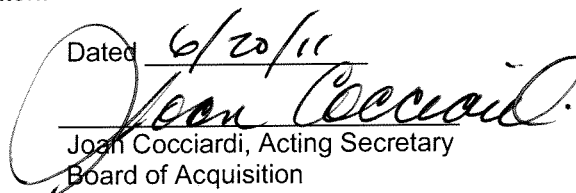
Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.


(Joan Cocciardi – Acting Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 6/20/11

Joan Cocciardi, Acting Secretary
Board of Acquisition