

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, JANUARY 13, 2011 AT 11:00 A.M.**

County Executive	Rob Astorino
Chair, Board of Legislators	Ken Jenkins
Commissioner of Public Works and Transportation	John Hsu
Deputy County Executive	Kevin Plunkett
Deputy County Attorney	Jim Robertson
Information Technology	Marguerite Beirne
Deputy Commissioner, Dept. of Finance	Dennis Kelly
Office of Budget	Patricia Haggerty
Board of Legislators	Anne Reasoner
Board of Legislators	Larry Goldstein
Board of Legislators	Barney Molloy
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

Mr. Astorino presided.

**Mr. Astorino said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"**

**Ms. Vieira confirmed that she had done so.**

**Acquisition & Contract.** Minutes of the meeting of 12/30/10 and the SEQR Review for agenda items.

J. Vieira

**Mr. Astorino moved to receive and file the foregoing minutes and SEQRA review, which were duly seconded and approved.**

1. (16477) **County Executive – OVER BY BOARD OF LEGISLATORS.** Request authority to amend a 1/28/10 Resolution which authorized the County Executive to issue authorizations to the heads of the departments, boards and commissions named therein for the purpose of enabling them to execute contracts pursuant to Sections 161.01 and 161.11(1)(b) of the Laws of Westchester County, (amended on 3/4/10) in order to: **1)** remove the Department of Transportation and the Department of Public Works from the list of departments, boards and commissions listed therein, and **2)** add the new Department of Public Works and Transportation to the list of departments, boards and commissions listed therein, effective 1/1/11.

R. Astorino

2. (16479) **County Executive -** Amend a 1/28/10 Resolution to issue authorizations to the heads of the departments, boards and commissions named therein for the purpose of enabling them to execute contracts pursuant to Sections 161.01 and 161.11(1)(c) of the Laws of Westchester County, (amended on 3/4/10) in order to: **1)** remove the Department of Transportation and the Department of Public Works from the list of departments, boards and commissions listed therein, and **2)** add the new Department of Public Works and Transportation to the list of departments, boards and commissions listed therein, effective 1/1/11.

R. Astorino

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

3. (16446) **Information Technology – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement IT-1146 with Janus Associates, Inc., Stamford, CT., for a needs assessment and development of a plan for an enterprise electronic records management program that includes an e-mail storage and retrieval system, management of data files and an automated legal discovery process, by extending the term of the agreement by six (6) months to a new termination date of 8/7/11.

Beirne/Meehan

4. (16294) **County Attorney** - Settle the Lawsuit of Juliet Felitti v. Westchester Community College and County of Westchester, in the amount of \$25,000.

R. Meehan

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

5. (15831) **Social Services** - On behalf of the Westchester/Putnam Social Workforce Investment Board to enter into an agreement with The Children's Village, Inc., for the provision of the Multi Systemic Therapy Program, a community-based intensive case management program for families with adolescents involved with Persons in Need of Supervision Diversion, from 1/1/11 – 12/31/11, in an amount not to exceed \$742,697.

G. Mitchell

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

6. (16187) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority on behalf of the Westchester/Putnam Local Workforce Investment Board to **1)** enter into an agreement with the Hospitality Resource Group, Inc., for the purpose of providing customized training in English as a Second Language to seventy-five (75) incumbent workers employed at various hotels throughout the county who are eligible to receive such training in accordance with Title I of the Workforce Investment Act of 1998 ("WIA"), from 12/1/10 – 6/30/11, in an amount not to exceed \$55,000; and **2)** enter into an agreement with Pace University for the purpose of providing customized training in the field of Sales Essentials for Home Performance Skills for Building Analysts to twenty-four (24) incumbent workers employed at two energy-retrofitting companies in the county who are eligible to receive such training in accordance with WIA, from 12/1/10 – 6/3/11, in an amount not to exceed \$20,200.

G. Mitchell

7. (16282) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with United Way of Westchester & Putnam d/b/a Hudson Valley Region 2-1-1, acting by and through the Department of Social Services, Office of Workforce Investment, to provide employment for up to fifteen (15) TANF eligible individuals to become Home Energy Call Specialists in an amount not to exceed \$11,370, from 4/1/10 – 9/30/10 by **1)** increasing the amount not to exceed by \$79,608 for a new total not to exceed amount of \$90,978 to cover the cost of subsidizing the wages of the ten (10) full time employees hired by United Way; and **2)** extending the contract termination date from 9/30/10 to 12/31/10.

G. Mitchell

8. (16286) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to amend the agreements with the four (4) agencies listed, acting on behalf of the Westchester/Putnam Local Workforce Investment Board, for the provision of services to implement the Green Jobs Corps program under a grant from the New York State Department of Labor, from 11/1/09 – 10/31/10 by **1)** increasing the amount not to exceed by \$18,293 (\$12,358 to CHI and \$5,935 to the City of Peekskill, acting by and through its Youth Bureau, respectively) for a new total not to exceed amount of \$428,973; and **2)** extending the contract termination date of all agreements listed from 10/31/10 – 12/31/10.

G. Mitchell

9. (16434) **Social Services** - Amend a contract with Singer Holding Corporation d/b/a Robison Oil (DSS-742-09) to provide subsidized employment for TANF eligible individuals under the Transitional Jobs Program, increasing the not to exceed amount by \$14,560, for a new total not to exceed amount of \$21,840 and by extending the end date of the contract from 10/31/10 to 12/31/10; by further increasing the amount an additional \$15,150, for a new total not to exceed amount of \$36,990, with the additional funding being used to cover the wage subsidy for an additional two (2) TANF eligible individuals during the extended term.

G. Mitchell

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

10. (16482) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with Westchester Institute for Human Development for the continuation of the Health Care Coordination Program by modifying the scope of service to collect and enter health care-related data in the New York State information system CONNECTIONS for all children in foster care, by extending the end date of the agreement from 12/31/10 to 4/30/11, and increasing the total aggregate not to exceed amount by an additional \$5,363 to \$341,528, to cover the cost associated with the services to be provided during the extended term.

G. Mitchell

11. (16188) **Health – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with Currier, McCabe & Associates, Inc., dba CMA Consulting, to provide New York State Department of Health ("NYSDOH") sponsored end user training sessions for the new NYSDOH early intervention program data management system to WCDH municipal staff and contracted Early Intervention providers, from 1/1/11 – 9/30/11, for a total amount not to exceed \$68,380.

C. Archbald

12. (16400) **Health – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with Registered Pharmacist for Hire, PC, to provide professional services for the WCDH's pharmacy operations which support our Sexually Transmitted Disease and Tuberculosis programs, from 1/1/11 – 12/31/11, in the not to exceed amount of \$35,000, under the listed terms and conditions.

C. Archbald

13. (16399) **District Attorney** - Enter into an agreement with Precise Translations, L.L.C., for the provision of professional translation and interpretation services for the Westchester County District Attorney's Office, in an amount not to exceed \$52,000, from 1/1/11 – 12/31/11.

J. DiFiore

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

14. (16281) **Public Safety** - Enter into a new agreement with Admit Computer Services to provide software support and maintain Admit's IMPACT Records Management System, VCAD Computer Aided Dispatch System and the AMO in-car mobile data terminals and integrate those units with the IMPACT System, for a not to exceed amount of \$339,717, from 1/1/11 – 12/31/14.

Longworth/Beirne

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

15. (16478) **Parks** – Enter into an agreement with TJM Golf Corporation, Yonkers, for the operation of the golf professional concession at Maple Moor Golf Course, White Plains, from 1/1/11 – 12/31/15, with the sole option to extend the agreement for an additional period of five years for a license fee to be negotiated; for the privilege of operating the golf professional concession, TJM will receive the following: the balance of golf cart revenue being retained by the County as a license fee during each year of the license agreement, under the listed terms and conditions.

K. O'Connor

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

16. (16480) **Parks** – Enter into a license agreement with Metro Golf Corporation, Scarsdale, for the operation of the golf professional concession at Saxon Woods Golf Course, Scarsdale, from 1/1/11 – 12/31/15, with the County having the sole option to extend the agreement for an additional period of five years for a license fee to be negotiated; for the privilege of operating the golf professional concession, Metro will receive the following: the balance of golf cart revenue being retained by the County as a license fee during each year of the license agreement, under the listed terms and conditions.

K. O'Connor

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

17. (16481) **Parks** – Extend the license agreement with Saxon Restaurant Corporation, Scarsdale, for the operation of the food and refreshment concession at Mohansic Golf Course, Yorktown Heights, from 1/1/11 – 12/31/11, for a license fee of \$23,100.

K. O'Connor

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

18. (16440) **DPW/Transportation** - Enter into an agreement with the New York State Department of Transportation, for administration of the SMART Commute Program, from 1/1/11 – 12/31/11, for an amount not to exceed \$700,000 (\$560,000/Federal funds and \$140,000/County matching funds), under the listed terms and conditions.

J. Hsu

**Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

19. (16443) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with First Environment, Inc., to perform additional site investigation of the Aviation Fuel Farm at Westchester County Airport, by extending the termination date from 1/1/11 to 6/30/11, at no additional cost to the County.

J. Hsu

20. (16442) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with Lochard Corporation for the upgrade of the Airport Noise and Operations Monitoring System at Westchester County Airport, from 6/1/09 – 12/31/10, for an aggregate amount not to exceed \$180,000, in order to extend the term of the agreement through 8/31/11, at no additional cost to the County.

Hsu/Beirne

21. (16444) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Agreement No. 09-903, with Stearns & Wheeler, LLC, Cazenovia, NY, for services in connection with the Rehabilitation of New Rochelle Reservoir #3 Dam and Pocantico Lake Dam, City of New Rochelle and Towns of Eastchester and Mount Pleasant; approval of Duke's Plumbing and Sewer Service, Inc., Syracuse, and Gomez and Sullivan Engineers, PC, Utica, as subconsultants.

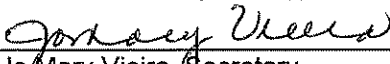
J. Hsu

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

  
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(Jo Mary Vieira – Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 1/13/11  
  
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Jo Mary Vieira, Secretary  
Board of Acquisition & Contract