

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, MAY 20, 2010 AT 11:00 A.M.**

**County Executive
Chair, Board of Legislators
Acting Commissioner of Public Works
Deputy County Attorney
Office of Budget
Deputy Commissioner, Dept. of Finance
Vice Chair, Board of Legislators
Board of Legislators
County Executive's Office
County Executive's Office
Secretary BAC
Assistant Secretary BAC**

**Rob Astorino
Ken Jenkins
John Hsu
Jim Robertson
Patricia Haggerty
Dennis Kelly
Lyndon Williams
Anne Reasoner
Bill Mooney
Christine Sculti
JoMary Vieira
Joan Cocciardi**

Mr. Astorino presided.

Mr. Astorino said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Vieira confirmed that she had done so.

Acquisition & Contract. (1) Minutes of the meeting of 5/13/10 and the SEQR Review for agenda items.

J. Vieira

Mr. Astorino moved to receive and file the foregoing minutes and SEQRA review, which were duly seconded and approved.

Mr. Astorino noted for the record that Mr. Hsu wished to make a motion. Mr. Hsu stated, "I move to add item 50 to the agenda. This is a resolution to authorize an agreement with the Westchester Arts Council, Inc. to administer and deliver the County's cultural services programs for calendar year 2010 in the amount of \$1,048,842."

Mr. Jenkins seconded the motion and item 50 was added to the agenda.

Mr. Jenkins stated that the Board is formally requesting that all the resolutions that are presented for contract agencies that contain reductions from the appropriated amounts of the adopted budget, contain a narrative and itemized schedule of the reductions. At minimum, the documentation should include the impact on programmatic activities as well as the number of people served if it is being reduced. As we have gone through this process, we've seen several of those modifications and all of those modifications have made perfect sense as we've gone forward.

In addition, the Board would formally request that each resolution clearly indicate the MWBE/DBE status of a vendor, contractor or subcontractors. Regular questions from the Board for inclusion of those items would streamline the process and reduce the number of emails going back and forth on these particular items as respects the Board's review of those resolutions.

1. (9419) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Institute for Human Development for the purpose of updating and maintaining the on-line Child Welfare DSS Manual.

K. Mahon

Held over by the Board of Legislators – 5/13/10

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

2. (9420) **Social Services** - Enter into an agreement with Westchester Institute for Human Development for the provision of professional and technical services necessary to maintain and update the on-line Child Welfare DSS Manual, from 7/1/10 – 6/30/11, for an amount not to exceed \$134,976.

K. Mahon

Held over by the Board of Legislators – 5/13/10

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

3. (11280) **County Executive** – Enter into an agreement with the Hudson River Museum of Westchester for the provision of various artistic, cultural and educational programs including planetarium and science activities and exhibitions to the public and to schools throughout the County, from 1/1/10 – 12/31/10, for a not to exceed amount of \$784,265.

K. Plunkett

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

4. (9390) **CE/Youth Bureau** – Enter into an agreement with the Hudson River Museum, Inc., to operate the Junior Docent Program II, from 1/1/10 – 12/31/10, in the total amount not to exceed \$25,000.

M. Furtick

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

5. (11212) **CE/Emergency Services** – Enter into an agreement for emergency shelter training with the City of New York, by its New York City Office of Emergency Management, through an agreement with the City University of New York, School of Professional Studies, with the New York State Office of Homeland Security providing the City with the sum of \$100,000 to fund the shelter training services, for one year commencing upon execution, under the listed terms and agreements.

A. Sutton

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

6. (11213) **CE/Emergency Services** - Enter into IMAs with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law wherein the County will distribute to such municipal corporations specialized equipment, to enable the municipal corporations to better respond to acts of terrorism involving chemical and biological agents, as well as radiological, nuclear and explosive devices, commencing upon execution and continuing in full force and effect for five (5) years.

A. Sutton

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

7. (11217) **CE/Emergency Services** - Enter into IMAs with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law in order to pre-position shelter supplies and equipment throughout Westchester County to prepare for the potential need to shelter residents during a disaster or emergency requiring people to leave their homes to seek temporary shelter, commencing upon execution and continuing for a five (5) year term, under the listed terms and conditions.

A. Sutton

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

8. (11221) **CE/Emergency Services** - Enter into an IMA with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law to use and operate one or more of the Department's specialized trailers to assist the County's emergency response efforts by providing deployment and support services during a disaster, commencing upon execution and continuing for a five (5) year term, under the listed terms and conditions.

A. Sutton

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

9. (11226) **CE/Emergency Services** - Enter into a grant agreement with the New York State Office of Homeland Security for the provision of Interoperable Emergency Communication Grant Program funds in order to establish common planning and operational protocols and improve emergency responder skills and capabilities relating to emergency services radio communications, from 9/1/08 – 8/31/10, for a total not to exceed amount of \$430,000, under the listed terms and conditions.

A. Sutton

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

10. (11222) **Social Services** - Amend an agreement with the Yonkers Chamber of Commerce to provide employment services for all employable Temporary Assistance customers, for an amount not to exceed \$4,374,800, from 6/1/07 – 5/31/10, by extending the end date from 5/31/10 to 5/31/11; increasing the not to exceed amount by \$1,458,266, for a new total not to exceed amount of \$5,833,066; and modifying the scope of services in order to provide orientation to employable customers at initial certification appointment, Job Readiness Services, monitor customers' attendance and progress in work activities, conduct a full comprehensive assessment and maintenance of Individual Employment Plans on a quarterly basis.

K. Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

11. (11220) **Social Services** - Amend a grant agreement with the US Department of Housing and Urban Development in the amount of \$345,652 to maintain a Homeless Management Information System for the Supportive Housing Program and an agreement with Data Systems International, Inc., in the amount of \$155,500 for the provision of software services, from 8/1/09 – 7/31/10, by extending the end date of each agreement to 1/31/11.

Mahon/Beirne

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

12. (11322) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging to accept a grant in the sum of \$37,397 under the Health Insurance Information, Counseling and Assistance Program to pay for personnel, maintenance and operations costs associated with providing Medicare information and assistance to Westchester seniors, caregiver groups and professional case managers and social workers who deal with these populations, from 4/1/10 – 3/31/11.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

13. (9021) **Senior Programs** - Enter into an agreement 1) with the State of New York, acting by and through the New York State Office for the Aging, to accept a grant in the amount of \$44,235 to implement the New York State AAA Transportation Program, from 4/1/10 – 3/31/11; and 2) with J&R Tours Ltd. to operate a transportation program for the elderly pursuant to the AAA Transportation Program, in a total aggregate amount not to exceed \$37,535, from 4/1/10 – 3/31/11.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

14. (11184) **Health** - Enter into contract to accept continued funding from the New York State Department of Health for the Immunization Action Plan Grant, from 4/1/10 – 3/31/11, in the not to exceed amount of \$330,000.

C. Archbald

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

15. (11316) **Health** - Enter into an agreement with Improve, LLC, to facilitate focus groups for health care providers and community stakeholders, commencing upon execution and ending on 2/28/11, in the not to exceed amount of \$23,000, under the listed terms and conditions.

C. Archbald

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

16. (11002) **College** – Contract No. WCC-10-602, for Janitorial Services for Westchester Community College, Westchester Community College, Valhalla, New York. Advertise for bids.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

17. (9351) **College** – Contract No. WCC-10-877, for Installation of Media Equipment into the Gateway Center, Westchester Community College, Westchester County, New York. Awarded to Low Bidder, A+ Technology Solutions, Inc., Bay Shore, NY, in the amount of \$94,000. (2 bids received)

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

18. (11151) **Correction** - Amend an agreement with St. John's Riverside Hospital to provide a comprehensive chemical dependence treatment program to male and female chemically dependent inmates while incarcerated at the Westchester County correctional facility, by increasing the amount an additional \$31,917, for a new not to exceed amount of \$631,917.

K. Cheverko

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

19. (9205) **Correction** - Enter into an IMA with the City of Yonkers, to provide round trip transportation for prisoners between Yonkers and the Westchester County Jail located in Valhalla, from 1/1/10 – 12/31/11, for a total contract amount of \$649,557, under the listed terms and conditions.

K. Cheverko

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

20. (9221) **Correction** - Enter into an IMA with the City of New Rochelle to provide round trip transportation for prisoners between the New Rochelle City Court and the Westchester County Jail located in Valhalla, from 1/1/10 – 12/31/11, for an annual not to exceed amount of \$221,111 in 2010 and \$227,745 in 2011, for a total not to exceed amount of \$448,856, under the listed terms and conditions.

K. Cheverko

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

21. (9223) **Correction** - Enter into an IMA with the City of Peekskill for round trip transportation for prisoners between Peekskill and the Westchester County Jail located in Valhalla, for the not to exceed amount of \$390,000, from 1/1/10 – 12/31/11, at the rates in attached Schedule A, under the listed terms and conditions.

K. Cheverko

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

22. (9429) **Correction** - Amend an IMA with the City of Peekskill to provide round trip prisoner transportation for prisoners between Peekskill and the Westchester County Jail located in Valhalla, by increasing the total not to exceed amount of the IMA by an additional \$67,000, from \$307,088 to \$374,088, at the rates in attached Schedule A, under the listed terms and conditions.

K. Cheverko

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

23. (11170) **Public Safety** – Enter into IMAs with one or more Westchester County municipal corporations as defined in Article 5-G of the New York State General Municipal Law in order to have public safety employees from such Municipalities utilize the County's Firing Range located at the County's Police Academy in Valhalla, New York, for firearms training, for a five year term, commencing upon execution, under the listed terms and conditions.

G. Longworth

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

24. (9184) **Probation** – Enter into a Curriculum License Agreement with National Curriculum Training Institute, Inc., to allow the Departments of Probation and Correction the ability to copy NCTI Cognitive Life Skills Program materials, giving them a flexible and cost effective alternative to implement the programs, from 6/1/10 – 5/31/11, at a cost not to exceed \$25,000.

Pozzi/Cheverko

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

25. (11070) **Parks** - Amend a license agreement with MGE, Inc., Rye, for the operation of a concession ride known as the "Sky Flyer" at Playland Park, Rye, from 5/1/10 – 10/15/10 in order to correctly state that MGE, Inc., will pay the County of Westchester a license fee of 40% of gross receipts during the operating season, under the listed terms and conditions.

J. Stout

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

26. (11071) **Parks** - Amend a license agreement with MGE, Inc., Rye, for the operation of a concession ride known as the "Starship 2000" at Playland Park, Rye, from 5/1/10 – 10/15/10, in order to correctly state that MGE, Inc., will pay the County of Westchester a license fee of 45% of gross receipts during the operating season, under the listed terms and conditions.

J. Stout

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

27. (11206) **Parks** - Enter into an agreement with Friends of Westchester County Parks, Inc., Mt. Kisco, to provide youth services relating to the operation and management of Camp Morty, a sleep away camp facility for Westchester's children between the ages of 8 and 15 who are under the care of the Department of Social Services, to be located at Sal J. Prezioso Mountain Lakes Park, North Salem, from 6/15/10 – 12/31/10, for an amount of \$350,000.

Stout/Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

28. (11013) **DPW – OVER BY BOARD OF LEGISLATORS.** Request authority to amend Contract No. 07-200, with CTE Cleantech Corp., Carle Place, NY, for Janitorial Services, District Offices, 750 Washington Street, Peekskill and 25 Moore Avenue, Mount Kisco, by extending the term of the contract to 5/31/13, for a total cost not to exceed \$163,155.

J. Hsu

Mr. Jenkins made some comments regarding items 28, 29 and 30. Mr. Hsu and Mr. Astorino responded. Please refer to electronic tape for details.

29. (11014) **DPW – OVER BY BOARD OF LEGISLATORS.** Request authority to amend Contract No. 07-201, with CTE Cleantech Corp., Carle Place, NY, for Janitorial Services, District Office, 100 East First Street, Mount Vernon, by extending the term of the contract to 5/31/13, for a total cost not to exceed \$397,467.

J. Hsu

30. (11015) **DPW – OVER BY BOARD OF LEGISLATORS.** Request authority to amend Contract No. 07-202, with CTE Cleantech Corp., Carle Place, NY, for Janitorial Services, District Office, 131 Warburton Avenue, Yonkers, by extending the term of the contract to 5/31/13, for a total cost not to exceed \$277,740.

J. Hsu

Mr. Hsu asked a question. Mr. Jenkins responded. Please refer to electronic tape for details.

31. (11020) **DPW** – Contract No. 10-525, for Electrical and Elevator Renovations, Norwood E. Jackson Correctional Center, Valhalla Campus, Valhalla, New York. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

32. (11024) **DPW** – Contract No. 07-541, with Bilotta Construction Corp., for Bedford Center Road – County Road No. 98, Roadway Reconstruction from Adams Street to NYS Route 22, a Distance of 3.03 Miles, Town of Bedford, New York. Approved the five (5) listed subcontractors.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

33. (11284) **DPW – OVERY BY BOARD OF LEGISLATORS.** Request authority to enter into a lease agreement with the Watershed Agricultural Council, Inc., for the use of Building B, Manager/Foreman's House at Hilltop Hanover Farm, from 5/1/10 – 10/31/12, for a total fee of \$39,212.52, with a security deposit of \$1,000, under the listed terms and conditions.

J. Hsu

34. (11285) **DPW** – Contract No. 04-531-GC-Rev., with NAC Industries, Inc., for Interior and Exterior Renovations, Richard A. Flynn, Sr. Fire Training Center, Valhalla Campus, Valhalla, New York. Completed work and Final Contract Amount of \$1,408,685.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

35. (11287) **DPW** – Contract No. 06-553, with Stonehenge Group Ltd., for Plaza Rehabilitation, 85 Court Street, White Plains, New York. Completed work and Final Contract Amount of \$265,356.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

36. (11288) **DPW** – Contract No. 07-571, with Diggins Mechanical Corp., for Mechanical Equipment Replacement, Central Heating Plant, Valhalla Campus, Valhalla, New York. Completed work and Final Contract Amount of \$2,137,400.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

37. (11289) **DPW** - Contract No. 09-216, with Spectrum Painting Corp., for Restoration of Primary Sludge Piping, Phase I, Yonkers Wastewater Treatment Plant, Yonkers, New York. Completed work and Final Contract Amount of \$47,500.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

38. (11290) **DPW** – Contract No. 07-564, for Purchase Street Water and Hanger E Sewer Replacement, Westchester County Airport, Towns of Harrison and North Castle, and Village of Rye Brook, New York. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

39. (11291) **DPW** – Contract No. 08-543, for Rehabilitation of Elevator No. 2, Richard J. Daronco Courthouse, White Plains, New York. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

40. (11292) **DPW** – Contract No. 10-217, for Maintenance Service for Elevators, Various Locations, Westchester County, New York. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

41. (9334) **DPW** - Obtain a proposal and negotiate a fee with Warren & Panzer Engineers, P.C., NYC, in connection with Engineering Services for the Woodfield Cottage Environmental Management Plan, Valhalla, New York. (#10-917)

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

42. (9114) **DPW** – Obtain a proposal and negotiate a fee with Graf & Lewent Architects, LLP, Elmhurst, NY, for architectural services for the Terminal Building Modifications, Phase II – In-Line Baggage Screening Facility at the Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. (#10-911)

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

43. (11216) **Social Services** – Enter into an agreement with Hope’s Door, Inc., to operate a special needs shelter for adult women and their minor children who are victims of domestic violence at a facility known as Hope’s Door Shelter, from 7/1/10 – 6/30/11, for an amount not to exceed \$485,705, \$20,000 of which is exclusively designated to cover the cost associated with the uncompensated overstay for Westchester County residents, under the listed terms and conditions.

K. Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

44. (11218) **Social Services** – Enter into an agreement with Providence House, Inc., to operate a shelter for up to seven (7) homeless families and/or homeless single adult women at a facility known as Providence House, located at 89 Sickles Ave, New Rochelle, from 7/1/10 – 6/30/11, for an amount not to exceed \$268,256.

K. Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

45. (11219) **Social Services** – Enter into an agreement with the Y.W.C.A. of Yonkers, Inc., to operate a shelter program for up to ten (10) single homeless women and four (4) small families at a facility known as the Y.W.C.A. of Yonkers located at 87 South Broadway, Yonkers, from 7/1/10 – 6/30/11, for an amount not to exceed \$184,910.

K. Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

46. (11283) **DPW** – Enter into Agreement #10-918, with AECOM USA, Inc., NYC, (a Multi-Phased Agreement) for engineering services in connection with the Total Residual Chlorine Reduction at the Peekskill Wastewater Treatment Plant, Peekskill, New York, from 5/28/10 – 12/31/14, for a total compensation of \$382,790 and approval of the three (3) listed subcontractors.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

47. (11286) **DPW** – Contract No. 06-518-GC, with Arben Group, LLC, for Pump Station Rehabilitation Program, Flint Avenue Pump Station, Circle Avenue Pump Station, Larchmont, New York. Completed work and Final Contract Amount of \$2,272,718.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

48. (11293) **DPW** – Contract No. 10-529, for Cart Path Improvements, Saxon Woods Golf Course, Scarsdale, New York. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

49. (11294) **DPW** – Contract No. 07-550, with SISCA Northeast, Inc., for Pool Modernization, Tibbetts Brook Park, Yonkers, New York. Approved the five (5) listed subcontractors.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

50. (11539) **County Executive** – Enter into an agreement with the Westchester Arts Council, Inc., to administer and deliver the County of Westchester's cultural services to County residents, manage a County-wide arts-in-education program, and provide marketing and information services informing County residents and visitors of the numerous arts opportunities available throughout the County, in an amount not to exceed \$1,048,842, from 1/1/10 – 12/31/10, in accordance with the terms and conditions in Schedule A and B.

K. Plunkett

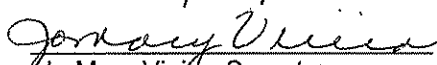
Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.


(Jo Mary Vieira – Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 5/25/10

Jo Mary Vieira, Secretary
Board of Acquisition & Contract