



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, December 2, 2021 11:00 AM County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Ms. Alfreda Williams, and Mr. Gideon Grande

Attendees:

Deputy Commissioner of Finance	Mario Arena
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins asked, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Mr. Sculky said, "Yes, I have."

Acquisition & Contract.

Minutes of the meeting 11/24/21 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [88851](#) **County Executive/Youth Bureau** - Enter into an agreement with Nepperhan Community Center, Inc. ("NCC") for which NCC will provide sexual risk avoidance education services and youth engagement work readiness skills to at least 15 youth by providing sexual risk avoidance education services and youth engagement work readiness skills, in an amount not to exceed \$30,334, for the period 7/1/21 - 6/30/22.

D. Madden

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [88714](#) **County Executive/Office for the Disabled** - Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with sign language interpreters for the provision of sign language interpretation services, from 1/1/22 - 12/31/22, each in an amount not-to-exceed \$2,000 per interpreter, with a total aggregate amount including all agreements not to exceed \$40,000.

E. Latainer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [88727](#) **Human Resources** - Enter into a permit agreement with the White Plains City School District to use the School District's premises and facilities to conduct civil service examinations, for a term commencing on 1/1/22 - 12/31/23, for an amount not to exceed \$100,000, payable at the rate of \$18/hour per room plus \$64/hour per custodian (two custodians required).

M. Mahon

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [88752](#) **Finance** - Enter into an agreement with Bank of America to provide certain banking and transportation services, from 4/1/19 - 3/31/22, with the County having the sole option to renew the agreement for two additional one-year renewal terms, in order to increase the estimated amount by \$100,000, from \$153,294 to a new estimated amount not to exceed \$253,294.

A. Berg

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

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5. [88623](#) **Planning** - Enter into an agreement with the property owner Sal Franciamore and Lead Professionals through the Lead Safe Westchester Grant Program, in the amount of \$37,748, from 12/15/21 - 12/14/22, to provide funding for the lead abatement at the property located at 270 Sickles Avenue in the City of New Rochelle.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [89027](#) **Emergency Services** - Enter into a license agreement with the Village of Pelham Manor to grant the Village permission to connect its subscriber equipment to the County radio communications system and utilize the County radio communications system for communicating with fire agencies, emergency medical services, law enforcement agencies, hospitals and other emergency service agencies, with the agreement to commence upon execution and continue unless sooner terminated in accordance with the terms of the agreement, which will include, but is not limited to, the right by either party to terminate upon five (5) days' notice when it deems it to be in its best interest.

R. Wishnie

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [88939](#) **Social Services** - Enter into an agreement with Legal Services of the Hudson Valley ("LSHV"), for which LSHV will operate an Eviction Prevention Legal Services Program to provide access to eviction prevention legal services for at-risk low-income Westchester County individuals or families, and victims of domestic violence, facing eviction and loss of permanent housing, in Yonkers City Court, Mount Vernon City Court, White Plains City Court, Peekskill City Court, the Village of Ossining Justice Courts, and other Westchester eviction courts, as needed from 1/1/22 - 12/31/22, for an amount not-to-exceed \$1,152,488.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [88944](#) **Social Services** - Enter into an agreement with Family Services of Westchester, Inc., for the provision of the White Plains Guest House for Adults program, a family style assisted living program for up to fifteen (15) Westchester adults over the age of fifty-five (55) who struggle with mental illness and are at risk of homelessness and institutionalization, from 1/1/22 - 12/31/22, in an amount not to exceed \$93,647.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [88948](#) **Social Services** - Enter into a professional consulting agreement with Program Design and Development, LLC, to prepare the County's fiscal year 2022 application to the United States Department of Housing and Urban Development ("HUD") for Continuum of Care for the Homeless grant and professional consulting services to improve the effectiveness of the County's system of care for the homeless, in the amount not to exceed \$78,000, from 1/1/22 - 12/31/22.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [88949](#) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Program Design and Development, LLC, for the provision of professional consulting services related to the County's application to the United States Department of Housing and Urban Development ("HUD") for the 2022 Continuum of Care for the Homeless grant.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [88955](#) **Social Services** - Renew an agreement with the Urban League of Westchester County, Inc., for the provision of Educational Advocacy Services for Homeless Families, by extending the term of the agreement for one (1) additional year, from 1/1/22 - 12/31/22, for a total amount not to exceed \$343,516.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [88989](#) **Social Services** - Amend agreements with both Congregations Linked in Urban Strategy to Effect Renewal, Inc., and Westchester Residential Opportunities, Inc., in order to extend the agreements to provide eviction prevention services, for the term commencing on 1/1/22 - 12/31/22, in an amount not to exceed \$638,600 with CLUSTER and in an amount not to exceed \$391,400 with WRO.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [89017](#) **Social Services** - Enter into an agreement with Family Ties of Westchester, Inc., for the provision of the “Every Kid Counts” program serving low and moderate risk Child Protective Services (CPS) families with children and low and moderate risk families referred by the Cross Systems Unit (CSU), from 1/1/22 - 12/31/22, for an amount not to exceed \$455,650.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [89042](#) **Social Services** - Enter into an agreement with Westchester Jewish Community Services, Inc. (“WJCS”) for which WJCS, through its Treatment Center for Trauma and Abuse (“TCTA”), will provide comprehensive trauma treatment to child victims of sexual abuse and their families, from 1/1/22 - 12/31/22, for an amount not to exceed \$85,000.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [89122](#) **Social Services** - Amend an agreement with The Mental Health Association of Westchester County, Inc. (“MHA”), for which MHA was to operate the Single Homeless Assessment Center at Grasslands to provide comprehensive assessments and coordinated plans for treatment, housing, and employment for homeless single adults, from 4/1/21 - 3/31/22, for an amount not-to-exceed \$422,043, by, **1)** modifying its scope of work to add additional services, effective 10/31/21; **2)** increasing its amount by \$30,291, for a new total not-to-exceed amount of \$452,334, to pay for the additional services; and **3)** modifying its budget to allocate the additional funds and re-allocate other funds within the budget based upon the additional services and other changes in operations.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [88748](#) **Health** - Enter into an agreement with Robert Rothman, d/b/a Empirepro, for which Robert Rothman will provide professional services for the Westchester County Department of Health’s pharmacy operations that serve its District Office Sexually Transmitted Disease, Tuberculosis and Adult & Child Immunization Clinics (the “standard Clinics”), and for professional services in support of the COVID-19 vaccination program occurring at the WCDH District Office and at any other community “pop-up” COVID-19 vaccination clinics that are being held throughout the County, from 1/1/22 - 12/31/22, for a total amount not-to-exceed \$235,000, payable at the hourly reimbursement rates as stated in Schedule “A”.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [88907](#) **Health** - Enter into a Memorandum of Agreement with HopeRising Psychiatric Consulting PLLC (“HPC”), for which HPC, through its principal Dr. Abiola Adelaja, will participate as a coalition partner in a COVID-19 - related health promotion program, specifically to provide COVID-19 health literacy for incarcerated residents, for the period commencing upon execution and continuing through 6/30/22, for a total amount not-to-exceed \$12,000, payable at the rate of \$575 per hour.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [89193](#) **Human Rights Commission** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with James L. Hyer, to preside as an Administrative Law Judge for the Westchester County Human Rights Commission in hearings concerning unlawful discriminatory practices.

T. Sanchala

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [88779](#) **College** - Enter into an affiliation agreement with HBL, SNF, LLC d/b/a Epic Rehabilitation and Nursing at White Plains, for students in the College’s Educational Opportunity Center’s Certified Nurse Aid program, for a term commencing 10/15/21 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [88686](#) **Public Safety** - Enter into an agreement with Student Assistance Services Corporation ("SAS") for which SAS will provide the educational program Reduce Our Adolescents' Drinking, Drugging and Driving, the Westchester Youth Task Force, the College Consortium and other related programs and services in selected high schools and colleges throughout Westchester County, from 1/1/22 - 12/31/22, for an amount not to exceed \$400,000.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [88601](#) **DPW/Transportation** - Contract No. 19-523 with Icon Contracting Group Inc., for Roof Replacement, Coachman Family Center, 123 East Post Road, White Plains, New York. Acceptance of completed work and approval of Final Contract Amount of \$1,042,550.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [89077](#) **DPW/Transportation** - Contract No. 20-530 with Worth Construction Company, Inc., for Infrastructure Rehabilitation - Phase 2, Playland Park, Rye, New York. Approval of the four (4) listed subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [89078](#) **DPW/Transportation** - Contract No. 21-509 with Giacorp Contracting Inc. (WBE), for Fencing and Other Site Improvements, Hilltop Hanover Farm, Town of Yorktown, New York. Approval of Peter J. Landi, Inc., Hawthorne, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 12/02/2021