



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, August 26, 2021

11:00 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Mr. Benjamin Boykin, and Mr. Gideon Grande

#### Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Mary Beth Gose
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, "For the record has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting to come to this conference room?"**

**Mr. Sculky confirmed he had done so.**

#### **Acquisition & Contract.**

Minutes of the meeting 08/19/2021 and the SEQR Review for agenda items.

R. Sculky

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. [86672](#) **Information Technology** -1. Amend an agreement IT-562 with CGI Technologies and Solutions Inc., pursuant to which it licenses to the County various proprietary software systems in the 'CGI Advantage' software suite; 2. Amend an agreement (IT-1562) with CGI Technologies and Solutions Inc., pursuant to which it was to provide the County with professional maintenance services for its various proprietary software systems in the 'CGI Advantage' software suite, by, a.) Updating the list of aspects of the software systems to be maintained after the upgrade of the overall software systems, and b.) Modifying the payment amounts and terms in order to account for the additional maintenance services that will be associated with the upgraded software systems; and enter into an agreement (IT-1687) with CGI Technologies and Solutions Inc., pursuant to which it will provide professional services for the implementation of a upgrade of the various proprietary software systems in the 'CGI Advantage' software suite.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [86692](#) **Planning** -Amend an agreement with the Town of Ossining, through the Community Development Block Grant Program, to provide partial funding in the amount of \$130,000 for the renovation of the kitchen at the Joseph G. Caputo Community Center for a term commencing on September 15, 2020 and continuing through September 14, 2021, in order to change the expiration date of the agreement from September 14, 2021 to February 25, 2022.

N. Drummond

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [86693](#) **Planning** -Enter into an agreement with the Village of Port Chester, through the Community Development Block Grant Program, in the not to exceed amount of \$200,000, for a period beginning September 1, 2021 and ending August 31, 2022 for the Columbus Park Turf Field Replacement project in the Village of Port Chester. The work to be performed will include, but not be limited to, replacement of the turf carpet and existing infill materials.

N. Drummond

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [86702](#) **Planning / Information Technology** -Amend a landscape agreement with the Town of Bedford for landscape work at the real property owned by the Town, known as Section 83.5 Block 2 and Lot 1 on the Official Tax Maps of the Town of Bedford (the "Guard Hill Site") in order to agree to the following: (i) a revised landscape plan for the Guard Hill Site to provide for additional tree and rock work at the site; (ii) a time period in which the County will complete the landscape work at the Guard Hill Site, and (iii) a preliminary and final punch list process for the County and Town to ensure the landscape work is completed according to the requirements of the revised landscape plan; and be it further resolved, the County is hereby authorized to agree to complete the landscape work within 6 months of completion of the demolition of the two existing towers and equipment shed located on the Guard Hill Site and the installation of the fencing around the County compound for the County improvements being constructed at the Guard Hill Site subject to a force majeure clause.

N. Drummond  
M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [86921](#) **Senior Programs and Services** -Enter into an agreement with the Westchester Public/Private Membership Fund for Aging Services, Inc. to provide a Telehealth Intervention Program for Seniors under the Unmet Need program, for an amount not to exceed \$100,000 in State funds, for the program period commencing retroactive to April 1, 2021 and continuing through September 30, 2021.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [86459](#) **Health** -Enter into an agreement with the New York State Department of Health to accept continued funding for the Early Intervention Administration Program Grant, for the period from 10/01/21 through 09/30/26, in the total amount not-to-exceed \$2,851,975, pursuant to an approved budget, and to indemnify and hold harmless the New York State Department of Health as follows: "Contractor shall be solely responsible and answerable in damages for any and all accidents and/or injuries to persons (including death) or property arising out of or related to the services to be rendered by the Contractor or its subcontractors pursuant to this Master Contract. The Contractor shall indemnify and hold harmless the State and its officers and employees from claims, suits, actions, damages and cost of every nature arising out of the provision of services pursuant to the Master Contract."

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [86900](#) **Health** -Enter into agreements with Approved Related Services Providers, Pursuant to Section 4410, Part 200 of the New York State Education Law, in order to add an approved Related Services Provider, Absolute Home Health Care, Inc. to the list of providers authorized to provide such services, effective September 1, 2021.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [86906](#) **Health** -Enter into an Agreement with Mount Vernon Neighborhood Health Center, Inc., to provide healthcare services to uninsured clients, for the period from January 1, 2021 through December 31, 2021, in an amount not to exceed \$147,938.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [86923](#) **Health** -Enter into an agreement with Open Door Family Medical Center, Inc., pursuant to which Open Door will provide health services for the period from January 1, 2021 through December 31, 2021, for an amount not to exceed \$129,375.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [86638](#) **Health** -Amend a Resolution which authorized the County of Westchester to enter into a Memorandum of Agreement with Mercy College, pursuant to which Mercy College would participate as a coalition partner in a COVID-19 - related health promotion program for the period from July 1, 2021 through June 30, 2023, for a total amount not-to-exceed \$461,967, by changing the not-to-exceed amount from \$461,967 to \$527,247, an increase of \$65,280, to correct a calculation error in the original amount.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [84983](#) **Labs and Research** -Enter into agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in an amount not to exceed \$102,108 for the Department of Laboratories and Research to participate in the Aid to Crime Labs-Toxicology Program for the period from July 1, 2021 through June 30, 2022.

A. Milovanovic

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [86952](#) **College** -Enter into a license agreement with David Bessler VMD PLLC, d/b/a The Veterinary Emergency Group, for the College's use of certain premises located at 193 Tarrytown Road, White Plains, New York, to enable the College to provide its Veterinary Technology Program, for the period from September 1, 2021 through December 31, 2023, in an amount not to exceed \$60,000.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [86978](#) **College** -Extend an agreement with Thompson & Bender LLC, for the provision of full-service advertising services for Westchester Community College for an additional two months for a new expiration date of October 31, 2021, and the contract shall be increased by \$5,000 for each of the two additional months resulting in a total increase of \$10,000, for a new contract total not to exceed amount of \$180,000.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [86643](#) **Parks** -Enter into a license agreement with Little Leaf Nursery LLC, 24 Crossbar Road, Hastings-On-Hudson, NY, to use a portion of the Lenoir Preserve, including portion of the nature center for the purpose of operating one (1) pre-school classroom for the period of September 1, 2021 through December 31, 2026; and that for the privilege of using a portion of the Lenoir Preserve, Little Leaf shall pay to the County an annual license fee of \$14,500; and in addition to the above license fees, for the exclusive use of restrooms, Little Leaf shall also reimburse the County, as an additional license fee, the actual cost of the rental and maintenance of portable toilets required for the operation of the pre-school classroom.

K. O'Connor

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [86670](#) **DPW/Transportation** -Contract No. 21-514 for Boiler Replacement and Associated Work, Vernon Plaza Family Center, 17 South Second Avenue, Mount Vernon, New York awarded to low bidder, Sun-Dance Energy Contractors Inc. d/b/a Markley Mechanical, 424 Central Avenue, Peekskill, New York, in the amount of \$637,812.00; and approval of the following subcontractor: Naber Electric Corp., 1025 Saw Mill River Road, Yonkers, New York.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [86836](#) **DPW/Transportation** -Contract No. 21-504 between the County of Westchester and Montesano Brothers, Inc., 76 Plain Avenue, New Rochelle, New York, for Resurfacing and Related Improvements, Westchester Avenue (C.R. #71), from South Kensico Avenue to Main Street, and Westchester Avenue (C.R. #62), from 1,824 Feet East of Anderson Hill Road to Corporate Park Drive, a Total Distance of 1.63 Miles, City of White Plains, New York, approval of the following subcontractors: Jeci Corporation, (WBE), R&J Tree Service Inc. (MBE), Verde Electric Maintenance Corp., Green Mountain Pipeline Services and Safety Markings, Inc.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [86854](#) **DPW/Transportation** -Contract No. 19-514 for Low Rise Building Renovations and HVAC Improvements, 110 Dr. Martin Luther King, Jr. Boulevard, White Plains, New York awarded to low bidder, Key Construction Services, LLC, 327-329 Main Street, Poughkeepsie, New York, in the amount of \$12,629,516; and approval of the following subcontractors: Clean Air Quality Service, Inc., Hawthorne, NY; and Naber Electric Corp., Yonkers, NY.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [86855](#) **DPW/Transportation** -Contract No. 16-520 between the County of Westchester and OCS Industries, Inc., 327 Mill Street, Poughkeepsie, NY, for Performance Enhancements, New Rochelle Wastewater Treatment Plant, New Rochelle, New York approval of the following subcontractor, Concrete Cutting Company Inc., Port Chester, NY.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [86856](#) **DPW/Transportation** -Contract No. 20-534 between the County of Westchester and ELQ Industries, Inc., 567 Fifth Avenue, New Rochelle, NY, for Kemeys Cove Force Main Rehabilitation, Phase I - Interim Repair, Ossining Sanitary Sewer District, Village of Ossining, New York, approval of the listed subcontractor, En-Tech Corp., (WBE), Closter, NJ.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [86983](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** -Enter into a Lease Agreement with Ziza Associates, LLC for a period commencing upon execution and substantial completion of improvements to the leased premises, and terminating 36 months thereafter, for 3,240 square feet of space at 10 County Center Road, White Plains, New York to be used as a Veterans' Affairs Office in a total amount of \$422,890, under the listed terms and conditions. (Lease Agreement No. 21-931).

H. Greechan  
C. Steers

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [86688](#) **DEF** -Authority to Advertise Contract No. EF-2107, for Boiler Maintenance and Repairs at Peekskill, Port Chester & Yonkers Joint Water Resource Recovery Facilities, Westchester County, New York.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [86766](#) **DEF** -Solicit Bids by Public Advertisement for Contract No. EF-2105, Cleaning of Sludge Storage Tank(s) and Digester(s) Yonkers Joint Water Resource Recovery Facility Located at 1 Fernbrook St., City of Yonkers, Westchester County, New York.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

23. [86970](#) **DEF** -Change Order No.1 for Contract No. EF-1707, between the County of Westchester and ThermoDynamics Corp., 8 John Walsh Blvd, Suite #401, Peekskill, NY for Boiler Maintenance and Repairs at three (3) Water Resource Recovery Facilities (Peekskill, Port Chester & Yonkers), Westchester County, NY, in the amount of \$85,000 for the unanticipated repair and maintenance work beyond what was originally estimated.

V. Kopicki

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated:08/26/2021