



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, July 22, 2021

11:30 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. George Latimer, Mr. Benjamin Boykin, and Mr. Lawrence C. Soule

Attendees:

County Executive (Intergovernmental Affairs)	Kyle McIntyre
Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Acting Secretary BAC	Valerie Rodriguez
A&C Intern	Nicolas Dispenza

Mr. Latimer presided.

Mr. Latimer said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Rodriguez confirmed she had done so.

Mr. Latimer said, "I understand the Budget Director wishes to make a motion."

Mr. Soule said, "It should be noted that Item #8 Onbase ID 86355 is being withdrawn by the Department of Health as there were some clerical errors in that resolution and budget box. In place of the withdrawn item I move to add item 16, Onbase ID 86475 Authority for the County of Westchester to enter into a Memorandum of Agreement with Mercy College, pursuant to which Mercy College will participate as a coalition partner in a COVID-19 - related health promotion program for the period from 7/1/21 - 6/30/23, for a total amount not-to-exceed \$461,967, payable pursuant to an approved budget."

Mr. Boykin seconded the motion and it was unanimously approved.

Acquisition & Contract.

Minutes of the meeting 7/15/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Latimer moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [86437](#) **County Executive/Youth Bureau - 1)** Enter into an agreement with The New York and Presbyterian Hospital to accept a grant in the amount of \$110,772 to provide summer youth employment and training experiences for up to 35 eligible Westchester youth between the ages 16-24 from families with low to moderate incomes, for a term commencing on 7/13/21 - 9/30/21; and **2)** enter into an agreement with the Boys and Girls Club of Northern Westchester, Inc., to provide the aforesaid summer youth employment and training services, for a term commencing on 7/13/21 - 9/30/21, in an amount not to exceed \$15,82, payable pursuant to an approved budget.

D. Madden

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

2. [86068](#) **Information Technology** - Enter into an Agreement IT-1686 with Intergraph Corporation, d/b/a Hexagon Safety & Infrastructure, pursuant to which Intergraph will provide the County with services regarding the installation, implementation and project management of a new web-based OnCall Dispatch System, for a term of two (2) years, commencing upon the earlier date of **(i)** 10/1/21, or **(ii)** the date of the Project Kick-Off Meeting, for a total aggregate amount not-to-exceed \$856,203.24.

M. Beirne

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

3. [85941](#) **County Attorney** - Settle the lawsuit of Sire Lewis v. Westchester County, Westchester County Department of Corrections, by payment from the County of Westchester to Sire Lewis in the amount of \$30,000.

J. Nonna

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

4. [86027](#) **Emergency Services** - Enter into an agreement with HB Communications, Inc. ("HB"), pursuant to which HB will provide the County with maintenance, service, and repair for the audio/visual system at the County's Emergency Operations Center and the County's Alternate Emergency Operations Center, for an amount not-to-exceed \$98,334, payable in an amount of \$32,778 per year, for a period commencing upon execution and continuing for three (3) years thereafter, with the County having the sole option to extend the term of the agreement for up to two (2) additional one (1) year periods thereafter on the same terms and conditions as the Initial Term, except that the cost for the first option term would be \$33,434 and the cost for the second option term would be 34,437.

R. Wishnie

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

5. [86224](#) **Emergency Services** - Amend a grant agreement with the New York State Division of Homeland Security and Emergency Services ("DHSES") to accept Federal funds through the Federal Emergency Management Agency under the FY2020 Emergency Management Performance Grant COVID-19 Supplemental (EMPG-S) program to be used to assist the Department with its public health and emergency management activities supporting the prevention of, preparation for, and response to the ongoing COVID-19 public health emergency, for the period from 1/27/20 - 7/31/21, for a total amount not to exceed \$207,489, with the County contributing a 50% matching share of \$207,489 in the form of cash and in-kind services, by extending the term of the agreement through 1/26/22.

R. Wishnie

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

6. [86019](#) **Social Services** - Amend a 5/20/21 Resolution to enter into (6) agreements with six (6) agencies for the operation of the Coordinated Entry System, during the time period from 3/1/21 - 2/28/22, in the aggregate amount not to exceed \$290,194, comprised of federal funds and shelter matching funds, in order to correct the legal name of one (1) of such six (6) agencies from Volunteers of America, Inc. to Volunteers of America - Greater New York, Inc.

L. Townes

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

7. [86075](#) **Social Services - 1)** Enter into an agreement with LexisNexis Risk Solutions FL Inc., pursuant to which Lexis will provide the County with data solutions for comprehensive background screenings of applicants for, and recipients of, various social service programs, for an amount not-to-exceed \$65,700, payable at a rate of \$1,825 per month, for a period commencing 6/1/21 or such later date as may be agreed by the parties, and continuing for three (3) years thereafter with the County having the sole option to extend the term of the agreement for up to two (2) additional one (1) year periods thereafter on the same terms and conditions as the Initial Term, including the rate of \$1,825 per month for the services, which would cause the total not-to-exceed amount for each Option Term to be \$21,900, and **2)** enter into such agreements, whether subsumed within the agreement or otherwise, with Lexis 'affiliates' possibly including, but not necessarily limited to, LexisNexis Risk Solutions Inc., as may be required by LexisNexis as part of its provision of the Services (the Agreement and the Additional Agreements, collectively, being the "Overall Agreement") and that the County is to include the listed language in the various parts of the overall agreement.

L. Townes

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

8. [86355](#) **Health** - Enter into a Memorandum of Agreement with Mercy College, pursuant to which Mercy College will participate as a coalition partner in a COVID-19 - related health promotion program to provide community-based participatory approaches to reducing COVID-19 disparities and increasing patient health literacy in Westchester County, for the period from 7/1/21 - 6/30/23, for a total amount not-to-exceed \$461,252.

S. Amler

This Resolution was withdrawn by department

9. [85781](#) **Labs and Research** - Amend a "short form" agreement (Lab21-02) with Microbac Laboratories, Inc. ("Microbac"), for which Microbac agreed to provide environmental laboratory analyses of water samples, for the period from 1/1/21 - 12/31/21, by increasing the amount by \$160,000, from an amount not-to-exceed \$35,000, to a new amount not-to-exceed \$195,000, for the provision of additional services, including those related to a new contaminant monitoring and lower mercury allowance requirements.

A. Milovanovic

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

10. [85795](#) **College** - Enter into Agreement No. WCC-21-923 with the firm of DCAK-MSA Architecture and Engineering, PC, Tarrytown, for engineering and architectural services associated with the Maintenance III Roof Replacement, Phase V, Westchester Community College, Valhalla, New York, for a total compensation fee of \$25,000. Approval of DPV Consultants, Inc., NYC, as a subconsultant.

B. Miles

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

11. [86318](#) **College** - Enter into an agreement with Castle Branch, Inc. d/b/a Castle Branch for digitally collecting, verifying, tracking and reporting vaccination statuses of College faculty, staff and students at a cost not to exceed \$200,000, for the period from 8/1/21 -7/31/22.

B. Miles

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

12. [86173](#) **DPW/Transportation** - Contract No. 21-205 for Resurfacing of Various County Maintained Roads, Westchester County, New York. Award to Low Bidder, Westchester Hills Landscaping, West Harrison, in the amount of \$1,964,715.40. (6 bids)

H. Greechan

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

13. [86174](#) **DPW/Transportation** - Contract No. 17-528 with Gianfia Corp., for Replacement of Old Albany Post Road Bridge over Canopus (Sprout) Brook (BIN 1050460, PIN 8761.67), Town of Cortlandt, New York. Approval of Woodland Manor, LLC (DBE), Patterson, NY, as a subcontractor.

H. Greechan

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

14. [86175](#) **DPW/Transportation** -Contract No. 20-506-Rev., with The Landtek Group, Inc., for Memorial Field Complex Reconstruction, City of Mount Vernon, New York. Approval of Villa Construction Inc., Hawthorne, NY, as a subcontractor.

H. Greechan

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

15. [86316](#) **DPW/Transportation** - Amend Agreement No. 17-919 with DY Consulting Engineer, P.C. d/b/a DY Consultants, (MBE/DBE), for engineering services in connection with the Rehabilitation of Taxiway L between Runway 11/29 and Taxiway C (Mid-Section), Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, to provide construction phase engineering services, for a proposal fee of \$285,540, increasing the total maximum fee to \$716,825.49, with the completion date of the agreement to be extended to 12/31/23. Approval of SOR Testing Laboratories, Inc., for Geotechnical Testing Services, Cedar Grove, NJ, as a subconsultant.

H. Greechan

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

16. [86475](#) **Health** - Enter into a Memorandum of Agreement, pursuant to which Mercy College will participate as a coalition partner in a COVID-19 - related health promotion, for the period from 7/1/21 - 6/30/23, for a total amount not-to-exceed \$461,967, payable pursuant to an approved budget.

S. Amler

Mr. Latimer moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Valerie Rodriguez*, Acting Secretary

Dated: 7/22/21