



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, July 8, 2021

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Ms. Alfreda Williams

Attendees:

Commissioner of Finance	Ann Marie Berg
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Mary Beth Gose
Secretary BAC	Lisa Mrijaj
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed she had done so.

Mr. Jenkins said, "I understand that the Budget Director wishes to make two motions."

Mr. Soule said, "I move to add item 22, Onbase ID 86192, Resolution authorizing the County of Westchester to settle claims by Saw Mill Lodging LLC regarding property damage to the hotel known as the Days Inn by Wyndham Elmsford/White Plains at which the County leased the building known as Building C under a lease agreement, for use as isolation-type housing related to stopping the spread of COVID-19, by payment from the County to Saw Mill in an amount of \$75,000.00."

Ms. Williams seconded the motion and it was unanimously approved.

Mr. Soule continued, "I move to add item 23 Onbase ID 86226 Amending a Resolution authorizing the County of Westchester to amend an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators, for a term from January 1, 2019 through December 31, 2022, to add closed captioning, in order to reflect that the correct amended total amount not to exceed should be

\$315,179.43, payable pursuant to an approved budget and subject to budget appropriation."

Ms. Williams seconded the motion and it was unanimously approved.

Acquisition & Contract.

Minutes of the meeting 7/1/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [**86139**](#) **County Executive/Office for Women** -Enter into a grant agreement with the New York State Office for the Prevention of Domestic Violence ("OPDV"), to accept a grant awarded to the County by OPDV, for an amount not to exceed \$54,054, which are Federal pass-through funds in connection with the Safe Housing Options Grant Program to enhance survivor-centered housing services for survivors of domestic violence throughout Westchester, to commence on 7/1/21 - 9/30/22.

R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [**85939**](#) **Information Technology** -Pursuant to Section 3(a) (xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Moving Pictures, LLC.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [**85940**](#) **Information Technology** -Amend Agreement No. IT-1660 with Moving Pictures to which Moving Pictures agreed to provide the crew and equipment setup necessary for live streaming the County Executive's press events, for a term commencing on 5/31/20 - 12/31/21, for an amount not-to-exceed \$195,000, by increasing amount by \$20,000, for a new amount not-to-exceed \$215,000.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [85716](#) **Social Services** -Amend an agreement with D. Gore Consulting, LLC, pursuant to which Mr. Gore agreed to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System ("HMIS"), for an amount not-to-exceed \$392,200, based upon a cost of \$10,700 per month, plus an additional amount for miscellaneous additional work, if needed, up to \$7,000, for the period from 8/1/18 - 7/31/21, with the County having the sole option to extend the term of the agreement for one (1) additional one (1) year period on the same terms and conditions and in order to, **1)** extend the term of the agreement from 8/1/18 - 7/31/22, and **2)** increase the amount by \$131,400, based upon a cost of \$10,700 per month, plus an additional amount for miscellaneous additional work, if needed, up to \$3,000, to a new amount not-to-exceed \$523,600, to pay for services rendered during the extended term.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [85717](#) **Social Services / Information Technology** -Extend an agreement with Eccovia, Inc., for which Eccovia was to provide software-as-a-service, and related professional implementation services, for the operation of the County's 'Homeless Management Information System', for an amount not-to-exceed \$302,824.68, payable pursuant to an approved budget, for the period from 8/1/18 - 7/31/21, with the County having the sole option to extend the term for up to two (2) additional one (1) year terms thereafter, on the same terms and conditions as the initial term of the agreement, except that Eccovia would provide the Services for an amount not-to-exceed \$108,310.48 for the second Option Term, and for an amount not-to-exceed \$112,244.32 for the third Option Term, and amend the agreement by, **1)** extending the term thereof by one (1) year, to a new termination date of 7/31/22; **2)** increasing the amount by \$108,310.48, to a new total not-to-exceed amount of \$411,135.16, to pay for the Services during the second Option Term; and **3)** reflecting the fact that the County will have one (1) remaining one (1) year option under the agreement.

L. Townes

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [85718](#) **Social Services / Information Technology** -Enter into an agreement with Eccovia, Inc., pursuant to which Eccovia will modify its software if, when, and as instructed by the County in order to meet the evolving needs of the County for its 'Homeless Management Information System', for the period from 8/1/21 - 7/31/22, for an amount not-to-exceed \$20,000, payable at an hourly rate.

L. Townes
M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [85724](#) **Social Services** -Enter into a subaward agreement HUD Grant Number NY1237D2T042002 with Caring for the Homeless Of Peekskill Inc., pursuant to which CHOP will be subawarded \$623,071 from the funds to be made available to the County under a renewal grant agreement with the United States Department of Housing and Urban Development ("HUD"), for funds to pay for work and services involving the County's Continuum of Care and housing and services for victims of domestic violence, for a term from 8/1/21 - 7/31/22, under the listed terms and conditions.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [85758](#) **Social Services** -Enter into an agreement with Westhab, Inc., in the amount of \$920,017, pursuant to which Westhab, Inc., will implement the Rapid Rehousing Program called "New Start" to provide a 24-month rent subsidy as well as other services to homeless participants who are employable, employed, or will have other income sources high enough to pay their own rent, for the period from 9/1/21 - 8/31/22.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [85759](#) **Social Services** -Enter into five (5) separate agreements with **(i)** Caring for the Homeless of Peekskill Inc., **(ii)** Family Service Society of Yonkers, **(iii)** Lifting Up Westchester, Inc., **(iv)** The Guidance Center of Westchester, Inc., and **(v)** Westhab, Inc., in the total aggregate amount not to exceed \$3,201,701 in federal funds, under the "Turning Point" program (Grant No. NY0988L2T042006), in accordance with the Multiple Project Renewal Grant Agreement with the United States Department of Housing and Urban Development ("HUD"), under the HUD's 2020 Continuum of Care (CoC) program, to provide a total of 114 units of scattered-site permanent housing units and mobile support services to 103 chronically homeless individuals and 11 chronically homeless families, commencing on 8/1/21 - 7/31/22.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [85766](#) **Social Services** -Enter into twelve (12) agreements to provide summer youth employment programs for economically disadvantaged youth, pursuant to the Temporary Assistance to Needy Families (TANF) 2021 Summer Youth Employment Program, for the period from 5/1/21 - 9/30/21, for an aggregate not-to-exceed amount of \$732,301.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [85768](#) **Social Services** -Amend agreement with Caring for the Homeless Of Peekskill Inc., pursuant to which it was to provide an emergency housing assistance program for victims of domestic violence that was to include the provision and operation of six (6) two-bedroom emergency housing units and the provision of related housing services, with the first option term, from 8/1/21 - 7/31/22; and amend the agreement by, **1)** extending the term thereof by one (1) year, to a new termination date of 7/31/22; **2)** increasing the amount by \$245,766, to a new total not-to-exceed amount of \$422,555, to pay for the services during the first Option Term; and **3)** reflecting the fact that the County will have three (3) remaining one (1) year option under the agreement.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [86079](#) **Social Services** -Amend a Memorandum of Understanding “(MOU)” to accept a grant from the Redlich Horwitz Foundation in the sum of \$258,913, to increase the use of family-based placements (including kinship foster homes), particularly therapeutic foster homes in order to reduce the use of congregate foster care in Westchester County, for the term 5/1/18 - 4/30/21, in order to extend the MOU for an additional six months to a revised term 5/1/18 - 10/31/21.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [86089](#) **Health / Finance** -Apply to the Center for Medicare and Medicaid Services (“CMS”) for enrollment to be a Medicare Provider the County is authorized to attest, by letter, to be legally and financially responsible in the event that there is any outstanding debt owed to CMS.

S. Amler
A. Berg

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [85734](#) **District Attorney** -Enter into an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services to accept a grant in an amount not to exceed \$425,255 in State funds to operate the Gun Involved Violence Elimination Program, which will assist in reducing gun violence in the County, for the program period 7/1/21 - 6/30/22, pursuant to an approved budget and that pursuant to the terms of the agreement, the County shall be required to contribute an amount not-to-exceed \$631,766 in County matching funds toward the cost of the Program.

M. Rocah

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [85739](#) **DPW/Transportation** -Contract No. 15-510 with Montesano Brothers, Inc., for Roadway Rehabilitation, Bronx River Parkway, From New York City Line to the Cross County Parkway, A Distance of 2.1 Miles, Cities of Mount Vernon and Yonkers, New York. Acceptance of completed work and approval of Final Contract Amount of \$9,393,487.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [85744](#) **DPW/Transportation** -Extend the term of Contract No. 18-217 with Enecon Northeast Applied Polymers Systems, Inc., to provide Countywide Coating Installation and Repairs, Various Locations, Westchester County, New York and extend the termination date of the agreement from 12/31/21 to 12/31/23; and 2) increase the amount by \$1,421,914, from an amount of \$3,318,755, to a new amount not to exceed \$4,740,669.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [85985](#) **DPW/Transportation** -Contract No. 21-914 with Mott MacDonald NY, Inc., for Rehabilitation of Central Westchester Parkway, C.R. #150, City of White Plains and Town of North Castle, New York. Approval of Langan Engineering and Environmental Services, Inc., Tampa, FL, as a subconsultant.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [86044](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** -Enter into Lease Agreement No. 21-923 with CVR Associates, Inc., at 2309 S. MacDill Avenue, Suite 200, Tampa, Florida 33629, for the lease of approximately 9,282 square feet of space located on the first floor of the County building at 112 East Post Road, White Plains for the operation of the Section 8 Housing Choice Voucher Services Program, for a term of five (5) years, commencing on 7/1/21 - 6/30/26, for a total amount of \$1,621,840.46, in accordance with the listed terms and conditions.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [86064](#) **DPW/Transportation** -Contract No. 16-529 with AWE Incorporated for the Main House Renovation, Lasdon Park, Arboretum and Veterans Memorial, Somers, New York. Approval of A.C.T. Abatement Corp., (MBE), Passaic, NJ, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [86065](#) **DPW/Transportation** -Contract No. 20-508 with MPCC Corp., for Various Paving and Drainage Improvements, South County Trailway, Barney Street, Yonkers to Main Street, Elmsford, Westchester County, New York. Approval of United Pavement Markings, Inc., College Point, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [86070](#) **DPW/Transportation** -Contract No. 17-505 for Infrastructure Improvements, V.E. Macy Park, Village of Ardsley, New York. Award to Low Bidder, Peter J. Landi Inc., Hawthorne, in the amount of \$1,845,460. (6 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [86226](#) **Board of Legislators** -Amend an agreement with Granicus, LLC to provide hardware and software to stream meetings for the Board of Legislators, for a term of 1/1/19 - 12/31/22, to add closed captioning, in order to reflect that the correct amended total amount not to exceed should be \$315,179.43, payable pursuant to an approved budget and subject to budget appropriation.

B. Boykin

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [86192](#) **County Attorney** -To settle claims by Saw Mill Lodging LLC regarding property damage to the hotel known as the Days Inn by Wyndham Elmsford/White Plains, at which the County leased the building known as Building C under a lease agreement, for use as isolation-type housing related to stopping the spread of COVID-19, by payment from the County to Saw Mill in an amount of \$75,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mrijaj*, Secretary

Dated: 07/08/2021