

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, MAY 27, 2021 @ 11:00 A.M.**

Deputy County Executive  
Vice Chair, Board of Legislators  
Budget Director  
Commissioner of Finance  
Associate Chief Deputy County Attorney  
Board of Legislators  
Board of Legislators  
Board of Legislators  
Budget  
Secretary BAC  
Assistant Secretary

Ken Jenkins  
Alfreda Williams  
Larry Soule  
AnnMarie Berg  
Tami Altschiller  
Greg Casciato  
Lisa Hochman  
Mary Beth Gose  
Jaevon Boxhill  
Lisa Mrijaj  
Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, "For the record, this meeting is being conducted in accordance with Governor Cuomo's Executive Order 202.1 as extended."**

**Mr. Jenkins continued, "I understand the Budget Director wishes to make two motions."**

**Mr. Soule said, "I move to add item 32 (Onbase ID 85318) Resolution to exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi the procurement of an agreement with ACT Now Limousine Services, Inc. to provide For Hire Car Services within the City of Peekskill and specific outlying areas to supplement Westchester County's ParaTransit service, for a term from June 1, 2021 through May 31, 2022, for an amount not to exceed \$320,000.00 payable pursuant to specified rates and subject to budget appropriations."**

**Ms. Williams seconded the motion and it was unanimously approved.**

**Mr. Soule said, "I move to add item 33 (Onbase ID 85319) Resolution authorizing the County of Westchester to enter into an agreement with ACT Now Limousine Services, Inc. to provide For Hire Car Services within the City of Peekskill and specific outlying areas to supplement Westchester County's ParaTransit service for a term from June 1, 2021 through May 31, 2022, for an amount not to exceed \$320,000.00 payable pursuant to specified rates and subject to budget appropriations."**

**Ms. Williams seconded the motion and it was unanimously approved.**

**Acquisition & Contract.** Minutes of the meeting 5/20/21 and the SEQR Review for agenda items.

L. Mrijaj

**Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (84862) **Finance** – Enter into an agreement with Marsh & McLennan Agency, LLC (“MMA”) for the provision of consulting services to the Westchester County Deferred Compensation Board in connection with the operation and administration of the County’s Deferred Compensation Plan, for a term commencing 7/1/21 – 6/30/26, with the County having the sole option to renew the agreement for up to two, one-year renewal periods; and for the services to be rendered, the County shall pay MMA an amount not to exceed \$47,500 per annum plus a one-time \$25,000 administrative fee for services related to the administration of a request for proposals, for a total amount is not to exceed \$262,500.

A. Berg

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

2. (85232) **Board of Elections** – Enter into an agreement with the Larchmont Avenue Church to utilize polling sites in 2021 which provides as follows:  
“The County also agrees to indemnify and hold harmless Larchmont Avenue Church, its Trustees, Session or assigns against judgments, fines, amounts paid in settlement and reasonable expenses, attorney’s fees, as a result of any action or proceeding, whether civil or criminal arising from any bodily injury, property damage, or any other liability whatsoever caused by, related to, or in any way connected with County’s use of Larchmont Avenue Church property.”

LaFayette/Colety

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

3. (84929) **County Attorney/Risk Management** – Renew an agreement for “All Risk” Property/ Boiler & Machinery Insurance from the New York Municipal Insurance Reciprocal (“NYMIR”) for Hangars “D” & “E” at the Westchester County Airport, and the cost of the insurance package for the period 6/1/21 – 6/1/22 shall not exceed \$99,845.93, under the listed terms and conditions.

J. Nonna

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

4. (85138) **County Attorney** – Enter into **1)** a grant agreement with New York State Office of Indigent Legal Services for Distribution #6 (Contract No. C600055) for the receipt of \$2,793,498 to improve the quality of mandated indigent legal services, for the period 1/1/16 – 12/31/18; and **2)** enter into an agreement with The Legal Aid Society of Westchester to implement the County work plan under the Grant from the New York State Office of Indigent Legal Services, in an amount not to exceed \$2,793,498 for the period of 1/1/16 – 12/31/18.

J. Nonna

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

5. (85140) **County Attorney** – Enter into **1)** a grant agreement with New York State Office of Indigent Legal Services for Distribution #7 (Contract No. C700055) for the receipt of \$2,793,498 to improve the quality of mandated indigent legal services, for the period 1/1/17 – 12/31/19; and **2)** enter into an agreement with The Legal Aid Society of Westchester to implement the County work plan under the Grant from the New York State Office of Indigent Legal Services in an amount not to exceed \$2,793,498, for the period of 1/1/17 – 12/31/19.

J. Nonna

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

6. (84786) **Emergency Services** - Amend a grant agreement with the New York State Division of Homeland Security and Emergency Services, to accept grant funds in the amount of \$132,000 to be used to purchase HazMat field detection and classification equipment and to train appropriate personnel in the proper use of the equipment, in accordance with the FY 2018 Hazardous Materials Grant Program, for the period commencing 10/1/19 – 8/31/21, by extending the term of the agreement through 8/31/22.

R. Wishnie

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

7. (84276) **Social Services** - Solicit bids by public advertisement for: Transportation Services for Homeless Pre-School and School-Aged Children, for the Regular School Year Summer School, and School-Related Extracurricular Activities Year-Round, for a period of two (2) year, commencing 9/1/21 – 8/31/23.

L. Townes

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

8. (85042) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Child Care Council of Westchester, Inc.
- L. Townes
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
9. (85043) **Social Services** - Enter into agreement with the Child Care Council of Westchester, Inc., to provide the services of a Subsidy Support Specialist who will help to identify and assist eligible families with successful navigation through the Child Care Subsidy System, for the period from 1/1/21 – 12/31/21, in an amount not to exceed \$70,245.
- L. Townes
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
10. (85101) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Katherine Bailey, LCSW to, provide crisis intervention and employee wellness for Department of Social Services employees as a result of the Covid–19 pandemic, for the term 1/1/21 – 12/31/21.
- L. Townes
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
11. (85095) **Social Services** - Enter into an agreement with Katherine Bailey, LCSW to provide crisis intervention and employee wellness for Department of Social Services employees as a result of the Covid–19 pandemic for the term 1/1/21 – 12/31/21, in an amount not to exceed \$74,700.
- L. Townes
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
12. (84886) **Social Services** – Amend an agreement with Legal Services of the Hudson Valley to operate an Eviction Prevention Legal Services Program to provide access to eviction prevention legal services for at-risk low-income Westchester County individuals or families, and victims of domestic violence, facing eviction and loss of permanent housing in Yonkers City Court, Mount Vernon City Court, White Plains City Court, Peekskill City Court, the Village of Ossining Justice Courts and other Westchester eviction courts from 1/1/21 – 12/31/21 in an amount not-to-exceed \$1,105,680 by increasing the not-to-exceed amount by \$13,240 for a new total not-to-exceed of \$1,118,920.
- L. Townes
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

13. (84697) **Health** - Enter into an agreement with Health Research, Inc., to accept funding for the Public Health Emergency Preparedness Program Grant, for the period from 7/1/21 – 6/30/22, in the amount not to exceed \$1,467,809, under the listed terms and conditions.

S. Amler

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

14. (84733) **College** - Enter into an affiliation agreement with the Wartburg Home of the Evangelical Lutheran Church for Certified Nurse Aides and Home Health Aides, for a term commencing 7/1/21 and continuing in full force and effect unless terminated by either party upon written notice, in accordance with the listed terms and conditions.

B. Miles

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

15. (84668) **Parks** - Enter into license agreements with the individuals listed for the use of designated County housing units at the rates specified, license to be offered for a period from 6/1/21 – 5/31/26.

K. O'Connor

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

16. (85237) **Planning** – Enter into a grant agreement with the NYS Office of Temporary and Disability Assistance to accept grant funds in a not-to-exceed amount of \$2,275,437.17 for the Emergency Rental Assistance Program from 1/1/21 – 9/30/22, under the listed terms and conditions.

N. Drummond

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

17. (85271) **Planning** – Enter into agreements with the ten listed nonprofit organizations in order to provide an Emergency Rental Assistance Program in Westchester County to increase the submission of applications by tenants with rental arrears to prevent evictions from 6/1/21 – 9/30/22 in a total amount of \$1,600,000.

N. Drummond

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

18. (85083) **DPW/Transportation** - Enter into a zero cost non-disclosure agreement with New Flyer Incorporated related to the procurement of transit buses, for a term of five (5) years commencing upon execution.  
(Agreement No. DOTCAP 02-21)  
H. Greechan  
**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
19. (85025) **DPW/Transportation** – Contract No. WCA 21004, for Glycol Removal and Transport, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Advertise for bids.  
H. Greechan  
**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
20. (84644) **DPW/Transportation** – Contract No. 15-545 with Mace Contracting Corp. (MBE), for Hurricane Sandy Rehabilitation – Phase III, Sump Pump and Below-Grade Unit Process Power, Instrumentation and Control Replacement, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Completed work and Final Contract Amount of \$6,460,679.  
H. Greechan  
**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
21. (84654) **DPW/Transportation** - Contract No.10-508 with Laura Li Industries, LLC (WBE), for Rehabilitation of Access Ramp at Elm Street, Over Bronx River, Village of Tuckahoe, New York. Completed work and Final Contract Amount of \$1,765,297.  
H. Greechan  
**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
22. (84730) **DPW/Transportation** - Authority to **1)** renew Contract No. 18-205 with American Petroleum Equipment & Construction Company, Inc., 63 Orange Avenue, Walden, New York 12586, to provide Environmental Remediation for Petroleum Based Products, Various County Facilities, Westchester County, New York and extend the termination date of the agreement from 9/30/21 **to** 9/30/23; and **2)** increase the amount by \$311,450, from an amount of \$467,175, to a new amount not to exceed \$778,625.  
H. Greechan  
**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

23. (84976) **DPW/Transportation** - Contract No. 17-529 for Pumping Station Rehabilitation, Crotonville Pumping Station, Ossining Sanitary Sewer District, Ossining, New York. Advertise for bids.
- H. Greechan
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
24. (84977) **DPW/Transportation** - Contract No. 18-515 for a Roof Replacement Program, Mamaroneck Water Resource Recovery Facility, Peekskill Water Resource Recovery Facility, Mamaroneck and Peekskill, New York. Advertise for bids.
- H. Greechan
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
25. (84978) **DPW/Transportation** - Contract No. 21-507 for a Roof Replacement Program, Yonkers Joint Water Resource Recovery Facility, Yonkers, New York. Advertise for bids.
- H. Greechan
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
26. (84979) **DPW/Transportation** - Contract No. 21-515, for Door Replacement, Volunteers of America Shelter, 25 Operations Drive, Valhalla, New York. Advertise for bids.
- H. Greechan
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
27. (84989) **DPW/Transportation** - Amend Agreement No. 19-900 with Graf & Lewent Architects, LLP, for architectural and engineering services in connection with the Low Rise Building Renovations and HVAC Improvements, 110 Dr. Martin Luther King, Jr. Boulevard, White Plains, New York, to provide additional design and construction administration services, for a fee of \$2,605,000, increasing the total maximum fee to \$3,420,000. Approved the three (3) listed subconsultants.
- H. Greechan
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**
28. (85022) **DPW/Transportation** - Contract No. 21-509 for Fencing and Other Site Improvements, Hilltop Hanover Farm, Town of Yorktown, New York. Advertise for bids.
- H. Greechan
- Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

29. (85084) **DPW/Transportation** - Contract No. 21-205 for Resurfacing of Various County Maintained Roads, Westchester County, New York. Advertise for bids.

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

30. (85148) **DPW/Transportation** - Contract No. 21-512 for COVID-19 Mitigation Measures, Ice Casino, Playland Park, Rye, New York. Awarded to Sole Bidder, Mace Contracting Corporation (MBE), New Rochelle, in the amount of \$293,000. (1 bid)

H. Greechan

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

31. (84553) **DEF** - Extend the term of Contract No. EF-1907 with ELQ Industries, Inc., until 12/31/21, to complete miscellaneous additional work items, site restoration and punch list items, at no additional cost.

V. Kopicki

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

32. (85318) **DPW/Transportation** - Exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)xxi the procurement of an agreement with ACT Now Limousine Services, Inc. to provide For Hire Car Services within the City of Peekskill and specific outlying areas to supplement Westchester County's ParaTransit service, for a term from June 1, 2021 through May 31, 2022, for an amount not to exceed \$320,000.00 payable pursuant to specified rates and subject to budget appropriations.

Greechan/Latiner

**Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.**

33. (85319) **DPW/Transportation** - Enter into an agreement with ACT Now Limousine Services, Inc. to provide For Hire Car Services within the City of Peekskill and specific outlying areas to supplement Westchester County's ParaTransit service for a term from June 1, 2021 through May 31, 2022, for an amount not to exceed \$320,000.00 payable pursuant to specified rates and subject to budget appropriations.

Greechan/Latiner

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mrijaj*, Secretary

Dated: 5/27/2021