

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, MARCH 18, 2021 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Deputy Budget Director
Commissioner of Finance
Associate Chief Deputy County Attorney
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary

Ken Jenkins
Benjamin Boykin
Gideon Grande
AnnMarie Berg
Tami Altschiller
Greg Casciato
Mary Beth Gose
Lisa Mrijaj
Valerie Rodriguez

Mr. Jenkins presided.

Mr. Jenkins said, "For the record, this meeting is being conducted in accordance with Governor Cuomo's Executive Order 202.1 as extended."

Acquisition & Contract. Minutes of the meeting 3/11/21 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (82699) **County Executive** - Enter into an agreement with ArtsWestchester, Inc., (formerly Westchester Arts Council, Inc.) to manage and provide the County's cultural services, including the Art\$W Challenge matching program, manage a countywide arts-in-education program, provide marketing and information services informing County residents and visitors of the numerous arts opportunities available throughout the County, make free and low-cost space available at the Arts Exchange Building, and develop and implement countywide cultural initiatives, for a term commencing 1/1/21 – 12/31/21, for an amount not to exceed \$1,951,719.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (83096) **County Executive** – Enter into an agreement with Westchester Library System to provide education and support in the areas of consumer health, job search and related digital skills as well as interlibrary loan and delivery services for Westchester County residents, for a term commencing 1/1/21 – 12/31/21, for an amount not to exceed \$1,050,600.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (83144) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Brezler, LLC.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (83141) **County Executive** - Enter into an agreement with Brezler, LLC to assist the County in creating a renewable industry desk, accessing the available funding from the New York State Energy Research and Development Authority, engaging with construction/maritime industry/wind generation firms for hiring of local talent, and producing educational benefits/career pathways for local students into renewables, for a term from 1/1/21 – 12/31/21, for an amount not to exceed \$72,000, payable at the rate of \$75.00 per hour.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (83434) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Co-Communications, Inc.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (83433) **County Executive** - Enter into an agreement with Co-Communications, Inc., to implement additional recommendations from BJH Advisors pertaining to business attraction and attracting new residents, for a term from 1/1/21 – 12/31/21, for an amount not to exceed \$763,500.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (82841) **CE/Office for Women** - Enter into an agreement with El Centro Hispano, Inc., pursuant to which El Centro Hispano will provide computer classes for Hispanic senior citizens and other adults, as well as assist the Hispanic community with COVID-19 vaccine registration and help navigate the online system, for an amount not to exceed \$43,494, for a term commencing 1/1/21 – 12/31/21.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (82842) **CE/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Hope's Door, Inc.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (82843) **CE/Office for Women** - Enter into an agreement with Hope's Door, Inc., for a term commencing on 1/1/21 – 12/31/21, for an amount not to exceed \$77,609, pursuant to which Hope's Door will provide the following services: **1)** work with schools and communities throughout Westchester to facilitate classroom workshops, community awareness events, an annual teen symposium, and "STAR," a peer leadership program that promotes healthy relationships based on equality, respect and trust, and **2)** provide case management services for non-residential domestic violence programs.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (82845) **CE/Office for Women** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Legal Services of the Hudson Valley.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (82846) **CE/Office for Women** - Enter into an agreement with Legal Services of the Hudson Valley ("LSHV") to provide free comprehensive civil legal services to the indigent as well as legal assistance to low-income immigrants at the County's Mt. Vernon District Office, for a term from 1/1/21 – 12/31/21, for an amount not to exceed \$396,521.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (82848) **CE/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Make the Road New York.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (82849) **CE/Office for Women** - Enter into an agreement with Make the Road New York ("MRNY"), to provide free legal services for immigrants, for an amount not to exceed \$200,978, for a term commencing on 1/1/21 – 12/31/21.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (83004) **CE/Office for Women** - Enter into an agreement with Legal Services of the Hudson Valley, to provide civil legal services to poor and low-income Westchester County residents in Peekskill and New Rochelle, for a term from 1/1/21 – 12/31/21, for an amount not to exceed \$170,454.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (83005) **CE/Office for Women** - Enter into an agreement with Pace University, acting by and through its Elisabeth Haub School of Law's Pace Women's Justice Center ("Pace"), pursuant to which Pace will provide civil legal services for low-income victims of domestic violence who reside in New Rochelle or fall within the catchment area served by the New Rochelle Family Court, for a term commencing on 1/1/21 – 12/31/21, for an amount not to exceed \$70,550.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (83007) **CE/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with My Sisters' Place, Inc.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (83009) **CE/Office for Women** - Enter into an agreement with My Sisters' Place, Inc., to provide legal services as well as crisis intervention and individual counseling for victims of domestic violence at the County's Mount Vernon District Office, which is a more convenient location for those living in southern Westchester County, for a term from 1/1/21 – 12/31/21, for an amount not to exceed \$147,725, under the listed terms and conditions.

Latimer/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (82829) **Social Services** - Enter into an agreement with Family Services of Westchester, Inc., to provide Intensive Home-Based Family Preservation Services to families with children at risk of foster care placement, for the period, from 1/1/21 – 12/31/21, for an amount not to exceed \$460,080.

L. Townes

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (83118) **Social Services** - Amend a grant agreement with the New York State Office of Children and Family Services ("OCFS"), to accept a grant in the amount of \$43,350, pursuant to OCFS' Safe Harbour: NY program, for the term 1/1/20 – 12/31/20, and amend agreements with: **(1)** Children's Village, Inc., for the provision of a wraparound program of pro-social, peer mentorship, transportation and youth leadership opportunities, in the amount of \$26,780; **(2)** International Organization for Adolescents ("IOFA") in the amount of \$5,000, for the provision of Safe Harbour retreats ; and **(3)** Westchester Jewish Community Services, Inc. (Dr. Carol Chu), in the amount of \$4,465, for the provision of clinical consultations regarding youth who have experienced trauma, by extending the terms of all three (3) agreements for an additional month, from 1/1/21 – 1/31/21 at no additional cost to the County, under the listed terms and conditions.

L. Townes

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (83249) **Social Services** - Amend an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP"), for which WestCOP was to operate housing that was to be provided by the County for the purpose of general isolation housing related to COVID-19, for the period from 4/1/20 – 3/31/21, for a total amount not to exceed \$1,501,478.08, by, **1)** extended its term by three (3) additional months, through 6/30/21; **2)** increased the amount by \$332,192, to a new total not to exceed amount of \$1,833,670.08, in order to pay for services during the three-month extension, and **3)** modified its budget in order to allocate the additional funds.

L. Townes

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (83250) **Social Services** - Amend the agreement with Saw Mill Lodging LLC, pursuant to which the County leased one (1) building, known as Building C, consisting of thirty-nine (39) rooms, at the hotel known as the Days Inn by Wyndham Elmsford/White Plains, located at 25 Valley Avenue in Elmsford, which is to be used for the purpose of general isolation housing related to COVID-19, for a total rental cost of \$907,500, for the period from 4/1/20 – 3/31/21, by, **1)** extended the term by three (3) months, through 6/30/21; and **2)** increased the total authorized rental costs by \$232,500, to a total cost of \$1,140,000, to provide for the rental payments for the extended term, with said rent being payable at a rate of \$77,500 per month.

L. Townes

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (82965) **Senior Programs** – Enter into an agreement with the New York State Office for the Aging, to accept a grant in the amount of \$1,575,319 to provide various services for the elderly under the Community Services for the Elderly Act Program (“CSE”), for the program period 4/1/21 – 3/31/22.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (82967) **Senior Programs** – Enter into an agreement with the New York State Office for the Aging, to accept a grant in an amount not to exceed \$2,517,305 to provide case management, homemaker, housekeeper, consumer directed homecare, in-home contact and support, social adult day services, and personal emergency response system services to frail, homebound seniors who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, for the program period 4/1/21 – 3/31/22.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (82971) **Senior Programs** – Enter into a grant agreement with the New York State Office for the Aging in an amount not to exceed \$951,658 in Unmet Need State funds for the purpose of addressing unmet needs, specifically to fund eligible support services for individuals reported to NYSOFA by the Area Agency on Aging, for the period commencing on 4/1/21 – 3/31/22.

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (83388) **Health** – Amend a contract with Health Research, Inc. (“HRI”) to accept funding for both the Coronavirus (COVID-19) Emergency Response Activities Program grant and the COVID-19 contact tracing program grant, for the period from 3/5/20 – 5/7/21, for the revised total amount not to exceed \$2,063,269, in order to extend the termination date from 5/7/21 – 12/31/21.

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (82988) **Parks** – Enter into a License Agreement with the Town of North Castle, 15 Bedford Road, Armonk, for the continued use of vacant land known as several parcels of Sheet 28, Bronx River Parkway, commencing 4/1/21 – 3/31/22, for a license fee of \$34,974.

K. O’Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

27. (83425) **Parks** – Amend the permit agreement with the State of New York, acting by and through the Commissioner of General Services, (the fifth amendment dated 2/20/21) to utilize the Westchester County Center to construct and operate a temporary emergency facility for purposes related to responding to the COVID-19 public health disaster emergency, to extend the term of the permit agreement through 9/30/21, with the option to renew through 3/31/22 upon 15 days’ prior written notice and mutual agreement of the parties.

K. O’Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

28. (82442) **DPW/Transportation** – Obtain a proposal and to negotiate a fee with SLR Engineering, Landscape Architecture and Land Surveying, P.C., 231 Main Street, Suite 102, New Paltz, New York 12561, for engineering services for Living Shoreline Restoration, Edith G. Read Wildlife Sanctuary, Rye, New York. (Agreement No. 21-910)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

29. (83159) **DPW/Transportation – 1)** Consent to the assignment of Agreement No. 18-917 dated 3/22/19, and as subsequently amended, for engineering services associated with the Rehabilitation of Bronx River Parkway and Two Bridges, Cities of Mount Vernon and Yonkers, New York, **from** Louis Berger U.S., Inc. **to** WSP USA Inc. (“Consultant”), 500 Summit Lake Drive, Suite 450, Valhalla, New York 10595, effective as of the date of execution of the assignment; and that as a condition for the granting of the County’s consent to this assignment, the consultant will comply with all contract provisions; and **2)** that the existing agreement, between the County

and the consultant, be amended to provide for engineering services in connection with the Rehabilitation of Bronx River Parkway and Two Bridges, Cities of Mount Vernon and Yonkers, New York, with the consultant to provide additional construction administration services associated with this project and that for the additional services rendered, the consultant shall be paid a fee of \$199,798.46, increasing the total maximum fee to \$2,099,798.46.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

30. (83186) **DPW/Transportation** – Contract No. 20-503 for Rehabilitation of Taxiway L, Between Runway 11/29 and Taxiway C, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

31. (83525) **Planning** - Default MIGI Asset Acquisition LLC, in connection with Contract Nos. 16-71, 16-83, and Declaration of Restrictive Covenants for an Affordable AFFH Development Project to be constructed at 98 Washington Avenue, Pleasantville, New York, and to take any and all actions necessary to exercise the County's options thereunder.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Lisa Mríaj*, Secretary

Dated: 3/18/2021