

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, DECEMBER 12, 2019 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Assistant Chief Deputy County Attorney
Deputy Commissioner of Finance
Budget
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Ken Jenkins
Benjamin Boykin
Larry Soule
Tami Altschiller
Dennis Kelly
Pat Haggerty
Jaevon Boxhill
Greg Casciato
Lisa Hochman
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed that she had done so.

Mr. Jenkins said, "The floor is open for discussion of agenda items by the members of the Board."

Mr. Boykin said, "Thank you Mr. Deputy County Executive. On items 1 and 2 these are from the Board of Legislators, they relate to our moving from Minute Traq to Legistar, which is a new legislation management software. Legistar is going to allow us to customize the agenda management to better suit our workflow needs. It also allows us to better integrate the streaming platform with the agenda management software that we have in place. As you know, we want to be as transparent as possible, and this will allow us to do this and it will also help to bring us closer to compliance with accessibility guidelines that we need. This is going to be a 3 year contract totaling \$224,344.43 and we have saved over \$20,000 in this new contract."

Mr. Jenkins said, "That's awesome Mr. Chairman, I know that from the time of Chairman Ryan, your predecessor in the 5th Legislative District, he started the system with Minute Traq and it has been an outstanding system but as all good things must come to an end and upgrade this sounds like an outstanding upgrade."

Acquisition & Contract. Minutes of the meeting 12/5/19 and the SEQR Review for agenda items.

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

L. Mrijaj

1. (73138) **Board of Legislators** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Granicus, LLC.

B. Boykin

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (73139) **Board of Legislators** – Amend an agreement with Granicus, LLC, to provide hardware and software to stream meetings for the Board of Legislators, from 1/1/19 – 12/31/19, for an amount not to exceed \$32,335, in order to add data conversion for the Legistar 'software as a service' agenda management solution to stream meetings of the Board of Legislators and replace the renewal periods with a three (3) year extension, for a term from 1/1/20 – 12/31/22, for a total amount not to exceed \$224,344.43, under the listed terms and conditions.

B. Boykin

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (72937) **CE/Office for Women** – Enter into an agreement with Westchester County Health Care Corporation to operate its Forensic Acute Care Team Program and provide forensic medical care for children/adolescents and adults at the Valhalla Campus of Westchester Medical Center, from 1/1/19 – 12/31/21, for a total amount not to exceed \$322,575.

R. Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (73076) **CE/Office of the Disabled** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with sign language interpreters for the provision of sign language interpretation services, from 1/1/20 – 12/31/20, in an amount not to exceed \$2,000.

E. Latainer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (73059) **CE/Youth Bureau** – Enter into an agreement with the Children's Village, Inc., to operate its Sanctuary Program, from 1/1/19 – 12/31/19, for a total amount not to exceed \$141,568.

D. Harris

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (72826) **Planning** – Enter into an agreement with the Human Development Services of Westchester, Inc., for an Eviction & Foreclosure Program in Westchester County that will assist approximately 300 low/moderate income households, in order for them to remain in their homes, for an amount of \$85,000, from 12/20/19 – 12/19/20.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (72718) **District Attorney** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with William Florian CPA to conduct tax fraud investigations as part of the Crimes Against Revenue Prosecution Program.

A. Scarpino

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (72716) **District Attorney** - Authority to: **1)** enter into an agreement with the New York State Division of Criminal Justice Services to accept a grant in an amount not to exceed \$278,100 (with a County contribution of \$63,904) for the District Attorney's Office to operate the Crimes Against Revenue Prosecution ("CARP") Program, **2)** an agreement with William Florian CPA, to conduct tax fraud investigations as part of the CARP Program in the amount of \$52,430, payable at the rate of \$100 per hour inclusive of expenses for the period of 1/1/20 - 12/31/20.

A. Scarpino

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (72740) **District Attorney** - Enter into an agreement with Precise Translations, L.L.C., for the provision of professional translation and interpretation services for the Westchester County District Attorney's Office, from 1/1/20 – 12/31/20, in an amount not to exceed \$52,000.

A. Scarpino

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (72662) **College** – Contract No. WCC-19-639-Rev., for Student Center Room 190 Renovation, Westchester Community College, Westchester County, New York. Awarded to Low Bidder, Vinco Builders, LLC, Mahopac, in the amount of \$248,000. Approved Marchi Electric, Inc., Pleasantville and All Season HVAC, Dover Plains, NY, as subcontractors. (3 bids)

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (72663) **College** – Contract No. WCC-19-638 for Digital Copier Service, Westchester Community College, Westchester County, New York. Awarded to Low Bidder, Konica Minolta Business Solutions U.S.A., Inc., Tarrytown, in the amount of \$1,129,728.60. (3 bids)

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (72743) **College** - Amend a three-year grant agreement with the State of New York, to provide Workforce Innovation and Opportunity Act grant funding to the College, in order to increase the amount by \$169,027, for a new not to exceed amount of \$561,190, under the listed terms and conditions.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (73071) **College** – Enter into affiliation agreements with the multiple listed healthcare organizations for supervised laboratory/clinical education and instruction for matriculated College students (hereinafter referred to as the “Healthcare Organizations”), commencing on 1/1/20 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (73100) **College** – Enter into an agreement with ADP, LLC, to provide payroll services, tax services and W-2 services for Westchester Community College, for an amount not to exceed \$200,000, from 1/1/20 – 12/31/24, based on transaction charges and in accordance with an approved budget.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (72705) **Correction** - Amend an agreement with Aramark Correctional Services, LLC, for the provision of food service at the Department of Correction, effective 8/1/19, for an amount of \$4,589,198, under the listed terms and conditions.

J. Spano

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (72898) **Correction** – Renew an agreement with the Westchester County Health Care Corporation, to provide through its Occupational Health Center, medical consulting services necessary for satisfactory implementation of the Uniform Attendance Standards of the Department of Correction, including without limitation, reviewing the medical status of employees to determine fitness for duty, from 1/1/20 – 12/31/20, for an amount not to exceed \$30,000, under the listed terms and conditions.

J. Spano

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (72723) **Parks** - Enter into an agreement with North East Westchester Special Recreation, Inc., Hawthorne, to provide five special recreational programs annually for the developmentally disabled residents of Westchester County at a cost of \$25,606 each year, for a total not to exceed amount of \$76,818, and for additional “in-kind services” to be provided by the County, from 1/1/20 – 12/31/22.

K. O'Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (72727) **Parks** – Enter into a license agreement with Plug & Pay Technologies, Inc., Hauppauge, NY, for credit card gateway services, for a five year period, commencing on 12/1/19 and terminating on 11/30/24, for a total not to exceed contract amount of \$5,000, under the listed terms and conditions.

O'Connor/Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (72884) **Probation** – Enter into an agreement with Children’s Village, Inc., for the provision of juvenile non-secure detention and related diagnostic and educational services, from 1/1/20 – 12/31/24, in an amount not to exceed \$18,146,733, under the listed terms and conditions.

R. Pozzi

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (72618) **Senior Programs** – Amend a 4/25/19 Resolution for an agreement with Westchester Jewish Community Services, Inc., (“WJCS”) for the purpose of providing In-Home Contact and Support services to caregivers providing for Westchester County residents 60 years or older who are isolated because of physical and/or cognitive limitations under the Expanded In-Home Services for the Elderly Program, from 4/1/19 – 3/31/20, in an amount not to exceed \$87,531 in State funds, with WJCS required to contribute an amount not to exceed \$4,607 in matching funds to the program, in order to correct who will be receiving the Program services to reflect that WJCS will be providing In-Home Contact and Support services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations in accordance with (the “Program”).

M. Carpenter

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (72836) **Social Services** – Enter into an agreement with the Westchester Institute for Human Development, to administer an Educational Care Coordination program for children in foster care, from 1/1/20 – 12/31/20, for an amount not to exceed \$283,048.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (72839) **Social Services** – Enter into an agreement with Westchester Institute for Human Development, through its “Enhanced Foster Care Program” to promote the well-being and stability of children in foster care by conducting assessments of initial foster home placements and replacements as well as individualized evaluations that assist in the early detection of service needs of children in foster care, the foster families as well as birth families, from 1/1/20 – 12/31/20, for an amount not to exceed \$602,000.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (72843) **Social Services** – Enter into an agreement with Westchester Institute for Human Development, to administer the “Project IMPACT” program that will promote permanency, safety and well-being for children with parents, who have cognitive or learning disabilities and are at risk of foster care placement, from 1/1/20 – 12/31/20, for an amount not to exceed \$367,000.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (72845) **Social Services** – Enter into an agreement with Westchester Institute for Human Development, to provide therapeutic and counseling services such as individual, sibling and group therapy to children in foster care and parent training services to the birth parents or guardians of these foster children to facilitate and expedite reunification, from 1/1/20 – 12/31/20, for an amount not to exceed \$925,000.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (72847) **Social Services** – Enter into an agreement with Westchester Institute for Human Development, for the provision of Westchester's Resource for Adoption Program, a post adoption after care program, from 1/1/20 – 12/31/20, for an amount not to exceed \$120,593.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (72848) **Social Services** – Enter into an agreement with the Mental Health Association of Westchester County, Inc., to provide Mental Health Case Management Assessment and Collaboration for families with children at risk of foster care placement, from 1/1/20 – 12/31/20, for an amount not to exceed \$287,768.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

27. (72849) **Social Services** – Enter into an agreement with the Mental Health Association of Westchester County, Inc., to provide a Partners-In-Parenting program, an intensive home-based psychotherapy and parent skills training for families with children at risk of foster care placement, from 1/1/20 – 12/31/20, for an amount not to exceed \$232,202.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

28. (72850) **Social Services** – Enter into an agreement with the Mental Health Association of Westchester County, Inc., to provide an independent third party review process, from 1/1/20 – 12/31/20, for an amount not to exceed \$424,689.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

29. (72852) **Social Services** – Enter into an agreement with the Mental Health Association of Westchester County, Inc., provide a Host Visitation program to enhance visitation between children in foster care and their families, from 1/1/20 – 12/31/20, for an amount not to exceed \$220,721.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

30. (72876) **Social Services** – Enter into an agreement with The Children’s Village, Inc., to provide a Multi Systemic Therapy Program, a community-based intensive case management program for families with adolescents who are exhibiting truancy, academic problems, curfew non-compliance, non-compliance with directives at home and other anti-social behaviors, from 1/1/20 – 12/31/20, for an amount not to exceed \$881,022.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

31. (72877) **Social Services** – Enter into an agreement with Westchester Jewish Community Services, Inc., to provide mental health case management assessment and collaboration for families with children at risk of foster care placement, from 1/1/20 – 12/31/20, for an amount not to exceed \$364,141.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

32. (72671) **DPW/Transportation** - Enter into a use and occupancy Permit Agreement No. 82565 with the State of New York Department of Transportation to use approximately 15,321 square feet of land in the Cross County Parkway Right-of-Way near the intersection with the Bronx River Parkway, commencing on 3/1/20 and renewing yearly for an indefinite term, for an annual fee of \$1.00, with the County to perform any necessary maintenance on the Premises.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

33. (72731) **DPW/Transportation** – Contract No. 16-501 for Stormwater Management, South of Harney Road and Bronx River and Sprain Brook Confluence, Bronx River Parkway Reservation, Eastchester, Bronxville and Yonkers, New York. Completed work and Final Contract Amount of \$1,492,836.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

34. (72732) **DPW/Transportation** – Contract No. 19-208 with ELQ Industries, Inc., for Milling, Resurfacing and Additional Improvements, Various County Roadways, Westchester County, New York. Approved Imperial Asphalt & Aggregate Distributor Inc. (MBE), Poughkeepsie, NY and East Coast Industrial Services, Inc. (WBE), Pine Bush, NY, as subcontractors.

H. Greechan

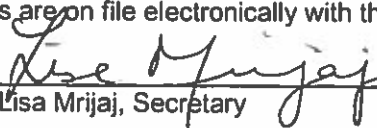
Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

35. (73137) **DPW/Transportation** – Enter into License Agreement No. WCA 20002 with Metro PCS New York LLC, for the operation and maintenance of antennas, microwave dishes and related equipment in Hangar “A” at Westchester County Airport, from 1/1/19 – 12/31/23, for a fee of \$414,422.34, under the listed terms and conditions.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.


There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 12/16/19



Lisa Mrijaj, Secretary