

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, DECEMBER 5, 2019 @ 11:00 A.M.**

Deputy County Executive	Ken Jenkins
Vice-Chair, Board of Legislators	Alfreda Williams
Deputy Budget Director	Gideon Grande
Assistant Chief Deputy County Attorney	Tami Altschiller
Deputy Commissioner of Finance	Caesar Vargas
Budget	Pat Haggerty
Board of Legislators	Jaevon Boxhill
Board of Legislators	Dennis Power
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Joan Cocciardi
Assistant Secretary BAC	Valerie Rodriguez

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Cocciardi confirmed that she had done so.

Mr. Jenkins said, "I understand that the Deputy Budget Director wishes to make a motion."

Mr. Grande said, "I move to add item 26 OnBase ID 73045 resolution seeking authority to amend the agreement with Zanzarella Marketing Consultants, for the purchase of advertising and promotional materials for Playland and other Department of Parks, Recreation and Conservation facilities and consultation on media selection, in order to extend the term of the agreement for one year commencing January 1, 2020 and terminating December 31, 2020 and to increase the not to exceed amount by \$1,237,000.00 for the option period for a total contract amount not to exceed \$2,182,000.00."

Ms. Williams seconded the motion and it was unanimously approved.

Acquisition & Contract. Minutes of the meeting 11/27/19 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (72797) **County Executive** - Enter into an agreement with the Westchester County Local Development Corporation ("LDC"), for a one year period commencing 1/1/19 to provide office space, personnel and support services to the LDC in an amount not to exceed \$316,742, in accordance with Schedule "A".

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (72799) **County Executive** – Enter into an agreement with the County of Westchester Industrial Development Agency (“WIDA”) for a one year period, commencing 1/1/19, to provide office space, personnel and support services to WIDA in an amount not to exceed \$864,643, in accordance with Schedule “A”.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (72987) **Human Resources** – Enter into a Permit Agreement with the City School District of New Rochelle for the use of New Rochelle High School to conduct a Civil Service Examination on February 1, 2020 at a cost not to exceed \$4,270, with the agreement to include an indemnity provision as follows:

“Westchester County does hereby covenant [sic], and agree to defend, indemnify and hold harmless the City School District of New Rochelle from and against any and all liability, loss, damages, claims, or actions (including costs and attorney’s fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of, or in connection with the actual or proposed use of New Rochelle High School properties, facilities, and/or The District’s services by Westchester County and/or the activities, functions, events, affairs during the school year, beginning July 1st, 2019 and ending June 30th, 2020” .

M. Mahon

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (72897) **Finance** – Enter into an agreement with the Health Insurance Plan of Greater New York, for the provision of health care maintenance organizations services for eligible County employees, for a one year term commencing 1/1/20 – 12/31/20, for a total aggregate cost of \$7,400,000, under the listed terms and conditions.

A. Berg

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (72582) **CE/Office of Tourism** - Amend an agreement with Eric Mower & Associates, Inc. d/b/a Mower, for the provision of public relations, marketing, advertising and creative services to promote tourism in Westchester County, for an initial term commencing on 11/15/18 – 12/31/19, in an amount not to exceed \$490,000, by extending the term of the agreement for a one year period, from 1/1/20 – 12/31/20, for an additional not to exceed amount of \$490,000.

N. Caputo

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (72890) **CE/Office of Tourism** – Enter into a Film Permit with Turner North Center Productions, Inc., to authorize filming at the Westchester County Center, White Plains, New York from 11/25/19 – 11/26/19 and from 12/2/19 – 12/4/19, with an estimated permit fee of \$60,913, plus additional overtime costs for County personnel payable to the County.

N. Caputo

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (72591) **County Attorney - Authority to Settle the Lawsuit of Berona Guity v County of Westchester et al.** by payment from the County of Westchester to Berona Guity in the amount of \$45,000, inclusive of attorney's fees.

J. Nonna

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (72573) **County Attorney - Renew an agreement for "All Risk" Property/Boiler and Machinery Insurance** from the New York Municipal Insurance Reciprocal and CNA Insurance Co., through the brokerage firm The Spain Agency, from 1/1/20 – 1/1/21, for an insurance premium package cost of \$1,138,227, under the listed terms and conditions.

J. Nonna

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (72846) **Information Technology** – Enter into an agreement with each of eighteen (18) listed parties to serve as either the only provider, primary provider, or backup provider, for one or more of the listed information technology professional consultant services, from 1/1/20- 3/31/22, for a total aggregate amount not to exceed \$8,726,303 for all such agreements, under the listed terms and conditions.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (72550) **Community Mental Health - Enter into 1) each of two (2) successive agreements with Research for Mental Hygiene, Inc., to accept a grant in the total amount of \$96,000, to participate in the project entitled "Learning from Loss: Using Suicide Fatality Review for Effective Prevention Activities" (the "Project") for successive periods of one year, from 5/1/19 – 4/30/20 and from 5/1/20 – 4/30/21; 2) a sub-awardee agreement with The Mental Health Association of Westchester County, Inc., in an amount not to exceed \$20,500, to obtain consultation and support services in various areas related to the Project, for the period from 5/1/19 – 4/30/21; and 3) a data sharing agreement with the New York State Office of Mental Health for the sharing of data collected by the Office of the Medical Examiner on individuals whose deaths were suicide, for the period from 5/1/19 – 4/30/21, under the listed terms and conditions.**

Orth/Amler/Milovanovic

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (72542) **Health - Enter into an agreement with Robert Rothman d/b/a Empirepro to provide professional services for the Westchester County Department of Health's pharmacy operations that serve its District Office Sexually Transmitted Disease and Tuberculosis Clinics, from 1/1/20 – 12/31/20, for an amount not to exceed \$80,000, under the listed terms and conditions.**

S. Amler

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (72559) **District Attorney - Enter into 1)** an agreement with the State of New York, Division of Criminal Justice Services to accept a grant in an amount not to exceed \$277,963 in State Funds and contribute \$457,681 in matching funds towards the cost of the Program, to operate the Motor Vehicle Theft and Insurance Fraud Prevention Program and **2)** an agreement with Susan M. Rigano to provide crime analysis consulting services for crimes related to auto theft and related insurance fraud claims, from 1/1/20 – 12/31/20, for an amount not to exceed \$30,000, under the listed terms and conditions.

A. Scarpino

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (72818) **Emergency Services – Enter into a Grant Agreement with the New York State Division of Homeland Security and Emergency Services to accept Federal funds through the Federal Emergency Management Agency to assist the County in its efforts to engage in the process of multi-jurisdictional mitigation planning to produce a multi-jurisdiction, multi-hazard mitigation plan for the County, from 9/30/19 – 4/1/22, for a total amount not to exceed \$172,500, with a 25% non-federal matching share of \$57,500 in the form of in-kind services.**

J. Cullen

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (72899) **Social Services – Enter into an agreement with Family Services of Westchester, Inc., to provide preventive respite care, from 1/1/20 – 12/31/20, in the amount not to exceed \$244,092.**

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (72900) **Social Services – Enter into an agreement with Youth Theatre Interactions, Inc., to provide performing arts education classes to county youth, from 1/1/19 – 12/31/19, for an amount not to exceed \$45,000.**

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (72922) **Public Safety – Enter into an agreement with the Student Assistance Services Corporation to help to coordinate the BJA STOP School Violence Prevention and Mental Health Training Program (aka Project BRIGHT) that will create, present and help to implement school safety prevention and mental health training programs for law enforcement, school based personnel and students to improve their efforts to reduce violent crime, for a three (3) year term commencing on 10/1/19 – 9/30/22, in an amount not to exceed \$415,000.**

T. Gleason

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (72562) **DPW/Transportation** – Enter into **1)** Contract No. WCA 19004 for Emergency Spill Response Service, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Award to Low Bidder, Miller Environmental Group, Inc., Westbury, NY, in the amount of \$300,000; and **2)** backup contract with AARCO Environmental Services Corp., Lindenhurst, NY, for the same terms and conditions. (2 bids)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (72563) **DPW/Transportation** - Enter into License Agreement No. WCA 19010 with the United States Air Force Auxiliary New York Wing Civil Air Patrol for the use of a portion of Building 1 at Westchester County Airport, from 11/1/19 – 10/31/24, with the County's option to renew the license for five (5) more years, under the listed terms and conditions.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (72760) **DPW/Transportation** – Contract No. WCA 19008 for Metasys System Service and Maintenance, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Awarded to Sole Bidder, Johnson Controls, Inc., Hawthorne, in the amount of \$266,697. (1 bid)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (72761) **DPW/Transportation** - Enter into **1)** Agreement No. 19-932 with AT&T Corp., for the utility relocations in conjunction with the Replacement of Old Albany Post Road Bridge over Canopus (Sprout) Brook, Town of Cortlandt, New York, wherein AT&T shall provide reimbursement for the costs of utility relocations, estimated to be \$11,200; **2)** Agreement No. 19-933 with Verizon Communications, for the utility relocations in conjunction with the Replacement of Old Albany Post Road Bridge over Canopus (Sprout) Brook, Town of Cortlandt, New York, wherein utility relations shall be completed by Verizon Communication at its own expense.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (72762) **DPW/Transportation** – Contract No. 16-525 with ELQ Industries, Inc., for Bridge Rehabilitation, Matthews Mill Road over Beaver Dam Creek, Town of Bedford, New York. Completed work and Final Contract Amount of \$348,627.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (72763) **DPW/Transportation** – Contract No. 11-556 with Arben Group LLC for Rehabilitation of the Westchester County Archive & Record Center – Phase II, 2199 Saw Mill River Road, Elmsford, New York. Approved the five (5) listed subcontractors.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (72802) **DPW/Transportation** – Contract No. 17-517 for Replacement of Heating Units and Ventilation Fans, Central Maintenance Facility, Yonkers, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (72857) **DPW/Transportation** – Contract No. 09-547 with E.E. Cruz & Company, Inc., for Rehabilitation of the Ashford Avenue Bridge and Ramp, Villages of Ardsley and Dobbs Ferry, New York. (Federal Aid Project) Completed work and Final Contract Amount of \$16,962,823.65.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (72875) **DEF** – Contract No. EF-1908 for Cleaning of Sludge Storage Tanks and Digesters, Yonkers Joint Water Resource Recovery Facility, Westchester County, New York. Awarded to Sole Bidder, Spectraserv, Inc., Kearny, NJ, in the amount of \$282,480. (1 bid)

V. Kopicki

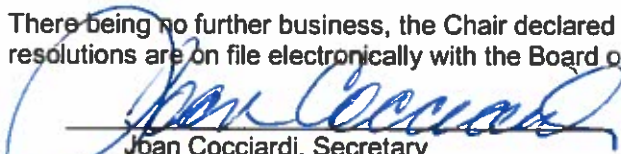
Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (73045) **Parks** - Amend an agreement with Zanzarella Marketing Consultants, for the purchasing of advertising and promotional materials for Playland and other Department of Parks, Recreation and Conservation facilities and consultation on media selection, in order to extend the term of the agreement for an additional one year period, from 1/1/20 – 12/31/20 and to increase the amount by \$1,237,000, for a total contract amount not to exceed \$2,182,000 for the option period.

K. O'Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.


Joan Cocciardi, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 12/5/19


Joan Cocciardi, Secretary