

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, NOVEMBER 14, 2019 @ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Vice-Chair Board of Legislators
Assistant Chief Deputy County Attorney
Commissioner of Finance
Budget
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Ken Jenkins
Benjamin Boykin
Larry Soule
Alfreda Williams
Tami Altschiller
AnnMarie Berg
Mark Medwid
Jaevon Boxhill
Greg Casciato
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed that she had done so.

Mr. Boykin said, "I would just like to say we have been joined by the Vice Chairwoman of the Board of Legislators, Alfreda Williams."

Mr. Jenkins said, "Thank you Ms. Williams for being here. It's always good to see the Vice Chair here."

Acquisition & Contract. Minutes of the meeting 11/7/19 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (71993) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Permut Consulting, LLC.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (71996) **County Executive** - Enter into an agreement with Permut Consulting, LLC, to provide advisory services in connection with the County's capital projects as requested by the County Executive or his authorized designee, from 9/1/19 – 9/1/20, for an amount not to exceed \$75,000, and approval of Robert Bergen, Brooklyn, NY, as a subconsultant.

G. Latimer

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (72606) **County Executive** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Vincent Ferrandino & Associates, Inc.

K. Jenkins

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (72561) **County Executive** – Amend an agreement with Vincent Ferrandino & Associates, Inc., for consulting services related to the County’s capital program, for a term commencing on 8/1/18 – 12/31/19, in the amount not to exceed \$125,000, in order to increase the amount by \$30,000, for a new total amount not to exceed \$155,000.

K. Jenkins

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

- 5 (72180) **CE/Office of Tourism** - Enter into a Film Permit with Ghost Products, Inc. to authorize filming at the Westchester County Jail, Valhalla, New York, from 10/18/19 – 10/23/19, with an estimated permit fee of \$38,265.50, plus additional overtime costs for County Personnel payable to the County.

N. Caputo

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (72213) **CE/Office of Tourism** - Enter into **1)** an agreement with the State of New York, to accept an I LOVE NY matching grant in an approximate amount of \$62,801 to be used to promote tourism in Westchester County, from 1/1/20 – 12/31/20; **2)** an agreement with Hudson Valley Tourism, Inc. to provide an advertising and marketing campaign to promote tourism in the Hudson Valley Region, from 1/1/20 – 12/31/20, for a lump sum not to exceed \$19,030.

N. Caputo

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (72230) **Information Technology** - Enter Grant Agreement IT-1576, in order to accept a grant awarded to the County, from the Division of Homeland Security and Emergency Services under New York State’s 2019-20 Public Safety Answering Points Operations Grant Program, in the amount of \$127,807, from 1/1/20 – 12/31/20, for eligible public safety call-taking and dispatching expenses.

M. Beirne

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (72243) **Planning** - Enter into an agreement with ATC Group Services, LLC, through the Lead Safe Westchester Program, to provide lead-based paint inspections and risk assessments including preparing reports, project specifications, cost estimates and clearance tests to determine the conditions of properties in the Lead Safe Westchester Program, with the projection that two hundred forty (240) units of housing will be tested to determine if lead hazards are present, for an amount not to exceed \$275,000, from 11/1/19 – 10/31/22.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (72245) **Planning** - Enter into an agreement with Master Building Inspections, Inc. d/b/a Building Environmental Consultants through the Lead Safe Westchester Program, to provide lead-based paint inspections and risk assessments including preparing reports, project specifications, cost estimates and clearance tests to determine the conditions of properties in the Lead Safe Westchester Program, with the projection that one hundred (100) units of housing will be tested to determine if lead hazards are present, for an amount not to exceed \$145,000, from 11/1/19 – 10/31/22.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (72486) **Planning** – Enter into a grant agreement with the Westchester Community Foundation to accept a grant to provide technical support for community-based organizations involved in the 2020 Census in an amount of \$50,000, from 11/15/19 – 12/31/20, under the listed terms and conditions.

N. Drummond

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (72076) **Emergency Services** - Enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services to accept grant funds for the period commencing 10/1/19 – 8/31/21, for a total amount not to exceed \$132,000, to be used to purchase HazMat field detection and classification equipment and to train appropriate personnel in the proper use of the equipment which will build sustainable Chemical, Biological Radiological, Nuclear, and Explosives detection, response and decontamination capabilities in the region, in compliance with the FY 2018 Hazardous Materials Program.

J. Cullen

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (72151) **Social Services** - Amend an agreement with The Guidance Center of Westchester, Inc., to provide up to 60 units of transitional and permanent housing units along with supportive services, as well as supportive services for six (6) City of Mount Vernon U.S. Department of Housing and Urban Development Rental Assistance units, in the amount not to exceed \$1,475,790, from 8/1/18 – 7/31/19, to extend the agreement from 8/1/19 – 7/31/20, in the amount of \$1,512,233, for an aggregate not to exceed amount of \$2,988,023.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (72152) **Social Services** - Amend an agreement with The Mental Health Association of Westchester County, Inc., to extend the term of the agreement, in order to continue to provide support services for twenty-six (26) HUD Rental Assistance Units for homeless individuals, for an amount not to exceed \$172,645, bringing the not to exceed amount under the Agreement, as amended by the First Amendment to a total aggregate amount not to exceed \$342,522, commencing retroactively on 8/1/19 and terminate on 7/31/20.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (72149) **Labs and Research** – Enter into an agreement with the County of Rockland to provide tuberculosis and other infectious disease testing, from 1/1/20 – 12/31/20, for an amount not to exceed \$120,000, under the listed terms and conditions.

A. Milovanovic

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

- 15.(72153) **Labs and Research** – Extend an agreement with Human Edge, Inc., for the provision of temporary lab personnel on an as-needed basis for an additional one (1) year period, commencing on 1/1/20 – 12/31/20, at a total cost to the County not to exceed \$235,000, under the listed terms and conditions.

A. Milovanovic

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (72209) **College** – Enter into affiliation agreements with the following healthcare providers for supervised laboratory/clinical education and instruction for matriculated College Students, as follows:

1. Saint Barnabas Hospital, for a term commencing upon full execution of the agreement and continuing in full force and effect unless terminated by either party upon written notice; and
2. Port Chester-Rye-Rye Brook EMS, Inc., for a term commencing 1/1/20 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (72122) **Public Safety** – Enter into a grant disbursement agreement with the New York State, Division of Homeland Security and Emergency Services, for the County to receive grant funds in the amount of \$709,794, pursuant to the New York State Law Enforcement Terrorism Prevention Program and the FY2019 State Homeland Security Program, to participate in Counter Terrorism Zone activities, regional planning and coordination activities and bomb squad support, from 9/1/19 – 8/31/22.

T. Gleason

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (72144) **Public Safety** – Enter into an agreement with the New York State Department of Homeland Security and Emergency Services Security Initiative to be used by the County to purchase various communications equipment, Chemical, Biological, Radiological, Nuclear and Explosive response, detection and mitigation equipment, personnel costs, and training services, from 9/1/19 – 8/31/22, for a total amount not to exceed \$1,324,829.

T. Gleason

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (72016) **Parks** – Amend the license agreement with TSMMJ, LLC d/b/a North Street Tavern and Wood Fired Pizza, for the operation of the food and refreshment concession at Maple Moor Golf, terminate the agreement effective 12/31/19; and enter into a new license agreement with TSMMJ, LLC d/b/a North Street Tavern and Wood Fired Pizza, from 1/1/20 – 12/31/24, with the sole option of the County to extend the term of the agreement from 1/1/25 – 12/31/29 for a license fee to be negotiated, under the listed terms and conditions.

K. O'Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (72189) **Parks** – Amend a resolution with Culinart, Inc., for the food, beverage, vending and catering concession at Playland Park, from 5/5/18 – 9/30/19, by extending the terms of the agreement from 10/1/19 – 11/3/19, to amend the license fee payable for the additional weekends Playland was open in September and for the sales during October of 2019.

K. O'Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (72200) **DPW/Transportation** - Enter into an Agreement No. DOTGA 19-02 with Cambridge Systematics, Inc., NYC, to provide professional services in connection with amending the County's existing bus system safety plans for its Bee-Line bus system, and turn them into Public Transportation Agency Safety Plans, in full compliance with the Safety Management Systems principals of the Federal Transit Administration rule 49 C.F.R. Part 673, commencing upon execution of the Agreement and continue through 6/30/20, for an amount not to exceed \$99,962. Approval of Creighton Manning Engineers, LLP, Ossining, as a subcontractor.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (72121) **DPW/Transportation** - Enter into an access agreement with Maggie Orling, the owner of the property at 215 Hawley Road, North Salem, to allow the County and its contractors to enter onto the Property in order to rehabilitate the Laurel Lake Dam and the portion of the Property adjacent to the Dam, from 5/4/20 – 10/29/21, under the listed terms and conditions. (Agreement No. 19-809)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (72202) **DPW/Transportation** – Contract No. 18-500 for Pavilion Playground Rehabilitation, Saxon Woods Park, Village of Scarsdale and City of White Plains, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (72203) **DPW/Transportation** – Contract No. 18-512 for Streambank Stabilization, Fulton Brook, Town of Greenburgh and City of White Plains, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (72325) **DPW/Transportation** – Contract No. 19-523 for Roof Replacement, Coachman Family Center, 123 East Post Road, White Plains, New York. Awarded to Second Low Bidder, Icon Contracting Group Inc., Harrison, NY, in the amount of \$888,550. (9 bids)

H. Greechan

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: Lisa Mrijaj, Secretary

Dated 11/14/19