

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, JANUARY 31, 2019@ 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Deputy Budget Director
Assistant Chief Deputy County Attorney
Commissioner of Finance
Budget
County Executive's Office
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Ken Jenkins
Benjamin Boykin
Gideon Grande
Tami Altschiller
AnnMarie Berg
Pat Haggerty
Carl Pagano
Dennis Power
Greg Casciato
Jaevon Boxhill
Lisa Mrijaj
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed that she had done so.

Acquisition & Contract. Minutes of the meeting 1/24/19 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (66393) **CE/Board of Elections** - Enter into an agreement with East Side Movers, Inc. for moving and storage services of lever voting machines, from 1/1/19 – 12/31/21, in an amount not to exceed \$42,000.

LaFayette/Colety

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

2. (67002) **Emergency Services** - Enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services, to accept \$569,661 in funding under the New York State 2018 Statewide Interoperable Communications Grant Program to be used to facilitate the development and improved operation of public safety communications to support and enhance statewide interoperable communications for first responders, from 1/1/19 – 12/31/20.

J. Cullen

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

3. (67049) **Emergency Services** - Enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services to accept Federal funds through the Federal Emergency Management Agency under the FY18 Local Emergency Management Performance Grant Program to assist the County in its efforts to sustain its emergency preparedness program, from 10/1/17 – 9/30/19, for a total amount not to exceed \$357,464, with the County contributing a 50% matching share of \$357,464 in the form of cash and in-kind services, for a total of \$714,928.

J. Cullen

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

4. (66647) **Social Services** - Renew the agreement with Czerenda's Court Reporting Service, Inc., d/b/a Reporters Transcription Center, to provide specialized transcription services and related services, for an amount not to exceed \$228,000, from 2/1/16- 1/31/19, with the option to renew up to four (4) additional one-year terms, by, 1) extending the term, to a new termination date of 1/31/20; 2) increasing the amount thereof by \$76,000, to a new total not to exceed amount of \$304,000, to ensure that adequate funds are available to pay for all of the services provided during the extended term; and 3) reflecting the fact that the County will have three (3) one (1) year options remaining under the agreement.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

5. (66727) **Social Services** - Enter into an agreement with Brook Walsh for full-time consulting services to assist victims of domestic violence in securing safe, temporary shelter and to provide assistance to victims and their household members in linkage to support services, from 1/1/19 – 12/31/19, for an amount not to exceed \$80,150.

McGuire/Schlaff

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

6. (66741) **Social Services** - Enter into an agreement with Westchester Institute for Human Development for the provision of Westchester's Resource for Adoption Program, a post adoption after care program, from 1/1/19 – 12/31/19, for an amount not to exceed \$109,630.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

7. (66742) **Social Services** - Enter into an agreement with Westchester Institute for Human Development to which through its "Enhanced Foster Care Program" will promote the well-being and stability of children in foster care by conducting assessments of initial foster home placements and replacements as well as individualized evaluations that assist in the early detection of service needs of children in foster care, the foster families as well as birth families, from 1/1/19 – 12/31/19, for an amount not to exceed \$558,242.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

8. (66749) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Institute for Human Development.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

9. (66750) **Social Services** - Enter into an agreement with Westchester Institute for Human Development for the provision of professional and technical services necessary to maintain and update the on-line Child Welfare DSS Manual, from 1/1/19 – 12/31/19, for an amount not to exceed \$134,970.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

10. (66977) **Social Services** - Enter into an agreement with the Mental Health Association of Westchester County, Inc., to provide Mental Health Case Management Assessment and Collaboration for families with children at risk of foster care placement, from 1/1/19 – 12/31/19, for an amount not to exceed \$274,060.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

11. (67017) **Social Services** - Enter into an agreement with the Westchester Institute for Human Development to provide comprehensive multidisciplinary assessment services at the Children's Advocacy Center for potential child victims of severe physical abuse, sexual abuse or neglect in a child friendly environment, from 1/1/19 – 12/31/19, for an amount not to exceed \$915,503.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

12. (67018) **Social Services** - Enter into an agreement with North American Family Institute, Inc. to provide the Parenting with Love and Limits Program Front End Prevention to include group therapy, family therapy and case management services for children between the ages of 10 and 17 who are at risk of foster care placement due to their behavior and the risk of a Person in Need of Supervision petition, from 1/1/19 – 12/31/19, for an amount not to exceed \$388,018.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

13. (67019) **Social Services** - Enter into an agreement with Westchester Jewish Community Services, Inc. to provide mental health case management assessment and collaboration for families with children at risk of foster care placement, from 1/1/19 – 12/31/19, for an amount not to exceed \$364,141.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

14. (67020) **Social Services** - Enter into an agreement with The Children's Village, Inc., to provide crisis respite care and services at the Runaway and Homeless Youth Shelter to youth at risk of foster care placement, from 1/1/19 – 12/31/19, for an amount not to exceed \$393,173.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

15. (67050) **Social Services** - Enter into an agreement with The Mental Health Association of Westchester County, Inc., to provide a Host Visitation program to enhance visitation between children in foster care and their families, from 1/1/19 – 12/31/19, for an amount not to exceed \$108,177.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

16. (67051) **Social Services** - Enter into an agreement with The Mental Health Association of Westchester County, Inc., to provide an independent third party review process, from 1/1/19 – 12/31/19, for an amount not to exceed \$396,023.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

17. (67052) **Social Services** - Enter into an agreement with My Sisters' Place, Inc., to provide advocacy and support services to children and victims of domestic violence, from 1/1/19 – 12/31/19, for an amount not to exceed \$285,885.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

18. (67053) **Social Services** - Enter into an agreement with Westchester Institute for Human Development, to administer an Educational Care Coordination program, for children in family foster care, from 1/1/19 – 12/31/19, for an amount not to exceed \$257,316.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

19. (67054) **Social Services** - Enter into an agreement with Westchester Institute for Human Development, to provide therapeutic and counseling services such as individual, sibling and group therapy to children in foster care and parent training services to the birth parents or guardians of these foster children to facilitate and expedite reunification, from 1/1/19 – 12/31/19, for an amount not to exceed \$925,000.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

20. (67055) **Social Services** - Amend an agreement with NJB Security Services, Inc., for the provision of security escort services for child protective personnel of the Westchester County Department of Social Services, from 1/1/18 – 12/31/20, in an amount not to exceed \$829,920, by, a) adding additional security escorts for the Yonkers coverage area, on “as needed” basis by the Department, for the 2019 contract year, and b) increasing the amount under the 2019 budget by \$50,000, from an amount of \$276,640, to an amount not to exceed \$326,640, thereby increasing the total aggregate amount to \$879,920, under the listed terms and conditions.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

21. (67061) **Social Services** - Enter into an agreement with Caring for the Homeless and Hungry of Peekskill, Inc., for the operation of a 24-hour adult shelter program for up to nineteen (19) homeless single men and women and an overnight warming site/drop-in center for up to ten (10) homeless single males/females at a facility known as Jan Peek House located at 200 North Water Street, Peekskill, New York, from 2/1/19 – 1/31/20, in an amount not to exceed \$732,886.

K. McGuire

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

22. (67000) **College** – Contract No. WCC-18-539 for Peekskill Janitorial Services, Westchester Community College, Valhalla, New York. Authority to Reject all Bids and Re-Advertise as WCC-18-539-Rev.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

23. (67003) **College** - Enter into an agreement with the Southern Westchester BOCES for the co-sponsorship of adult and continuing education programs, commencing on 9/1/18 – 8/31/19, in an amount not to exceed \$1,596,007.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

24. (67004) **College** - Enter into an agreement with the Putnam/Northern Westchester BOCES for the co-sponsorship of adult and continuing education programs, commencing on 9/1/18 – 8/31/19, in an amount not to exceed \$209,352.

B. Miles

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

25. (67022) **District Attorney** – Authority to 1) enter into an agreement with the New York State Office of Children and Family Services to accept a grant in an amount not to exceed \$179,117, to operate the Multidisciplinary Team and Child Advocacy Center Grant, from 2/1/19 – 1/31/20; and 2) contract with Westchester Jewish Community Services, Inc., in an amount not to exceed \$15,299 and with the Westchester Institute for Human Development, in an amount not to exceed \$50,146, to implement the grant for the above mentioned term.

A. Scarpino

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

26. (67047) **Public Safety** - Enter into an agreement with the New York State Office of the Attorney General, to accept a grant in the amount of \$61,209 under the New York State Office of the Attorney General's CAMS body-worn camera program, to purchase 150 body work cameras, from 12/20/18 and continuing through 6/30/19, under the listed terms and conditions.

T. Gleason

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

27. (66761) **Probation** - Enter into an agreement with the Mental Health Association of Westchester County Inc., having an office and place of business at 2269 Saw Mill River Road, Building 1A, Elmsford, NY, to provide Sex Offender Treatment Program, from 1/1/19 – 12/31/19, in an amount not to exceed \$154,500.

R. Pozzi

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

28. (66969) **Probation** - Enter into an agreement with YWCA of White Plains and Central Westchester, 515 North Street, White Plains, for the provision of a supervised visitation program related to the court ordered supervised visitation of children, from 1/1/19 – 12/31/19, at a cost not to exceed \$204,810.

R. Pozzi

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

29. (66973) **Probation** - Enter into an agreement with Westchester Jewish Community Services, 141 North Central Avenue, Hartsdale, NY, for the provision of pre-dispositional risk assessment and post-dispositional treatment of Family Court Act, Article 3, juvenile delinquency sex offenders and pre and post-sentence risk assessment and treatment for adolescent sex offenders ages 14 through 17 appearing before the criminal court as juvenile offenders, youthful offenders or young adults, from 1/1/19 – 12/31/19, at a cost not to exceed \$110,813.

R. Pozzi

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

30. (67330) **Parks – Authority to 1) terminate the license agreement with Saxdale Rest. Corp. for the food and refreshment concession at Saxon Woods Golf Course, Scarsdale, New York effective 2/14/19; 2) enter into a license agreement with Homestyle Golf Inc., Yonkers, for the operation of the food and refreshment concession at Saxon Woods Golf Course, Scarsdale, from 2/15/19 – 12/31/23, for a total license fee of \$428,000, with the County having the sole option to extend to extend the agreement for the period of 1/1/24 – 12/31/28, for a license fee to be negotiated.**

K. O'Connor

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

31. (67063) **DPW/Transportation** – Contract No. 17-511 with Montesano Brothers, Inc., for Parking Lot Improvements and New Roadway Pavement, Sprout Brook Residue Disposal Facility, Town of Cortlandt, New York. Completed work and Final Contract Amount of \$218,484.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

32. (67064) **DPW/Transportation** – Contract No. 19-500 to Rehabilitate Runway 16/34, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

33. (67252) **DPW/Transportation** – Contract No. 18-521 for Christopher Ridley Plaza Improvements, 85 Court Street, White Plains, New York. Awarded to Low Bidder, R. Pugni & Sons, Inc., Katonah, in the amount of \$272,421. (3 bids)

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

34. (67383) **DPW/Transportation** – Enter into Agreement #18-928 with Lothrop Associates LLP, White Plains, for architectural and engineering services for Westchester County Parking Garage Rehabilitation, White Plains Complex, White Plains, New York, to provide design services associated with this project, for a total compensation of \$839,558, commencing on 2/14/19 – 12/31/25. Approval of the three (3) subconsultants.

H. Greechan

Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

35. (67433) **DPW/Transportation** – Authority to 1) obtain a proposal and negotiate a fee with Dolph Rotfeld Engineering, P.C., for engineering services for a Municipal Separate Storm Sewer Systems ("MS4") Permit Compliance Plan, Various Locations, Westchester County, New York, by changing the name of the Consultant from Dolph Rotfeld Engineering, P.C. to AI Engineers, Inc., 2) enter into Agreement #18-921 with AI Engineers, Inc. (MBE), Elmsford, for engineering services for a Municipal Separate Storm consultant, to provide professional services for this project, for a total compensation of \$328,500, from 2/21/19 – 12/31/21. Approval of Stellar Services, Inc. (GIS Services), NYC, as a subconsultant.

H. Greechan


Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

36. (67443) **DPW/Transportation** – Enter into Agreement #18-933 Kent Johnsson Architect, PLLC, White Plains, for architectural and engineering services for Wightman Mansion Rehabilitation, Lenoir Preserve, Yonkers, New York, to provide design services during construction, for a total compensation of \$146,500, commencing on 2/21/19 – 12/31/23. Approval of the four (4) subconsultants.

H. Greechan


Mr. Jenkins moved the resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated, 2/1/19


Lisa Mrijaj, Secretary