

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY SEPTEMBER 29, 2011 AT 11:00 A.M.**

County Executive
Chair, Board of Legislators
Commissioner-Public Works & Transportation
Deputy County Executive
Deputy County Attorney
CIO-Information Technology
Budget
Deputy Commissioner, Dept. of Finance
County Executive's Office
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Robert P. Astorino
Ken Jenkins
John Hsu
Kevin Plunkett
Jim Robertson
Marguerite Beirne
Patricia Haggerty
Dennis Kelly
Christine Sculti
Olivia Rhodes
Matt Richter
JoMary Vieira
Joan Cocciardi

Mr. Astorino presided.

Mr. Astorino said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Vieira confirmed that she had done so.

Mr. Astorino noted for the record that Mr. Hsu wished to make a motion.

Mr. Hsu said, "I have been advised by the Budget Department that the budget codes in Item 6 on the agenda are incorrect. I move to correct these errors in the resolution. However, before proceeding further, I request that the representative of the Budget Department recite the specific revisions necessary to correct the budget codes for the record."

Ms. Haggerty said, "The correct codes are Fund 101, Dept. 11, Major Program 0900, Object 4380, Trust Account N/A, Dollars \$34,300."

Mr. Jenkins seconded the motion and item 6 (20511) was amended.

Acquisition & Contract. Minutes of the meeting of 9/22/11 and the SEQR Review for agenda items.

J. Vieira

Mr. Astorino moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (21457) **Information Technology** - Amend the agreement (IT-1184) with Henningson, Durham, and Richardson Architecture and Engineering, P.C., Pearl River, NY, for the development of a Countywide public water supply distribution system database and for related services, in order to extend the term of the agreement through 8/31/12.

Beirne/Cullen

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

2. (21475) **Planning** - Second amendment to an agreement with Suburban Green Housing Development Fund Corp. for the acquisition and rehabilitation of the foreclosed property located at 30 South Thirteenth Avenue in the City of Mount Vernon, in order to change the contract expiration date from 7/31/11 to 12/31/11.

E. Buroughs

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
3. (21476) **Planning** - Amend an agreement with Community Capital Resources Housing Development Fund Corp., for the acquisition and rehabilitation of the foreclosed property located at 1400 Main Street in the City of Peekskill, in order to change the contract expiration date from 7/31/11 to 12/31/11.

E. Buroughs

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
4. (21477) **Planning** - Enter into an agreement with 42 First Ave. LLC, to receive grant funds from the New York State Affordable Housing Corporation's Affordable Homeownership Development Program, for the rehabilitation of a three family home located at 42 First Ave., in the Village of Pelham, in the amount of \$120,000, from 2/14/11 – 3/1/12, under the listed terms and conditions.

E. Buroughs

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
5. (20510) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Legal Services of the Hudson Valley.

Buroughs/Balistreri

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
6. (20511) **Planning** - Enter into an agreement with Legal Services of the Hudson Valley, for the provision of legal services to eligible low income households needing eviction prevention, from 1/1/11 – 12/31/11, for a total amount not to exceed \$343,223.

Buroughs/Balistreri

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
7. (21430) **CE/Emergency Services** - Amend the grant agreement with the New York State Division of Homeland Security and Emergency Services in compliance with the FY08 State Homeland Security Program, by extending the term of the agreement from 8/31/11 to 8/31/12.

J. Cullen

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
8. (21434) **CE/ Emergency Services** - Amend a grant agreement with the New York State Division of Homeland Security and Emergency Services in compliance with the Interoperable Emergency Communication Grant Program, by extending the term of the agreement from 8/31/11 to 2/29/12.

J. Cullen

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.
9. (21458) **CE/Emergency Services** - Amend the agreement with the New York State Technology Enterprise Corporation for the provision of services to improve common planning and operational protocols and emergency responder skills and capabilities relating to emergency services radio communications in order to expand the scope of services to

increase the number of Field Operations Guides to be produced; by increasing the contract amount by an additional \$11,829, for a total not to exceed amount of \$375,000, and extend the expiration date from 8/31/11 to 2/19/12.

J. Cullen

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

10. (21195) **Social Services** - Enter into an agreement with the North American Family Institute, Inc., for the Section §1055 Family Wraparound Program to support relative caretakers, biological parents and children in court-directed custody cases, from 9/1/11 – 12/31/12, in an amount not to exceed \$352,058.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

11. (21196) **Social Services** - Exercise the second and final option to extend a contract with Island Peer Review Organization, Inc., for the purpose of conducting Medicaid Compliance Reviews for the County for an additional year, from 9/1/11 – 8/31/12, for an amount not to exceed \$1,000,000.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

12. (21311) **Social Services** - Enter into an agreement with the Sound Shore Health System, Inc., to assign County employees to accept and process Medicaid applications on-site for persons seeking medical assistance from Sound Shore, from 10/15/11 – 10/14/12, for a fee of \$210,000, under the listed terms and conditions.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

13. (21453) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement **1)** an agreement with Hospitality Resource Group, Inc., for services to provide supervisory and management training, and **2)** an agreement with Pace University for services to provide a class on the installation of solar PV panels.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

14. (21456) **Social Services - 1)** Enter into an agreement with Hospitality Resource Group, Inc., to provide supervisory and management skill training for 40 individuals, from 7/1/11 – 10/31/11, for an amount not to exceed \$44,413; and **2)** Agreement with Pace University to provide a class on the installation of solar PV panels for 15 individuals, from 7/1/11 – 10/31/11, for an amount not to exceed \$15,000.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

15. (21339) **Senior Programs** - Enter into an agreement with the New York State Office for the Aging to accept a grant in the sum of \$56,901, under the Health Insurance Information, Counseling and Assistance Program, to pay for personnel, maintenance and operations costs associated with providing Medicare information and assistance to Westchester seniors, caregiver groups and professional case managers and social workers, who deal with these populations, from 4/1/11 – 3/31/12.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

16. (21432) **Senior Programs** - Amend an agreement with Westchester Jewish Community Services, Inc., to provide respite sitter companion services to caregivers providing for persons who are 60 years or older, in Westchester County, who are isolated because of physical and/or cognitive limitations, for a amount not to exceed \$209,386, from 4/1/09 – 3/31/11, and **1)** amend the end date of the agreement from 3/31/11 to 3/31/12; and **2)** increase the not to exceed amount an additional \$106,293, for services to be rendered during the renewal period of 4/1/11 – 3/31/12, for a new total contract amount not to exceed \$315,679, under the listed terms and conditions.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

17. (20699) **Mental Health** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Coordinated Care Services, Inc., to provide training on how to meet State Aid requirements and manage allocations, improve accountability and performance in case management and housing services; and provide technical assistance for the Care Coordination Program.

Mitchell/Beirne

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

18. (20701) **Mental Health** – Enter into an agreement with Coordinated Care Services, Inc., to provide training on how to meet State Aid requirements and manage allocations, improve accountability and performance in case management and housing services; and provide technical assistance for the Care Coordination Program, from 7/1/11 – 6/30/12, for an amount not to exceed \$144,300.

Mitchell/Beirne

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

19. (21481) **Health** – Enter into a contract to accept continued funding from the New York State Department of Health for the HIV Surveillance & Partner Services Program Grant, from 10/1/11 – 9/30/12, in the not to exceed amount of \$370,900.

C. Archbald

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

20. (21543) **Health** - Enter into an agreement with the New York State Department of Health to accept continued funding for Children with Special Health Care Needs grant program, from 10/1/11 – 9/30/14, for a total not to exceed amount of \$219,198.

C. Archbald

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

21. (21426) **Labs and Research** - Enter into an agreement with the United States Department of Justice in an amount not to exceed \$267,323 in Federal funds to participate in the Forensic Casework DNA Backlog Reduction Program, from 10/1/11 – 3/31/13.

K. Ashar

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

22. (21427) **Labs and Research** - Enter into an agreement with Health Research Inc., to accept a grant in the amount of \$75,000, to provide funding for the operation of the County's Biodefense Laboratory, from 8/10/11 – 8/9/12.

K. Ashar

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

23. (21594) **College** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Bargaining Associates for consultant services to Westchester Community College, in connection with labor negotiations and related matters.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

24. (21597) **College** - Enter into an agreement with Bargaining Associates for the provision of consultant services to Westchester Community College, in connection with labor negotiations and related matters, from 9/1/11 – 8/31/12, for an amount not to exceed \$78,000, under the listed terms and conditions.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

25. (21620) **College** - Renew an agreement with the Putnam/Northern Westchester BOCES for the co-sponsorship of adult and continuing education programs, from 9/1/11 – 8/31/12, in an amount not to exceed \$486,825.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

26. (21677) **District Attorney** - Enter into an agreement with the New York State Division of Criminal Justice Services, to operate the Aid to Prosecution Program, in an amount not to exceed \$666,900 in State funds and \$2,527,674 in County matching funds, from 4/1/11 – 3/31/12.

J. DiFiore

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

27. (21469) **Public Safety** – Enter into an agreement with the United States of America, acting by and through its Department of Treasury, Internal Revenue Service, Criminal Investigation Division, in which the IRS will reimburse the County an amount not to exceed \$225,000 for certain overtime expenses incurred in connection with the County's participation in Operation Green Streets, a joint law enforcement program dedicated to eradicating money laundering and related currency crimes, from 10/1/11 – 9/30/12.

G. Longworth

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

28. (21519) **DPW/Transportation** – Contract No. WCA-11056, for Baggage Conveyor /Service and Maintenance, Westchester County Airport. Advertise for bids.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

29. (21514) **DPW/Transportation** – Contract No. 05-508, for Roadway Reconstruction, June Road (C.R. 310), From Grant Corner to Putnam County Line, A Distance of 3.19 Miles, Town of North Salem, New York. Awarded to Low Bidder, Bilotta Construction Corp., Rye, in the amount of \$3,122,913.93. (8 bids)
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**
30. (21515) **DPW/Transportation** – Contract No. 09-519, for Rehabilitation of Palmer Road and Access Ramps (C.R. 9, 33II and 33 III), and Rehabilitation of Palmer Road Bridge over Central Park Avenue (BIN 3347930), City of Yonkers, New York. Awarded to PCI Industries Corp., Mt. Vernon, in the amount of \$4,637,011.50. (8 bids)
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**
31. (21516) **DPW/Transportation** – Contract No. 11-217, for Exterior Repairs – Yorktown Maintenance Garage, 3800 Crompond Road, Yorktown Heights, New York. Awarded to Low Bidder, Rok-Built Construction Inc., Yorktown Heights, in the amount of \$64,880. (9 bids)
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**
32. (21517) **DPW/Transportation** – Contract No.11-533-Rev., for Exterior Repairs – Phase I, Michaelian Office Building, White Plains, New York. Awarded to Low Bidder, Caladri Development Corp., Peekskill, in the amount of \$756,950. (4 bids)
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**
33. (21518) **DPW/Transportation** – Contract No.06-562, with DieBold Enterprises Security Systems, Inc., for Countywide Installation of Access Control and Security Equipment, Various Locations, Westchester County, New York. Approved Change Order No. 2, in the amount of \$72,856.63.
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**
34. (21520) **DPW/Transportation** – Contract No.10-234-Rev., with Caladri Development Corp., for Weatherization Assistance Program, North County Housing Facilities, Westchester County, New York. Approved the three (3) listed subcontractors.
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**
35. (21521) **DPW/Transportation** – Contract No.10-235-Rev., Caladri Development Corp., for Weatherization Assistance Program, South County Housing Facilities, Westchester County, New York. Approved the three (3) listed subcontractors.
- J. Hsu
- Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.**

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



(JoMary Vieira, Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 9/29/11



JoMary Vieira, Secretary
Board of Acquisition and Contract