

**MINUTES OF THE MEETING OF THE  
COUNTY OF WESTCHESTER  
BOARD OF ACQUISITION AND CONTRACT  
HELD ON THURSDAY, AUGUST 4, 2011 AT 3:00 P.M.**

Acting County Executive	Kevin Plunkett
Chair, Board of Legislators	Ken Jenkins
Commissioner of Public Works and Transportation	John Hsu
Deputy County Attorney	Jim Robertson
Office of Budget	John Delaney
County Executive's Office	Christine Sculti
Deputy Commissioner, Dept. of Finance	Dennis Kelly
Board of Legislators	Olivia Rhodes
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Joan Cocciardi

**Mr. Plunkett presided.**

**Mr. Plunkett said, "I am substituting for the County Executive since he is in Manhattan for some preliminary 911 tours."**

**Mr. Plunkett said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"**

**Ms. Vieira confirmed that she had done so.**

**Mr. Jenkins said, "We just wanted to note the Office for Women items, especially for the Family Justice Center Items 3 and 4, we requested some additional information. We understand those individuals are on vacation and unavailable. We are not holding these items over as they are important items and we just wanted to make sure we get the information and Ms. Sculti indicated we will get that information when they return."**

**Acquisition & Contract.** Minutes of the meeting of 7/28/11 and the SEQR Review for agenda items.

J. Vieira

**Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.**

1. (19030) **Board of Legislators** – Enter into an agreement with the City of Mount Vernon, to provide a summer basketball program, from 7/1/10 – 10/31/10 and 7/1/11 – 10/31/11, in an amount not to exceed of \$40,000, for each six (6) week program, for a total amount not to exceed \$80,000, under the listed terms and conditions.

K. Jenkins

**Held Over by the Administration – 7/28/11**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

2. (20331) **County Attorney** – Purchase a Business Auto Insurance Policy from Selective Insurance Company of New York through the Sprain Agency, Mahopac, for the "Small Bus", ParaTransit and Senior Programs & Services Fleets in the amount of \$437,169, and pay additional premiums up to \$55,000 which are for funds to insure "add on" vehicles, for a total amount not to exceed \$492,169 for the policy covering the combined fleets, from 8/22/11 – 8/22/12.

R. Meehan

**Held Over by Board of Legislators – 7/28/11**

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

- 3. (18908) **CE/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with My Sisters' Place, Inc., for the provision of a part-time counselor at the Family Justice Center at the Westchester County Court Complex.

D. Balistreri

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

- 4. (18909) **CE/Office for Women** - Enter into an agreement with My Sisters' Place, Inc., for a part-time counselor at the Family Justice Center at the Westchester County Court Complex, from 4/1/11 – 3/31/12, for a not to exceed amount of \$27,039.

D. Balistreri

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

- 5. (20510) **Planning – WITHDRAWN BY DEPARTMENT.** Request authority, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Legal Services of the Hudson Valley, for the provision of legal services to eligible low income households in need of eviction protection.

E. Buroughs

- 6. (20511) **Planning – WITHDRAWN BY DEPARTMENT.** Request authority to enter into an agreement with Legal Services of the Hudson Valley, for the provision of legal services to eligible low income households needing eviction prevention, from 1/1/11 – 12/31/11, for a total not to exceed amount of \$343,248.

E. Buroughs

- 7. (20508) **Social Services** - Enter into an agreement with the State of New York, acting by and through its Department of Labor, to accept up to \$82,809 in Statewide funds to be used to develop employment training programs for eligible Adult customers, from 7/1/11 – 10/31/11.

K. McGuire

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

- 8. (20540) **Senior Programs** - Amend an agreement with Westchester Jewish Community Services, Inc., for respite sitter companion services to caregivers providing for persons who are 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, for a total aggregate amount not to exceed \$209,386, from 4/1/09 – 3/31/11; by **1**) extending the term of the agreement **to** 3/31/12; and **2**) increasing the not to exceed amount an additional \$106,293, for services to be rendered during the renewal period, for a new total contract amount not to exceed \$315,679, with WJCS contributing \$3,200 in matching funds.

M. Carpenter

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

- 9. (20285) **DPW/Transportation** - Amend the lease agreement with Signature Flight Support Corporation for use of the space at Westchester County Airport, to remove Hangar "C-1" and related office space, the north offices in Hangar "A" and 62 vehicle parking spaces adjacent to these hangars in the east-side parking area from Signatures' leasehold,

effective 5/1/11; and to further amend the Lease to reduce Signature's annual rent, effective 5/1/11, from \$2,249,260 to \$1,870,120, subject to future annual increases as specified in the Lease.

Hsu/Mahon

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

10. (20577) **DPW/Transportation** – Contract No. 05-508, for Roadway Reconstruction, June Road From Grant Corner to Putnam County Line, A Distance of 3.19 Miles, Town of North Salem, New York. Advertise for bids.

J. Hsu

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

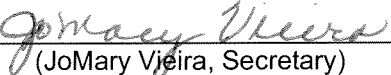
11. (20465) **DEF** - Enter into an IMA with the City of New York, acting by and through the New York City Department of Environmental Protection ("DEP"), for which DEP would reimburse the County up to \$400,000 for costs associated with the purchase and installation of a sanitary sewer remote monitoring system, which would serve the County owned and operated Westlake trunk sewer system, for a term commencing upon execution and continuing for a period of five (5) years, under the listed terms and conditions.

T. Lauro

**Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.**

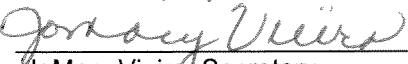
This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

  
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(JoMary Vieira, Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 8/5/11

  
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JoMary Vieira, Secretary  
Board of Acquisition and Contract