

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON FRIDAY, APRIL 15TH AT 11:00 A.M.**

County Executive	Robert P. Astorino
Chair, Board of Legislators	Ken Jenkins
Commissioner of Public Works and Transportation	John Hsu
Deputy County Executive	Kevin Plunkett
Deputy County Attorney	Jim Robertson
Budget	Pat Haggerty
Deputy Commissioner, Dept. of Finance	Dennis Kelly
County Executive's Office	Christine Sculti
Board of Legislators	Anne Reasoner
Board of Legislators	David Tubiolo
Secretary BAC	JoMary Vieira
Assistant Secretary BAC	Valerie Rodriguez

Mr. Astorino presided.

Mr. Astorino said, "Before we begin the meeting, has the Secretary checked the reception area to make sure that all members of the public who wish to attend this meeting have been invited into this conference room?"

Ms. Vieira confirmed that she had done so.

Mr. Jenkins said "Thank you very much. We just wanted to note that on Item #3 which we laid over last week, this is a concessionaire's contract at Playland and we respectfully request that the term of the contract be the same term as the previous vendor. I believe that he was on a one year arrangement. Since the Playland Commission is doing a review, we suggested doing a contract for the same period of time that they have other contracts. Culinart does have other contracts and in case there is a modification in how Playland is managed, this suggestion was to make it a one year time frame."

Mr. Astorino commented that this just coincides with the existing contract. "We are just adding the vending machines to it, so there is no change to the actual contract with Playland."

Mr. Robertson added that included in the RFP, which he worked on – there is a notation on all the existing licenses so every person who was bidding on the RFP would know of all the existing licenses.

Mr. Jenkins said that he was just making the suggestion based on what the Board knows is going on with Playland, as opposed to just adding it to the contract which makes sense by adding it on to the existing contract. The suggestion was made to keep this particular concessionaire separate.

Mr. Astorino said, "Just to clarify, this is not an extension of the contract with Culinart, it is just an addition to their current contract which expires in 2013 which will add the vending machines which is added revenue for the County."

Mr. Jenkins asked if this also gives us the same 60 day termination clause that is standard in all contracts.

Mr. Robertson confirmed this.

Mr. Jenkins continued "Item #30 is a Parks request to amend the Riverdale Riding Lease arrangement for Twin Lakes. This Riverdale Riding Corporation, Mr. Chairman, was a drama item well before your tenure. We do have information that their Certificate of Incorporation was dissolved in 2009 and we will give this to the Secretary for distribution and I believe that we have to do additional research on this item, which is why we held it over."

Mr. Astorino agreed.

Mr. Jenkins added " There were several meetings in the Board in Parks, Labor and Transportation of which I was privileged to be chair of in the past, with Riverdale Riding Corporation, the lawsuit and the assertion of an abuse incident with a youngster that was with their other Riverdale Riding Corporation. That is a concern that we were raising at this time. It may be helpful to you Mr. Chairman to speak to Mr. Pinto, who was the representative of that area, and spent several times visiting that area, etc. You might want to ask him about his concerns about this particular corporation. Again, that particular item came to the Board at a time when there were lawsuits going back and forth between some of the riders and it would be my hope that they have perfected and clarified that scenario."

Mr. Astorino replied, "According to our Commissioner of Parks and Recreation, Riverdale Riding Corporation is still an active entity within the New York State Department of State, but we will double check it."

Mr. Jenkins replied "Thank you" and continued "We laid over a number of Planning items. With the emails and Ms. Sculti and the team are doing a great job in trying to get the information back and forth, but it seemed that the Planning Department did not have background information on why they needed architectural plans at this point in time for when they were needing demolition. They would have been part of the initial planning process so that is why we asked to have the items held over."

"Other than that Mr. Chairman, the Board is prepared to vote."

Acquisition & Contract. Minutes of the meeting of 4/7/11 and the SEQR Review for agenda items.

J. Vieira

1. (16692) **Planning** - Enter into an agreement with the Preservation Company, Inc., through the Community Development Block Grant Program, in the amount of \$45,000, to provide a life skills training program to Consortium residents primarily in the Peekskill area to enable low-income residents to maintain and remain in permanent housing, from 4/1/11 – 9/30/11.

E. Buroughs

Laid Over by the Board of Legislators – 4/7/11

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

2. (18048) **Social Services** - Enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc., to provide homelessness prevention, eviction intervention assistance and other related mediation services between tenants and landlords at the White Plains and Peekskill District Offices of the Department of Social Services, from 7/1/11 – 6/30/12, for an amount not to exceed \$120,000.

K. McGuire

Laid Over by the Board of Legislators – 4/7/11

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

3. (17944) **Parks** – Amend a license agreement with Culinart, Inc., Plainview, NY, for the operation of the food, refreshment and catering concessions at Playland Park in Rye, and the Westchester County Center in White Plains, from 2/1/09 – 12/31/13, for a minimum license fee of \$4,977,415, by allowing for the operation of up to twelve soda vending machines at various locations throughout Playland Park, for an additional license fee of \$30,000 a year for the 2011, 2012 and 2013 operating seasons.

K. O'Connor

Laid Over by the Board of Legislators – 4/7/11

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

4. (18028) **DPW/Transportation – WITHDRAWN BY DEPARTMENT.** Enter into a license agreement with the Friends of Hilltop Hanover Farm and Environmental Center, Inc., a not-for-profit organization, to utilize space at Hilltop Hanover Farm located on Hanover Street, Yorktown, and provide various cultural, educational, farming, environmental programming, fundraising activities and other programs and special events on behalf of the County, from 1/1/11 – 12/31/15, with the County's option to renew the license for an additional five (5) year period, for a fee of \$1.00.

J. Hsu

Laid Over by the Board of Legislators – 4/7/11

5. (17752) **Board of Legislators** – Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with My Sisters' Place, Inc., to provide case coordination for MSP counselors and attorneys, technical assistance to law enforcement and service providers and provide training to law enforcement and social service providers and other community based agencies to assist victims of human trafficking.

K. Jenkins

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

6. (17751) **Board of Legislators** – Enter into an agreement with My Sisters' Place, Inc., White Plains, to provide shelter, case coordination for MSP counselors and attorneys technical assistance to law enforcement and service providers to provide training to law enforcement, social service providers and other community based agencies to assist victims of human trafficking, from 9/1/10 – 5/31/11, in an amount not to exceed \$20,000, under the listed terms and conditions.

K. Jenkins

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

7. (17513) **CE/Office for Women** – Enter into an agreement with the YWCA of White Plains, Central Westchester, Inc., to provide Child Care in the Richard A. Daronco Court House in White Plains, from 1/1/11 – 12/31/11, for an amount not to exceed \$46,505.

D. Balistreri

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

8. (18140) **County Attorney** – Enter into a interdepartmental cooperative agreement in which the Department of Law will provide DSS with legal services in connection with child support enforcement cases, commencing retroactive from 1/1/10 – 12/31/15, in order for the County to be eligible to receive federal reimbursement for the cost of such legal services, under the listed terms and conditions.

Meehan/McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

9. (18049) **Planning – OVER BY BOARD OF LEGISLATORS.** Amend an agreement with Suburban Green Housing Development Fund Corp., for the acquisition and rehabilitation of the foreclosed property located at 30 South Thirteenth Avenue in the City of Mount Vernon, by changing the contract expiration date from 3/31/11 **to** 7/31/11.

E. Buroughs

10. (18051) **Planning – OVER BY BOARD OF LEGISLATORS.** Amend an agreement with Community Capital Resources Housing Development Fund Corp., for the acquisition and rehabilitation of the foreclosed property located at 122 Nelson Avenue in the City of Peekskill, by changing the contract expiration date from 3/31/11 **to** 7/31/11.

E. Buroughs

11. (18054) **Planning – OVER BY BOARD OF LEGISLATORS.** Execute a second amendment to the agreement with Community Housing Innovations, Inc., for the acquisition and rehabilitation of the foreclosed property located at 19 North High Street in the City of Mount Vernon, by changing the contract expiration date from 3/31/11 **to** 7/31/11.

E. Buroughs

12. (18057) **Planning – OVER BY BOARD OF LEGISLATORS.** Amend an agreement with Community Capital Resources Housing Development Fund Corp., for the acquisition and rehabilitation of the foreclosed properties located at 1357 Howard Street and 1400 Main Street in the City of Peekskill, by changing the contract expiration date from 3/31/11 **to** 7/31/11.

E. Buroughs

13. (17277) **Social Services – OVER BY BOARD OF LEGISLATORS.** Amend an agreement with Cornell Cooperative Extension of Westchester County to provide a Food Stamp Nutrition Education Program to Food Stamp recipients in Westchester County, in an amount not to exceed \$300,638, from 10/1/09 – 9/30/10, by extending the end date of the Agreement from 9/30/10 **to** 12/31/10 and increasing the not to exceed amount by \$74,747 for a total not to exceed amount of \$375,385 to cover the cost associated with the services to be provided during the extended term.

K. McGuire

14. (17962) **Social Services** - Amend an agreement with Community Housing Innovations, Inc., for the purpose of providing a customer service training program to eligible Temporary Assistance customers in order to train them to become call center representatives to outreach Medicaid Only, Family Health Plus and other Social Service Customers whose cases come

due for renewal, from 6/1/08- to 4/30/11, for an amount not to exceed \$546,815, by extending the end date from 4/30/11 to 6/30/11, at no additional cost.

K .McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

15. (17964) **Social Services** - Enter into a contract with Congregations Linked in Urban Strategy to Effect Renewal, Inc., to provide homelessness prevention and eviction intervention assistance and other related mediation services between tenants and landlords at the Yonkers and Mt. Vernon District Offices of the Department of Social Service, from 7/1/11 – 6/30/12, for an amount not to exceed \$375,440.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

16. (18080) **Social Services – OVER BY BOARD OF LEGISLATORS.** Amend an agreement with the Westchester Coalition for the Hungry and Homeless, Inc., to partially fund a position to assist emergency food providers in securing additional outside funding and to assist non-profit soup kitchens, food pantries and shelters with expenses in their efforts to provide surplus food items to needy persons in Westchester County, from 4/1/10 – 3/31/11, for an amount not to exceed \$107,500 by: **1)** extending the end date of the agreement from 3/31/11 to 12/31/11; and **2)** increasing the not to exceed amount by \$72,563 from a total not to exceed amount of \$107,500 to a new total not to exceed amount of \$180,063.

K. McGuire

17. (18109) **Social Services** – Enter into an agreement with The Sharing Community Inc., to operate an emergency overnight shelter for up to nineteen (19) individuals, located at 81 Locust Hill Ave., Yonkers, from 3/16/11 – 3/15/12, for an amount not to exceed \$264,749.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

18. (18112) **Social Services** - Enter into an agreement with each of the five (5) parties listed for the development and implementation of initiatives that will focus on connecting specific target populations to career pathway training activities in “green” industries in the Hudson Valley region, for a total aggregate amount not to exceed \$160,000, from 1/1/11 – 6/30/11.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

19. (18176) **Social Services** – Contract to solicit bids by public advertisement for: Transportation Services for Children in Foster Care to Support Westchester County Department of Social Services. Advertise for bids.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

20. (18194) **Health** - Enter into a no cost amendment to the IMA with Rockland County for the HEAL NY Program Grant, by extending the end date to 9/30/11.

C. Archbald

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

21. (17925) **College** – Contract No. WCC-07-838-E, with Westfair Electric Contractors, Inc., for Gateway Center, Westchester Community College. Completed work and Final Contract Amount of \$3,697,166.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

22. (17928) **College** – Contract No. WCC-11-603, for Facility Wide HVAC Maintenance, Westchester Community College, Valhalla, New York. Award to Low Bidder, George S. Hall, Inc., Pine Brook, NJ, in the amount of \$530,931.76. (2 bids received)

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

23. (18045) **College** – WCC-08-856, with C.W. Brown, Inc., for Technology Building Renovation/Improvements, Westchester Community College. Completed work and Final Contract Amount of \$11,281,054.35.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

24. (18105) **College** - Enter into an agreement with the Westchester County Health Care Corporation, to provide physical examinations to College employees from 1/1/11 – 12/31/15, in an amount not to exceed \$10,000 per year, for a total aggregate amount not to exceed \$50,000, in accordance with the terms and conditions listed.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

25. (18120) **College** – Contract No. WCC-07-838-P, with Frank & Lindy Plumbing & Heating, for Gateway Center, Westchester Community College. Completed work and Final Contract Amount of \$1,338,652.17.

J. Hankin

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

26. (16584) **District Attorney** - Enter into an agreement with the New York State Division of Criminal Justice Services, to operate the Motor Vehicle Theft and Insurance Fraud Prevention Program, from 1/1/11 – 12/31/11, in an amount not to exceed \$570,458, (State funds –

\$275,000 and \$295,458 in County matching funds).

J. DiFiore

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

27. (17653) **Probation** - Enter into an agreement with the Westchester Community Opportunity Program, Inc., for its Victims Assistance Services to operate the Sexual Assault Nurse Examiner Program, from 1/1/11 – 12/31/11, in an amount not to exceed \$101,352.

R. Pozzi

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

28. (18212) **Probation – OVER BY BOARD OF LEGISLATORS.** Enter into an agreement with the United States of America, acting by and through the United States Department of Justice, Office of Justice Programs, to accept a grant in the amount of \$250,000 to implement sexual offender strategies involving sex offense specific treatment and intensive supervision “non-regular work hours”, from 10/1/10 – 5/31/11.

R. Pozzi

29. (18174) **Parks – OVER BY BOARD OF LEGISLATORS.** Enter into a permit agreement with UBS Securities LLC, NYC, for the exclusive use of Playland Park for employees and invited guests from 4:30 pm to 9:30 pm on Monday, June 20, 2011 (Rain date – Monday, June 27, 2011), for a fee of \$144,000 as an all-inclusive permit fee for up to 2,000 guests, and also pay \$70.75 per guest for each guest over 2,000, under the listed terms and conditions.

K. O'Connor

30. (18195) **Parks – OVER BY BOARD OF LEGISLATORS.** Amend Riverdale Riding Corporation's lease agreement to consent to the subcontracting of the operations of the North Equestrian Center at Twin Lakes Park to Twin Lakes Farm, Inc., Bronxville, effective upon execution of the amendment agreement.

K. O'Connor

31. (18203) **DPW/Transportation** – Contract No. 10-550, Kingsland Point Park Bridge Rehabilitation, Kingsland Point Park, Village of Sleepy Hollow, New York. Award to Low Bidder, Landi Contracting, Inc., (WBE), Hawthorne, in the amount of \$143,615. (7 bids received)

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

32. (18206) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** **1)** Amend a 1/10/08 resolution for Contract No. 07-232 with Coastal Environmental Group, Inc., to provide maintenance service for the Firing Range on the Valhalla Campus, for an amount of \$284,196, from 1/1/08 – 12/31/10, to include in the Agreement County options to extend the term of the agreement for two (2) additional one-year periods; **2)** Increase the amount of the agreement by \$189,464, from an amount of \$284,196 to an amount of \$473,660, and extend the end date of the agreement from 12/31/10 to 12/31/12.

J. Hsu

33. (18216) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Contract No. 11-205, for Asphalt Paving, Concrete Sidewalk and Curb Replacement and Repairs, Various Locations, Westchester County, New York. Advertise for bids.

J. Hsu

34. (18291) **DPW/Transportation** – Enter into a license agreement with the Friends of Hilltop Hanover Farm and Environmental Center, Inc., a not-for-profit organization, to utilize space at Hilltop Hanover Farm located on Hanover Street, Yorktown, New York and to provide various cultural, educational, farming, environmental programming, fundraising activities and other programs and special events on behalf of the County, from 1/1/11 – 1/31/13, for a license fee of \$1.00 annually, with 60 days notice upon termination.

J. Hsu

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

35. (17820) **DEF – OVER BY BOARD OF LEGISLATORS.** Amend an agreement with First Environment, Inc., for the provision of consulting services, in connection with the establishment and maintenance of an environmental management system complaint with the ISO 14001 Standard at the Department of Environmental Facilities, extending the end date of the agreement from 5/31/11 **to** 12/31/11.

T. Lauro

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

(Jo Mary Vieira – Secretary)

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated _____

Jo Mary Vieira, Secretary
Board of Acquisition & Contract